

**Minutes of the
City Council Meeting
Eagleview City Hall, Eagleview, TN
Thursday, January 25, 2024 – 7:00 PM**

1) MAYOR’S WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:34 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman

Councilman Jason Blair

Vice Mayor Bill Tollett

Councilman Craig Campbell

Councilman Ryan Edwards

Councilman Brandon Emamalie

Councilman Chris Hendrix

STAFF:

City Manager Hellyn Riggins

Financial Advisor Mike Walker

City Recorder Christina Rivas

City Attorney Stephen Aymett

Police Chief David Breniser

Fire Chief Jonathan Armstrong

3) INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Chad Leeman gave the Invocation and led the Pledge of Allegiance.

4) ADOPTION OF THE AGENDA

Vice Mayor Tollett moved to adopt the agenda.

Councilman Hendrix seconded the motion.

The **MOTION** passed 7-0.

5) CITIZENS’ INPUT

Allen Orr of 509 Eagleview Drive addressed the Council. He stated that he was interested in the appointment process for boards and commissions and how openings were conveyed to the public. He noted that the City is growing and there should be ample opportunity to serve on a committee. He noted his surprise that the president of the Eagleview Merchant’s Association was not serving on a committee. He further expressed his interest in becoming involved in the future and asked if the City provided an open call to the general public which had the potential for multiple applicants with diverse talents to offer for the benefit of the City.

6) ADOPTION OF THE CONSENT AGENDA

a) Approval of Minutes

Work Session – December 14, 2023

Public Hearing – December 14, 2023
Council Meeting – December 14, 2023

b) Financial Reports – November 2023 and December 2023

Vice Mayor Tollett moved to adopt the Consent Agenda.

Councilman Campbell seconded the motion.

The **MOTION** passed 7-0.

7) MAYOR AND COUNCIL PRESENTATIONS

Eagleville Police Chief David Breniser introduced Police Officer Candidate, Jason Verga. Chief Breniser noted that Mr. Verga has been volunteering for the Eagleville Police Department and assisted with the Eagleville Christmas parade and further assisted with snow removal after the recent snow storm.

Mr. Verga stated that he was thankful for the opportunity and was excited to be here. He stated that, in addition to hearing good things about Eagleville, he had been working with Chief Breniser to further familiarize himself with the City. He noted that the City and working with the Chief had exceeded his expectations.

He reviewed his resume for Council which included serving as a United States Marine Corps Sergeant, the Department of Justice and as a Federal Agent for the National Nuclear Security Administration which brought him to Tennessee. He explained that he wanted to serve in small government in order to be more connected with the community.

City Recorder Christina Rivas executed the Oath of Office and swore in Officer Jason Verga as a member of the Eagleville Police Department.

City Manager Hellyn Riggins noted that the decision was made to hire Officer Verga now despite being unable to enter him into the Police Academy until April 2024, as there was a great deal that he could do to assist the Chief and learn in the meantime. She praised Chief Breniser's tenacious efforts that resulted in acquiring a spot for Officer Verga in the Police Academy in April 2024.

8) DEPARTMENT REPORTS

Mayor Leeman noted that department reports were in the packet.

City Manager Hellyn Riggins expressed that Eagleville Fire Chief Jon Armstrong had exciting news to share. Chief Armstrong informed Council that the Eagleville Fire Department received a \$26,000 fully funded grant for extrication gear from Firehouse Subs in Murfreesboro, Tennessee. It was noted that this is equipment that the City does not, currently have, and it will supplement the extrication gear that is already in place.

Chief Armstrong continued, informing Council that Randy Boyd, President of the University of Tennessee would visit Eagleville on February 20, 2024 at 2:00 p.m. He explained that the purpose of

this visit is to acknowledge the exemplary actions and advancement of the Eagleville Fire Department. He requested that Council attend this accolade. Chief Armstrong expressed his gratitude for the support of Council and all who contributed to this accomplishment.

Ms. Riggins expressed her gratitude to Fire Management Consultant, Steve Cross of the University of Tennessee Municipal Advisory Service (UTMTAS), for his guidance. She conveyed to Council that it was the passion of Fire Chief Armstrong that broadened the services of the fire department from part time services to full time with medical aid. She noted that it was these strides under his leadership that UTMTAS sought to acknowledge.

Ms. Riggins informed Council that two lives were saved by the Eagleville Fire Department during the snowstorm because they were able to provide medical assistance to those individuals in need.

Chief Armstrong expressed his gratitude for his position and for the new fire station the City was building. He noted that it will have a great impact in serving the City.

Ms. Riggins reminded Council that the visit occurs at a time when she will be out of the office. She noted that Financial Advisor Mike Walker would be available to Council and Staff in her stead. She stated that Staff would ensure that a press release will be disseminated and that the City will be well prepared to host President Boyd.

9) CITY MANAGER REPORT

Mayor Leeman noted that the City Manager's report was in the packet.

10) OLD BUSINESS

- a) **Approve or Deny Ordinance 2023-009 AN ORDINANCE AMENDING ORDINANCE NO. 2019-005 TO ESTABLISH A NEW FEE SCHEDULE FOR THE CITY OF EAGLEVILLE, THEREBY RESCINDING ALL PRIOR FEE SCHEDULES REFERENCED IN ORDINANCES 2016-002 and 2019-005. (Second Reading – Public Hearing)**

City Manager Hellyn Riggins requested that, going forward, to set an effective date for ordinances at 15 days post approval.

Councilman Blair moved to adopt Ordinance 2023-009 AN ORDINANCE AMENDING ORDINANCE NO. 2019-005 TO ESTABLISH A NEW FEE SCHEDULE FOR THE CITY OF EAGLEVILLE, THEREBY RESCINDING ALL PRIOR FEE SCHEDULES REFERENCED IN ORDINANCES 2016-002 and 2019-005, 15 days from today.

Vice Mayor Tollett seconded the motion.

The **MOTION** passed 7-0.

11) New Business

- a) **Approve or Deny Referring to Planning Commission a Request by Rutherford County to Annex a Portion of W. Webb Road from the West side of 742 West Webb Road to its intersection with Highway 41A.**

Councilman Blair moved to approve referral to Planning Commission.

Councilman Hendrix seconded the motion.

The **MOTION** passed 7-0.

- b) **Approve or Deny all Future Fall Festivals (unless voted otherwise) to be held the first Saturday of Fall, 9:00 a.m. to 3:00 p.m.**

Vice Mayor Tollett moved to approve all future Fall Festivals to be held the first Saturday of Fall, 9:00 a.m. to 3:00 p.m.

Discussion noted that the 2024 Fall Festival would be held on September 28th.

Councilman Emamalie seconded the motion.

The **MOTION** passed 7-0.

- c) **Approve or Deny all Future Tree Lighting and Wreath Ceremonies (unless voted otherwise) to be held the Sunday following Thanksgiving, 4:15 p.m.**

Vice Mayor Tollett moved to approve that all future Tree Lighting and Wreath Ceremonies be held the Sunday following Thanksgiving at 4:15 p.m.

Councilman Hendrix seconded the motion.

The **MOTION** passed 7-0.

- d) **Approve or Deny all Future Christmas Parades (unless voted otherwise) to be held the first Saturday of December. Time to be voted on each year.**

Councilman Blair moved to approve the December 2024 Christmas Parade to be held December 7, 2024 at 5:00 p.m.

Councilman Campbell seconded the motion.

The **MOTION** passed 7-0.

- e) **Approve or Deny Appointment(s) to the Eagleville Park Board.**

- f) **Approve or Deny Appointment(s) to the Eagleville Design Review Board.**

Mayor Leeman noted that Items e. and f. were no longer necessary.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

Mayor Leeman expressed his appreciation for the assistance received during the recent snowstorm. He stated that all worked well together to ensure the citizens safety. He noted that this was one of the qualities that made Eagleville special.

Chief Breniser stated that the equipment that Council provided to the City made the effort significantly easier.

13) ADJOURNMENT

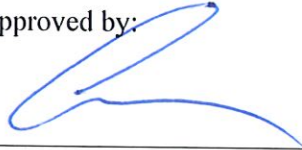
Mayor Leeman confirmed there was no further business to discuss and adjourned the meeting at 7:53 p.m.

Submitted by:



City Recorder Christina Rivas

Approved by:



Mayor Chad Leeman

Date minutes approved: 2/15/24