

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, March 21, 2024– 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:05 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Vice Mayor Bill Tollett
Councilman Ryan Edwards
Councilman Chris Hendrix

ABSENT:

Councilman Jason Blair
Councilman Craig Campbell
Councilman Brandon Emamalie

STAFF:

City Manager Hellyn Riggins
City Recorder Christina Rivas
Police Chief David Breniser
Firefighter Noah Barrett

Financial Advisor Mike Walker
City Attorney Stephen Aymett
Fire Chief Jonathan Armstrong
Firefighter Logan Weaver

3) DISCUSSION

a. Updates on Annexation of Webb Road – Resolutions.

City Manager Hellyn Riggins proceeded to review the agenda items and explained the purposes of the evening's subsequent meetings. She noted that the Work Session would be followed by a Special Meeting in order to vote to proceed with a Public Hearing which is required for annexation. She explained that after which, a Regular Meeting would ensue where Council would have the opportunity to vote to approve or deny the annexation.

b. RESOLUTION 2024-002. A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF RIGHT OF WAY INTO THE CITY OF EAGLEVILLE TENNESSEE BY OWNER CONSENT AND APPROVING A PLAN OF SERVICE.

City Manager Hellyn Riggins informed Council that this item was necessary in order to proceed with the Public Hearing. She noted that the Special Meeting held prior to the Public Hearing enabled Council to approve or deny this resolution.

c. ATTACHMENT A OF RESOLUTION 2024-002 A PLAN OF SERVICES FOR THE ANNEXATION OF ROADWAY LOCATED FROM WEST SIDE OF 742 WEST WEBB ROAD (Map 141 Parcel 00100 (+/- 187.51 acres) TO THE INTERSECTION OF HIGHWAY 41A NORTH INTO THE CITY LIMITS OF EAGLEVILLE, TENNESSEE

City Manager Hellyn Riggins stated that this resolution was coupled with Item 3b Resolution 2024-002.

d. RESOLUTION 2024-004A RESOLUTION OF ANNEXATION OF TERRITORY INTO THE CITY OF EAGLEVILLE TENNESSEE BY OWNER CONSENT AND APPROVING A PLAN OF SERVICE.

City Manager Hellyn Riggins noted that this item would be put to a vote during the Regular Meeting, later this evening.

e. RESOLUTION 2024-005 A RESOLUTION TO DECREASE THE SPEED LIMIT FROM LOGMILE 2.39 OF STATE ROUTE 99 TO LOGMILE 3.49 OF STATE ROUTE 99 FROM 55 (FIFTY-FIVE) MILES PER HOUR TO 50 (FIFTY) MILES PER HOUR

City Manager Hellyn Riggins informed Council that she had met with the Tennessee Department of Transportation (TDOT) and that they had granted the City of Eagleville the authority to lower the speed limit on Highway 99 from 55 miles per hour (mph) to 50 mph. She stated that this would affect the area from the City limits to the intersection with Highway 41A. She noted that she would bring before Council, a comprehensive list of streets within City limits which will indicate the speed limits for City streets as well as State roads that run through Eagleville. She explained that an Ordinance would be created that encompasses all of the City's streets which Council could then, review and adjust.

Ms Riggins further explained that the City is subject to State review of State roads such as Highway 99.

Ms. Riggins then proceeded to Item 3g, noting that City Recorder Christina Rivas would discuss Item 3f after Item 3g.

f. RESOLUTION 2024-003 A RESOLUTION OF THE CITY OF EAGLEVILLE, TENNESSEE AUTHORIZING PARTICIPATION IN NATIONAL PURCHASING COOPERATIVES TO PURCHASE EQUIPMENT AND SUPPLIES

City Recorder Christina Rivas stated that joining purchasing cooperatives had the potential to attain better rates and terms as well as save Staff time. She explained that the cooperatives were designed with small municipalities in mind. She noted that smaller municipalities do not harness buying power, however as part of a cooperative, there was greater strength to acquire better pricing.

Ms. Rivas noted that the timing could not be better, as the City was in the midst of both economic inflation and preparing the budget for the coming fiscal year. She stated that if Council were to approve the item, the City could promptly begin utilizing the cooperatives to positively impact expenditures. She further noted that included in Council's packet were lists of vendors participating in these cooperatives that the City already conducts business with. She explained that it would not require the City to change vendors, but rather gain access to better pricing with those vendors.

City Manager Hellyn Riggins noted that Financial Consultant Mike Walker had brought this to Staff's attention.

Mr. Walker added that pricing furniture for the Public Safety Center facilitated this endeavor. He noted that the process proved to be labor intensive and required additional expertise. He stated that the cooperatives have better prices and the process works out well.

Ms. Rivas noted that the cooperatives have contracts in place with vendors, which mitigates the need for the City to request bids. She stated that this, in turn, saves Staff time and negates the need for costly publication notices.

g. Discussion of Meeting Dates for April, May and June

City Manager Hellyn Riggins reviewed meeting dates that needed revision due to scheduling conflicts and staffing levels. She recommended to move the meeting scheduled for May 23, 2024 to May 30, 2024. It was noted that the second reading of the Budget Ordinance was scheduled for this meeting.

Ms. Riggins noted that she would be absent for the Planning Commission meeting in May and requested that Council consider changing the date or cancelling the meeting.

h. Budget Discussions (Preliminary)

City Manager Hellyn Riggins reviewed the timeline for the creation of the budget for Fiscal Year 2024-2025:

- April
 - Work Session to discuss budget
 - First reading of the budget
- May
 - Second reading of the budget
 - Public Hearing

Ms. Riggins queried Council if there were any items that they wished to address in the budget.

Vice Mayor William Tollett asked if there were plans to address the roads.

Financial Consultant Mike Walker stated that funds are available for roads, though not allocated to any specific project. He noted that he had suggested to Ms. Riggins and Police Chief David Breniser to survey all of the City's roads. He stated that this would include measuring the roads and evaluating their condition. He explained that the work could then be prioritized, as not all of the streets could be addressed at once.

Mr. Walker informed Council that he, Ms. Riggins and Chief Breniser had driven around the City to perform a preliminary inspection and explained that some streets were in need of repair.

Vice Mayor Tollett suggested that a tier system could be implemented to help prioritize which streets needed to be addressed, first, and subsequently plan which streets the City can afford to address at this time.

Mayor Leeman stated that when the City paves the lot adjacent to City Hall, the hope is to have streets repaired at that time. He noted that the cost to have pavement repaired is impacted by how far the repair company has to travel.

Mr. Walker noted that the sub conditions of some of the roads are in poor condition and will require more to repair them than simply paving over it. He expressed that a survey is needed and that when the speed limits are surveyed, the two surveys will be tied in together.

Councilman Chris Hendrix had it confirmed that the surveys would include all of the City's subdivisions.

Vice Mayor Tollett questioned why the State did not fix the bridge on Cheatham Springs Road when they repaired two other bridges in the City.

Ms. Riggins stated that she would address that question to TDOT at her upcoming meeting with them.

Mr. Walker noted that the State also prioritized streets and bridges for repair and speculated that this particular bridge may have been deemed as less of a priority.

Ms. Riggins informed Council that Chief Breniser's report listed items to improve during this fiscal year at the park. She explained that the City has received bids to repair fences and the gazebo. She stated that she worked with the Park Board to determine costs for dirt and that dirt mixed with conditioner for the three fields had been ordered. She stressed that these items were already in the budget, however if they desired anything further, it was important to express that now, while the budget is in the process of being prepared.

Mr. Walker noted that the current budget is running under projected expenditures; thus it may be possible to prepare a budget amendment to make special appropriations for items such as roads.

4) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:23 p.m.

Approved by:



Mayor Chad Leeman

Submitted by:



City Recorder Christina Rivas

Date minutes approved: May 2, 2024