



**EAGLEVILLE CITY COUNCIL**  
**\*AMENDED WORK SESSION AGENDA**  
Eagleville City Hall      108 South Main Street  
Thursday, November 21, 2024      7:00 p.m.

***Prior to meeting, please silence all electronic devices.***

- 1) **MAYORS WELCOME and CALL TO ORDER** – Mayor Chad Leeman
- 2) **ROLL CALL** – City Recorder Christina Rivas
- 3) **DISCUSSION**
  - a. Discussion to pursue and refer Resolution 2024-012, a resolution to annex the Scales Property, to the Planning Commission.
  - b. Discussion to adopt Ordinance 2024-006, amendments to the City of Eagleville, Tennessee’s Zoning Ordinance, by amending Ordinance 2016-009, with amendments through October 2023.
  - c. Discussion to adopt Ordinance 2024-005 to establish a new Fee Schedule for the Park and Recreational Facilities of the City of Eagleville.
  - d. Discussion regarding Ordinance 2024-004 to amend Ordinance 2015-003 Personnel Policies and Procedures; adding Presidents Day and Juneteenth holidays to the City of Eagleville’s Observed Holidays.
  - e. Discussion to appoint a representative of the City of Eagleville to serve on the Rutherford County Library Board.
  - f. Discussion to pursue Resolution 2024-011, a resolution of the City of Eagleville, Tennessee, authorizing participation in the Cyber Security Matching Grant program with Public Entity Partners.
  - g. Discussion to pursue non-matching grant funds with the State and Local Cybersecurity Grant Program (SLCGP).
  - h. Review and Discussion of 2025 City Council Meeting Calendar.
  - i. Report on Debt Obligation to be submitted at Regular Meeting for acknowledgement.
- 4) **ADJOURNMENT**

ITEM 3b            Ordinance 2024-006 – Zoning Amendments

**ORDINANCE NO. 2024-006**

**AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009 (WITH AMENDMENTS THROUGH OCTOBER 2023)**

**WHEREAS**, the Eagleville Municipal Planning Commission has duly recommended to the Eagleville City Council that the Official Zoning Ordinance of Eagleville, Tennessee, be amended as hereinafter described; and,

**WHEREAS**, the Eagleville City Council has reviewed such recommendation and has conducted a public hearing thereon, hearing thereon.

**NOW THEREFORE**, BE IT ORDAINED BY THE CITY OF EAGLEVILLE, TENNESSEE, AS FOLLOWS:

That the Official Zoning Ordinance of the City of Eagleville, Tennessee, is hereby amended by to wit:

**Article 11 Definitions**

Section 2.020

Strike: Convenience Sales.

Add: Convenience Commercial Uses: The retail sales of small convenience items such as toiletries, tobacco, and magazines, and basic grocery items. The dispensing of petroleum products may be included as accessory to convenience uses.

Strike: Lot, Depth

Replace with: Lot, Depth: The average distance from the street line of the lot to its rear line, measured in the general direction of the sideline of the lot. In cases of triangular lots where no rear line is established, the back confluence of the two lines of the triangle shall be the point for measuring the required rear line towards the street. Corner lots where no rear line is established shall establish on side setback as the rear setback for measuring depth purposes.

Add: Short Term Rental: the rental of a residential unit, for a fee, for occupancy for less than 30 days, or less than one month.

**Article III General Provisions**

Add:

**3.130 Fences (Residential)**

Fences in all Residential Zones shall be permitted without a zoning permit provided the following criteria has been met. Fences that do not meet the following criteria shall be deemed a zoning violation.

- a. Fences are allowed within a property boundary with no required setback for the side or rear of the property. Fences are not allowed within the front setback. Fences on properties that have more than one street frontage shall be allowed on the secondary frontage to locate at ½ the front setback provided no obstruction to traffic is caused.
- b. No fence shall exceed 6 feet in height.
- c. Fences shall have the "good neighbor" side facing outward from the house.
- d. Fences in a PRD zone approved by the Planning Commission may have different criteria.
- e. Fences may not be located in an easement.

**3.140 Fences (Commercial and Industrial)**

Fences in all Commercial or Industrial Zones must have Design Review Committee Recommendations and Approval by the Planning Commission.

1. Fences shall be of aluminum, wood or PVC as per the approval of the Planning Commission. Chain link is discouraged and only approved when deemed suitable for the site and not detrimental to adjacent property owners.
2. Fences shall not exceed 8 feet in height.
3. Fences shall have proper screening if deemed necessary by the Design Review Committee and Planning Commission.
4. Fences may not be located in an easement.

#### **Article IV Supplementary Provisions**

Section 4.010 Strike J.

Add: Section 4.010 J. Medical or Dental Clinic: Not less than (four) 4 spaces per medical provider, plus one (1) space for each staff/personnel. For purposes of this section, medical provider is a person that performs individual treatment on a patient. Persons qualifying as medical provider would be and not limited to: Dental Hygienist, Nurse or Other Practitioner meeting with a patient to take vitals or treat a patient.

#### **Article V Zoning Districts**

Section 5.041 R-1 Low Density Residential

E. 1. Minimum Lot Size – Revise as Follows:

Area 2 acres

Lot Width at Required Front Building Setback 100 Feet

~~Lot Width at Road Frontage 50 Feet (35 feet in cul-de-sac)~~

Lot Width at Road Frontage 100 Feet (35 feet in arc of cul-de-sac)

#### **Article V Zoning Districts**

Section 5.042 R-2 Medium Density Residential District

E. Dimensional Requirements

Delete: 1. ~~Lot Width at road frontage 75 feet (35 in a cul-de-sac) 100 feet (35 ft. in a cul-de-sac)~~

Replace with:

Lot Width at Road Frontage 75 feet (35 in arc of a cul-de-sac) 100 feet (35 ft. in arc of a cul-de-sac)

#### **Article V Zoning Districts**

Section 5.051 C-1 Central Business District

B. Uses Permitted

Delete: 5. Restaurants

Replace with: 5. Restaurants with no Drive Through windows. To go orders are allowed.

#### **Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

B Uses Permitted

Delete: 17. Restaurants

Replace with: 17. Restaurants with no Drive Through window. To go orders area allowed.

Add: 27. Pharmacies with No Drive Through Window

#### **Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

D Uses Permitted as Special Exception  
Add: 11. Restaurants with Drive Through Window  
Add: 12. Pharmacies with Drive Throught Window

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

B. Uses Permitted

Strike: 14. Convenience Commercial, including barber and beauty shops, drug and grocery stores, hardware stores and other similar uses.

Add: 14. Commercial uses such as barber shops and salons, grocery stores, hardware stores and other similar uses.

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

D. Uses Permitted as Special Exception

Delete: 6. Automotive service and repairs, including sale of gas, oil, tires and other goods and services required in the operation of automobiles.

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

Delete Section F.1

Replace with: F. 1. Minimum Lot Size. All lots shall be at least 35,000 square feet. Lots without sewer shall be a minimum of one acre. More than one building shall be permitted on a single lot if deemed by the Planning Commission that all safety needs have been met, including traffic, parking and other site and/or building code requirements.

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

Delete F.2

Replace with F.2 Minimum Yard Requirements

Front Yard Setback 50 ft

Side Yard Setback 15 ft

Except where the side yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet, and except where the side yard abuts a C-1 property with no setback requirement in which case the side setback minimum for that side shall be twenty (20) feet.

Rear Yard 25 feet

Except where the rear yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet.

Corner Lots shall be treated in a way such that all facades considered to be the front/main entrance of the building facing streets will be held to front setback standards. Secondary facades not considered to be the main entrance shall be held to one half of the required front setback. All sites on a corner lot shall have at least on front setback imposed on the lot.

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

Delete: F.3 Maximum Lot Coverage

Replace: F.3 Maximum Lot Coverage. All lots must maintain a minimum of twenty (20) percent green space, with no area less than one hundred (100) square feet counting towards the required twenty percent.

**Article V Zoning Districts**

Section 5.052 C-2 General Commercial District

Delete F.4 Lot Width

Replace with F.4 Lot Width and Lot Depth

No lot shall be less than one hundred (100) feet wide at the required building front setback line.

No lot shall be less than one hundred (100) feet wide at its road frontage.

No lot shall have a depth of less than twenty five (25) feet anywhere on the lot.

**Article V Zoning Districts**

Section 5.061 I-1 General Industrial District

D. Uses Permitted as Special Exceptions

Delete: 1. Retail and Convenience Trade

Add: 1. Retail and Convenience Commercial Uses

Add: 6. Automotive service and repairs, including sale of gas, oil, tires and other goods and services required in the operation of automobiles.

**Article VI Exceptions and Modifications**

Delete Section 6.050 Exceptions to Setback Requirements

**BE IT ENACTED** that this ordinance shall take effect 15-days from and after its final passage, the public welfare requiring it.

Approved by the Eagleville City Council on:

Approved:

\_\_\_\_\_  
Chad Leeman, Mayor

ATTEST:

\_\_\_\_\_  
Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

Public Hearing Held:

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen Aymett, City Attorney

ITEM 3c            Ordinance 2024-005 – Establishing Fee Schedule for Parks  
and Recreation

**Ordinance 2024-005**

**AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE.**

**WHEREAS**, the Eagleville City Council wishes to establish a fee schedule for the use of City Park and Recreational Facilities; and

**WHEREAS**, the Eagleville City Council desires to continue to provide recreational options with its park, ball fields, playground, pavilion and walking track; and

**WHEREAS**, this fee schedule will provide for the proper maintenance and operation of the public park and recreational facilities for the good of the citizens of Eagleville;

**NOW THEREFORE, BE IT ORDAINED** by the City of Eagleville City Council that the following fee schedule is hereby adopted:

**FEE SCHEDULE**

*The City of Eagleville adopts the Park and Recreational Facilities Fees which are subject to changes and amendments.*

**BALLFIELD FEES:**

DEPOSIT:	\$100.00
PER FIELD/PER DAY	\$100.00
FIELD RENTAL FOR LESS THAN 4 HOURS	\$25.00/HR
DIAMOND DRY FIELD CONDITIONER PER BAG	\$ 25.00
SPONSOR SIGNAGE (1 <sup>ST</sup> YEAR)	\$350.00
SPONSOR SIGNAGE RENEWAL	\$200.00
BALL CLUB FEE PER CHILD	\$ 20.00

**\$1,000,000.00 Proof of Liability Insurance naming the City of Eagleville as Additional Insured must be submitted one week prior to the scheduled date.**

**PAVILION RENTAL FEES:**

FOR 4 HOURS (MINIMUM RENTAL)	\$ 50.00
FOR THE ENTIRE DAY	\$100.00

**BE IT ENACTED** that this ordinance shall take effect 15-days from and after its final passage, the public welfare requiring it.

**Approved:**

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**Chad Leeman, Mayor**



**ATTEST:**

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**Christina Rivas, City Recorder**

**Passed First Reading:**

**Passed Second Reading:**

**Public Hearing Held:**

**With 15-day notice given in the Rutherford Reader**

**APPROVED AS TO FORM:**

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**Stephen Aymett, City Attorney**

ITEM 3d

Ordinance 2024-004 – Amending Personnel Policies

**ORDINANCE 2024-004**

**AN AMENDMENT TO ORDINANCE 2015-003 OF THE CITY OF EAGLEVILLE, TENNESSEE, TO ADOPT PRESIDENTS DAY (THE THIRD MONDAY OF FEBRUARY) AND JUNETEENTH (THE 19<sup>TH</sup> DAY OF JUNE); ADDING THE TWO HOLIDAYS TO THE PERSONNEL POLICIES AND PROCEDURES, SECTION 1, SUBSECTION V(1)a "HOLIDAYS".**

**WHEREAS**, the Mayor and Council of the City of Eagleville, Tennessee deem it important, when possible, to remain consistent with the holidays observed by Rutherford County, Tennessee, and

**WHEREAS**, the City of Eagleville seeks to observe, when possible, nationally recognized holidays of the United States Federal Government

Now, therefore, **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF EAGLEVILLE, TENNESSEE**

that this ordinance shall take effect 15-days from and after its final passage it.

Approved by the Eagleville City Council on:

Approved:

\_\_\_\_\_  
Chad Leeman, Mayor

ATTEST:

\_\_\_\_\_  
Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

APPROVED AS TO FORM:

\_\_\_\_\_  
J. Stephen Aymett, Jr., City Attorney

ITEM 3e Request to Appoint a Representative of the City of Eagleville  
to the Rutherford County Library Board

**Fw: Library Board Rep for Eagleville**

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From Hellyn Riggins <[higgins@eaglevilletn.gov](mailto:higgins@eaglevilletn.gov)>

Date Tue 10/22/2024 4:27 PM

To Stephen Aymett <[SAymett@ruckerlaw.com](mailto:SAymett@ruckerlaw.com)>; Mayor Leeman <[leemanch@rcschools.net](mailto:leemanch@rcschools.net)>; Brandon Emamalie <[bemamalie@eaglevilletn.gov](mailto:bemamalie@eaglevilletn.gov)>; Brandon Emamalie <[bemamalie@gmail.com](mailto:bemamalie@gmail.com)>; Jason Blair <[jblair@eaglevilletn.gov](mailto:jblair@eaglevilletn.gov)>; Chris Hendrix <[chendrix@eaglevilletn.gov](mailto:chendrix@eaglevilletn.gov)>; Chris Hendrix <[riverstonegroup1@gmail.com](mailto:riverstonegroup1@gmail.com)>; Ryan Edwards <[redwards@eaglevilletn.gov](mailto:redwards@eaglevilletn.gov)>; Chad Leeman <[mayorleeman@eaglevilletn.gov](mailto:mayorleeman@eaglevilletn.gov)>; Hellyn Riggins <[higgins@eaglevilletn.gov](mailto:higgins@eaglevilletn.gov)>; Craig Campbell <[thecraigcampbell@gmail.com](mailto:thecraigcampbell@gmail.com)>; Craig Campbell <[ccampbell@eaglevilletn.gov](mailto:ccampbell@eaglevilletn.gov)>; Bill Tollett <[billy.tollett1@gmail.com](mailto:billy.tollett1@gmail.com)>; Stephen Aymett <[SAymett@ruckerlaw.com](mailto:SAymett@ruckerlaw.com)>

Cc Hellyn Riggins <[higgins@eaglevilletn.gov](mailto:higgins@eaglevilletn.gov)>

Mayor and Council,

Please see below the letter from Donna Jordon at the Eagleville Library. The only vacant position on the RC Library Board is the spot to be filled by Eagleville.

Information regarding the position is listed below.

If any of you have a name for nomination, please let me know.

hellyn

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**From:** Donna Jordon <[djordon@rclstn.org](mailto:djordon@rclstn.org)>

**Sent:** Tuesday, October 22, 2024 2:39 PM

**To:** Hellyn Riggins <[higgins@eaglevilletn.gov](mailto:higgins@eaglevilletn.gov)>

**Cc:** Mindy Barrett <[mbarrett@rclstn.org](mailto:mbarrett@rclstn.org)>

**Subject:** Library Board Rep for Eagleville

Hi Hellyn,

I just wanted to let you know my hopes of getting Jonathan Richardson (Cindy Morgan's husband) to be the Library Board representative for Eagleville did not work out. They just recently moved into their new home in Springfield, TN.

A representative for Eagleville is the only vacant position on the Library Board at this time. I'm hoping you or any of the City Council members might have a recommendation to fill this vacancy. The Board Chairman wants to have a full panel of board members before instigating a nationwide search for a new library system Director (which has temporarily been filled by our Interim Director Mindy Barrett since March 1, 2024 upon Rita's retirement).

The meeting schedule is as follows:

- March, April, July, August, September and October - meets on the 3rd Monday of each month
- February, June and December - meets on the 1st Monday of each month
- No meetings in the months of January, May and November
- The meetings start at 5:00pm

- The length of the meeting ranges from 30 minutes to an hour, depending on what's on the agenda
- The 2024 meetings have taken place at the Rutherford County Courthouse on the Murfreesboro Square or Murfreesboro City Hall. The Board is considering moving the 2025 meetings back to the library branches.

Let me know if you need any further information.

Thanks Hellyn for your attention and assistance in this matter.

Donna Jordon, CPLM  
Branch Supervisor  
Eagleville Bicentennial Public Library

ITEM 3f            Resolution 2024-011 – Cyber Security Matching Grant

RESOLUTION NO. 2024-011

**A RESOLUTION OF THE CITY OF EAGLEVILLE, TENNESSEE AUTHORIZING PARTICIPATION IN THE CYBER SECURITY MATCHING GRANT PROGRAM WITH PUBLIC ENTITY PARTNERS**

WHEREAS, the cyber security safety of the City of Eagleville, Tennessee is of great importance; and

WHEREAS, all efforts shall be made to provide a reduced liability for the City of Eagleville employees; and

WHEREAS, Public Entity Partners seeks to encourage secure cyber environment by offering *Cyber Security matching Grant Program*; and

WHEREAS, the City of Eagleville now seeks to participate in this important program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAGLEVILLE, TENNESSEE the following:**

**SECTION 1.** That the City of Eagleville, Tennessee is hereby authorized to submit application for a *Cyber Security Matching Grant Program* through Public Entity Partners.

**SECTION 2.** That the City of Eagleville, Tennessee is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this \_\_\_\_\_ day of \_\_\_\_\_ in the year of \_\_\_\_\_.

\_\_\_\_\_  
Chad Leeman, Mayor

ATTEST:

\_\_\_\_\_  
Christina Rivas, City Recorder

Approved as to Form:

\_\_\_\_\_  
J. Stephen Aymett, Jr., City Attorney





## 2024-2025 Cyber Security Matching Grant Program Guidelines

Public Entity Partners is pleased to announce the launch the 3<sup>rd</sup> annual  
**Cyber Security Matching Grant Program**  
for all members who have general liability coverage.

***OBJECTIVE:** To help members with general liability coverage purchase cyber security tools, training and services designed to protect the organization from ransomware and social engineering, while increasing the member's ability to qualify for the Cyber Extension Coverage.*

### **Cyber Security reimbursable items and services include:**

- Employee training designed to assist employees in identifying and protecting sensitive information; recognizing fraudulent emails and/or emails with dangerous links, and how to recognize social engineering tactics that can lead to loss.
- Multi-Factor Authentication (MFA) for access to email, remote access to computers and servers, and access to administrative accounts;
- Data backup and disaster recovery with the requirement of storing two backup copies onto different storage media and in different off-site locations.
- Advanced Threat Protection (ATP) to protect against malware and phishing attacks, and to monitor your network and systems for abnormal or suspicious activities.
- Endpoint Detection and Response (EDR) that focuses on a single "endpoint device" (such as a server or computer). EDR looks for threats that may have infiltrated a municipality's device by watching for suspicious activity.

### **Please read this information in its entirety before completing the application:**

- 1) Public Entity Partners will reimburse up to 50 percent of the cost of the cyber security expenditure(s) with a maximum reimbursement based on the Priority Classification matrix rating.
- 2) Matching grant funds must be used for cyber security related items or training.
- 3) Applicants must be an existing member and must currently have general liability coverage as of 7/1/2024.
- 4) Applicants must be in good standing and in compliance with previous loss control recommendations.



**DEADLINE:** Friday, December 20, 2024 (close of business)

**GRANT NOTIFICATION DATE:** Week of January 13, 2025

**ELIGIBILITY:** Members with **General Liability Coverage** as of **July 1, 2024**. Your expenditures may be made between **July 1, 2023** and **April 1, 2025**.

### **RULES FOR PARTICIPATION**

1. **Applications must be submitted online.** The application is DATE SENSITIVE and is subject to available funds.
2. A signed **Resolution** or **Motion** (by the appropriate official: mayor or chairman of the board) passed by the governing body of the city/agency **MUST BE** provided. For boards of local government agencies that do not pass resolutions, a Motion is attached and may be signed by the appropriate Executive. In addition, also available on our website, please find a "fillable" Model Resolution/Motion, for your convenience.

**NOTE:** If your resolution/motion cannot be approved and signed when your application is ready, you may submit the application only. However, the Resolution/Motion must be sent no later than February 14, 2025. Since the application is date sensitive, it is **NOT** necessary to submit the application and resolution/motion together. Please note that your grant reimbursement check will not be sent to you until we have received this document.

3. Public Entity Partners will reimburse approved grants for one-half of the paid expenditures (50 percent), up to the maximum funding level for the participant's assigned classification.
4. *If* the Grant Committee approves your application, you will be asked to submit proof of payment(s) for your cyber security-related purchased item(s) before we can process your grant check. Invoices alone will **NOT** be used as proof of payment. Please see Page 3 for mandatory checklist of items needed for Grant reimbursement.



## **GRANT REIMBURSEMENT CHECKLIST:**

1. "Notification of Approval" letter
2. Signed Resolution/Motion
3. Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of the cover sheet.
4. Two proofs of payment which must include the following:
  - 1) CANCELLED check/bank statement OR credit card receipt/credit card statement OR Automated Clearing House (ACH) OR Automated Funds Transfer (AFT)
  - 2) Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.

Forward all receipts/documentation to:

Tahtia Mitchell

Grant & Scholarship Program

[Tmitchell@PEpartners.org](mailto:Tmitchell@PEpartners.org)

Fax: 615-371-9212

The deadline for us to receive your application and close this program is December 20<sup>th</sup> (close of business). Grant notifications will be distributed the week of January 13<sup>th</sup>, 2025.

Only ONE grant application may be approved for each town/city/agency during any given FISCAL YEAR. You may not "roll-over" an application from one fiscal year to another.

If approved for a grant, your proof of payment for expenditures must be received in this office by April 1, 2025, or your grant money WILL be awarded to the next "pending" member's application.

**PLEASE NOTE:** The funding for this program is limited and is time-sensitive. It is important that you are diligent in filing for reimbursement. Members who continue to submit late reimbursement receipts may jeopardize their eligibility to receive a Grant the following fiscal year. Please do not delay and plan ahead to submit reimbursement items as soon as the Approval Notification letter is received.



**GRANT CONSIDERATIONS:** Consideration of grants will be based on a variety of issues, such as your entity's risk management practices, loss experience, and a availability of funding and submission date.

1. The primary consideration will be the amount of available funding for the fiscal year.
2. Priority will be given to risk exposures noted in the loss control site surveys, recommendations and/or loss trends, and a history of sound risk management practices.
3. Priority will also be given to expenditures related to employee sensitive information protection, cyber security & social engineering training, Data Backup, and Multi-factor Authentication.



# PUBLIC ENTITY PARTNERS

If you need to know about your classification or if you have additional questions, please contact:

**Tahtia Mitchell**  
**Grant & Scholarship Program**  
[Tmitchell@PEpartners.org](mailto:Tmitchell@PEpartners.org)  
1-800-624-9698

## **Rating Classifications Funding Levels**

(based upon earned general liability premium  
for previous year 2023-2024)

Class I – Up to \$2,000

Class II – Up to \$1,500

Class III – Up to \$1,000

Class IV – Up to \$500

Class V – Up to \$250

## **General Liability Coverage Classification Levels**

**Class I – Contributed earned premium for the previous year \$100,000 or more in the requested coverage area.**

**Class II – Contributed earned premium for the previous year between \$50,000 and \$99,999 in the requested coverage area.**

**Class III – Contributed earned premium for the previous year between \$20,000 and \$49,999 in the requested coverage area.**

**Class IV – Contributed earned premium for the previous year between \$10,000 and \$19,999 in the requested coverage area.**

**Class V – Contributed earned premium for the previous year less than \$9,999.**

ITEM 3g State and Local Cybersecurity Grant Program

Mr. Mayor and Members of Council:

The State and Local Cybersecurity Grant Program (SLCGP) is the opportunity to benefit from our participation in the Federal government's National Cyber Security Review (NCSR) - a monumental effort to strengthen security, nationally. The focus this program is to target areas of weakness, which have been identified, primarily, as rural/small municipalities.

Upon completion of the NCSR, last Fall, I focused more on infrastructure than policy and procedure, as hardware and software applications were in great need of updating. As you are likely aware, an aging IT infrastructure is a liability. Therefore, since the end of 2023, the City has replaced or upgraded the server, a work station, the City's email platform, cybersecurity software and the routers and firewalls of Police and Fire departments.

The City has also added Laserfiche records program, which further supplies cloud storage (for an additional place to safeguard records) and its own security measures.

There is still much more to accomplish, but these are leaps forward should be viewed as achievements for the City.

Grant funds, if awarded, will continue the forward momentum by focusing on items to aid business continuity, property surveillance, replacing an aging work station and funds to help defray the cost of renewing cybersecurity software licenses.

The attached offers supplemental information about the grant.

Christina Rivas  
City Recorder

Sent: Tuesday, October 1, 2024 12:41 PM  
Subject: State and Local Cybersecurity Grant Program Application



Information in this notice is to help with the completion of the Local Government Investment Justification worksheet, which is part of the State and Local Cybersecurity Grant Program (SLCGP) award.

This grant program for local governments is based on cybersecurity needs as identified in the Nationwide Cybersecurity Review (NCSR) assessments. Completion of the NCSR assessment is required to receive funding through the SLCGP. Local entities that completed their online NCSR, on the Center for Internet Security portal, between December 1, 2023, and February 29, 2024, are eligible to be awarded SLCGP funding. Additionally, the state will be requesting local entities complete a NCSR assessment between October 1, 2024, through February 28, 2025, and completion of the latter NCSR assessment may be considered while the state reviews your Local Government Investment Justification worksheet. Your proposed projects must be reviewed and approved by the Cybersecurity Planning Committee and the State Chief Information Officer.

The total amount of funding available for local entities this year (year two of four) is approximately \$10,757,678.00. The first project is a managed end-user protection solution. The second project is access to end-user cybersecurity training for all local government employees. The third project is direct reimbursement for cybersecurity gaps identified in your completed NCSR assessment.

If you choose to apply for the funds, the Local Government Investment Justification form ([click link](#)) must be completed and submitted to the state. [Click here for an example](#) that may help you in completing the form. Return the completed form to STS representatives at [cybersafetn@tn.gov](mailto:cybersafetn@tn.gov) by November 27, 2024, at 12 p.m. CT/ 1 p.m. ET. Projects must clearly articulate findings discovered in your NCSR assessment and comply with the requirements of the Authorized Equipment List. Once approved, you'll receive confirmation and further instruction for reimbursement.

The SLCGP is an assistance program that provides funds to build capabilities at the state and local levels through planning equipment, and training activities and to implement the goal and objectives of the state and federal cybersecurity strategies.



ITEM 3h      Review 2025 City Council Meeting Calendar



# City of Eagleville

Chad Leeman, Mayor

**Council Meetings and Work Sessions to be held at 7:00 p.m. at Eagleville City Hall, 108 S. Main Street, unless otherwise updated and posted.**

## 2024 Work Session Dates

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 12 (Tuesday)

September 9 (Tuesday)

October 9

November 20 -combined-

December 18 -combined-

## 2024 Council Meeting Dates

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 26 (Tuesday)

September 23 (Tuesday)

October 23

November 20

December 18

All dates subject to change due to quorum issues or other conflicts.

P.O. Box 68, 108 South Main St., Eagleville, TN 37060  
T: (615) 274-2922 F: (615) 274-2977 [www.EaglevilleTN.gov](http://www.EaglevilleTN.gov)

*This institution is an equal opportunity provider and employer*

ITEM 3i Report on Debt Obligation Acknowledgment



Jason E. Mumpower  
Comptroller

## Report On Debt Obligation

Entity and Debt Information		
<b>Entity Name</b>		
City of Eagleville		
<b>Entity Address</b>		
108 South Main Street PO Box 68 Eagleville, Tennessee 37060		
<b>Debt Issue Name</b>		
General Obligation Bond, Series 2023 (Taxable)		
<b>Series Year</b>		
2023		
<b>Debt Issue Face Amount</b>		
\$2,009,600.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Taxable		
<b>Interest Type</b>		<b>True Interest Cost (TIC)</b>
True Interest Cost (TIC)		3.625%
<b>Debt Obligation</b>		
Bond		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>		<b>Other Rating Agency Rating</b>
N/A		N/A
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>		<b>Loan Program Name</b>
State or Federal Loan Program		USDA Rural Development
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
11/5/2024	11/5/2024	11/5/2064

**Debt Purpose**

<b>Purpose</b>	<b>Percentage</b>	<b>Description</b>
General Government	100%	Construction, improvement, repair, renovation and equipping of a public safety building
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

**Cost of Issuance and Professionals**

Does your Debt Issue have costs or professionals?

Yes

<b>Description</b>	<b>Amount</b>	<b>Recurring Portion</b>	<b>Firm Name</b>
Legal Fees - Bond Counsel	\$10,000.00	N/A	Bass, Berry & Sims PLC
<b>TOTAL COSTS</b>	<b>\$10,000.00</b>		

**Maturity Dates, Amounts, and Interest Rates**

Comments

Year	Amount	Interest Rate
2064	\$2,009,600.00	3.625%
<b>TOTAL AMOUNT</b>	<b>\$2,009,600.00</b>	

\*See final page for Submission Details and Signatures\*

### Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

#### Signature - Chief Executive or Finance Officer of the Public Entity

Name

Chad Leeman

Title/Position

Mayor

Email

mayorleeman@eaglevilletn.gov

Alternate Email

hriggins@eaglevilletn.gov

#### Signature - Preparer (Submitter) of This Form

Name

Lillian Blackshear

Title/Position

Member

Email

lblackshear@bassberry.com

Alternate Email

alex.samber@bassberry.com

Relationship to Public Entity

Bond Counsel

Organization

Bass, Berry & Sims PLC

#### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

Verify Form Accuracy

Date to be Presented at Public Meeting

11/21/2024

Date to be emailed/mailed to members of the governing body

N/A

#### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.