

**Minutes of the  
City Council Work Session  
Eagleville City Hall, Eagleville, TN  
Thursday, April 13, 2023 – 7:00 PM**

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**COUNCIL MEMBERS**

Mayor Chad Leeman	P	Vice-Mayor Bill Tollett	P
Councilman Chris Hendrix	P	Councilman Ryan Edwards	A
Councilman Brandon Emamalie	P	Councilman Jason Blair	A
Councilman Craig Campbell	P		

**STAFF**

Hellyn Riggins, City Manager	Jonathan Armstrong, Fire Chief
Katy Sanderson, Acting City Recorder	David Breniser, Police Chief
Steven Aymett, City Attorney	Mike Walker, Financial Consultant

**GUESTS**

Kevin Krushenski with TML

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

**MAYORS WELCOME**

Mayor Leeman welcomed everyone in attendance to the meeting.

**ROLL CALL**

Roll was called by Acting City Recorder Katy Sanderson with quorum present.

**DISCUSSION**

**a) Discussion of Budget Updates and Schedule**

City Manager, Hellyn Riggins, stated that Mike Walker will continue to work with the city while formulating the budget for the new fiscal year. The budget format will be easier to follow and understand.

Ms. Riggins stated a draft of the budget will be discussed at the Work Session meeting May 11<sup>th</sup> and she will try to get you the budget to look over before then. May 25<sup>th</sup> will be the first reading of the budget. The second reading will be done at the June 8<sup>th</sup> work session. (Later determined to be June 15<sup>th</sup>.)

**b) Ordinance 2023-001 Amending City Budget Ordinance (Second Reading April 27)**

Mike Walker stated he is working on this now and the discussion and approvals tonight drive what will end up being in the budget, possibly with amendments.

**c) Discussion of Engaging with TML Bond Fund for Interim Financing**

Mr. Walker presented the financing plan for the Public Safety Center based on what has been completed so far. The complexity of the plan is significant due to the permanent financing as well as interim financing. The general summary of the finance plan is attached.

**d) Discussion of Extending Loan with Wilson Bank and Trust**

Wilson Bank & Trust agreed to extend the commercial loan for the bank building tract and the vacant tract from the expiration date of April 13, 2023, for up to 90 days (July 13, 2023) at the same interest rate.

**e) Resolution 2023-003**

Required by USDA for financing

**f) Resolution 2023-004**

Required by USDA for financing

**g) Resolution 2023-005**

Required by TMBF for financing

**h) Resolution 2023-006**

Required by TMBF for financing

**i) Resolution 2023-007**

Required by USDA for financing

**j) Discussion of Proposed Annexation College Grove Road**

This has been tabled because the citizen interested in being annexed has additional questions to discuss with Ms. Riggins. She is unsure if she will be coming before the council with an application for annexation in two weeks but if she does, the Council will be asked to refer it to the Planning Commission.

**k) Discussion of New Flood Ordinance**

New Flood Panels need to be adopted into an ordinance. The Council will see this in two weeks for the first reading and in May for the second reading.

**l) Discussion of Beer Board Meeting, April 27**

The Council will convene as the Beer Board prior to the Council meeting in two weeks. An existing permit holder in town is asking for a special one-day permit to serve alcohol off premises of the establishment for a special event. Ms. Riggins will be recommending the entire area be roped off with signage stating “no alcohol beyond this point” and an off-duty police officer be hired to monitor the event and area. Councilman Campbell asked if a security company could be hired or if it must be a law enforcement officer. Mayor Leeman stated that a lot of security companies will give you an officer if you request one. Ms. Riggins stated she will leave that as well as the special permit up to the Beer Board to decide.

**m) Discussion of New Vehicle for Fire Department**

The Fire Chief’s vehicle is in the budget to be replaced and he has been looking. However, every time he finds something, it is sold before it can be brought before the Council. Ms. Riggins stated because timing was very important, she will speak with Council members whenever a vehicle has been found but she will be doing it as part of due diligence before purchasing the vehicle. This way there is no wait time for a Council Meeting and a vehicle may be purchased before it is sold to someone else.

**n) Discussion of City Seal**

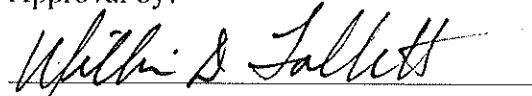
Councilman Emamalie stated that a friend that does embroidery digitized the proposed seal and it looked like a youth patch. While this may not have looked great as a seal, the City could use this as a logo and come up with a more formal seal. Based on this, the recommendation is to postpone the decision on the City Seal go back to Design Review to discuss the possibility of using this as a logo for marketing and also coming up with a more formal seal. This can be discussed at a later work session, potentially July.


Mayors Comments

**ADJOURNMENT**

Adjourned by Mayor Chad Leeman.  
The meeting ended at 7:45 p.m.

Approval by:

  
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Mayor Chad Leeman

  
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Acting City Recorder Katy Sanderson

Date minutes were approved: 5/25/23