

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, July 11, 2024 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman the meeting to order at 7:05 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

3) DISCUSSION

a. Discussion of Hiring Tischler Bise to Create a Development Fee Study

City Manager Hellyn Riggins stated that she had worked with Tischler Bise in Mississippi and that they have done a substantial amount of work in Middle Tennessee.

Ms. Riggins noted that the cost to engage their services for a study was \$29,900 and was not provided for in the budget. She stated that the City would likely recoup the fee; however the length of time that would take is inestimable. She suggested that she could ask Tischler Bise if they would reduce the fee if only part of their services were required.

The following points were noted:

- The cost could be recouped from future growth
- The Long Range Planning Committee is comfortable with moving forward with the study
- The end result would be that the study would justify impact fees
- An ordinance would be necessary to adopt the study to adopt the fees
- Other cities would be called to review their services
- The study would take 3 months to conduct
- Staff meetings would be scheduled to review the City
- The study would be agendized to review with Council

b. Update of Annexation Referrals to Planning Commission (Resolutions 2024 06 07 08 09)

City Manager Hellyn Riggins informed Council that the amount of time required by the State to notice a public hearing for an annexation was increased from 15 days to 21 days. She noted that the Planning Commission would not only need to review the annexation, but would also need to hold a public hearing. She explained that this public hearing would be held prior to the public hearing that Council would have to conduct.

Ms. Riggins stated that, while working with the Long Range Planning Committee, it was determined that of the length of road proposed for annexation, there was an additional 200 feet left before reaching the Williamson County line. She proposed to add it to the annexation.

Ms. Riggins stated that the required road improvements would be the responsibility of the developer and that the City was resolving to annex based on the road improvements to College Grove Road.

c. Discussion of City Entry Signs

City Manager Hellyn Riggins stated that the Public Safety Center signage had been approved and that she was in the process of making a down payment for the signs.

She continued by reviewing the current four entry signs. She noted that originally the plan included 5 signs, however a sufficient fifth location had not been determined.

Councilman Hendrix suggested Kelley Bridge.

Ms. Riggins stated that it was in the State's right of way. She noted that as the road runs, it either was not approved by the State or the sign would be in a ditch.

Ms. Riggins presented the estimate from Joslin and Son Signs:

- The cost to reface four signs would be \$8,000.
- The signs would have aluminum facing.
- The City Seal would be lightened to make it more visible.
- Hanging the signs would cost \$850.

It was noted that:

- A white background on the signs required additional maintenance to keep them clean.
- A maroon background fades to purple.
- 1836 was when the territory was established as Eagleville.
- Council preferred the white background.
- 3 baseball signs were ordered for the State Championship.
- The date on the sample needed to be in white numerals.

d. Discussion of City Park Sign

City Manager Hellyn Riggins reviewed recommendations and the vendor's estimate:

- The same frame will be utilized.
- The area between the sign posts should be landscaped.
- The existing sign is 20 feet tall, whereas the vendor has it as 12.5 feet tall.
 - Vendor insists that at 12.5 feet high, the sign would be legible.
- It would be a full color, fully digital, 2-sided sign.
- The cost would be \$38,000.

The consensus of Council was that the vendor suggested height would be at eye level in a passing car.

It was suggested that the City could sell sign space to be used for celebratory messages. Vice Mayor Tollett cautioned that it must be determined to be cost effective.

Ms. Riggins noted that insurance funds had been set aside to replace the sign that had been damaged. It was noted that other signs were not accommodated in the budget.

It was suggested that replacing all of the signs simultaneously would showcase the City to the ever increasing number of visitors.

e. Discussion of date to hold ceremony of the opening of David W. Rigsby Sr Public Safety Center

City Manager Hellyn Riggins informed Council that, at this morning's meeting with the architect and contractor, the opening dates have been pushed back:

- The Fire Department is now estimated to open in mid September.
- The Police Department is now estimated to open in mid August.

She suggested that Council postpone setting a date for the ceremonial opening of the center. She stated that mid October could be considered as it would be after Fall Festival and the 2 departments would have had time to move in to the buildings.

Mayor Leeman noted that Fall Break is scheduled for the week of October 7th and that it would have to be held the week after break.


- f. **Discussion to approve paving of New Town Subdivision and Cheatham Springs Road Curve**
City Manager Hellyn Riggins requested that Council delay discussion. She explained that Councilman Hendrix and City Engineer Will Owen reviewed the area and they believe there are possibilities to improve drainage. She stated that the suggestions included removing driveway culverts and replacing them while the City is paving the area. She noted that she was awaiting Mr. Owen's report.

4) **ADJOURNMENT**

Fire Chief Jonathan Armstrong informed Council that the refurbishment on the fire truck has been completed.

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:40 p.m.

Approved by:



Mayor Chad Leeman

Submitted by:



City Recorder Christina Rivas

Date minutes approved: August 27, 2024