



****AMENDED AGENDA FOR THE
EAGLEVILLE CITY COUNCIL
REGULAR MEETING**

**Eagleville City Hall 108 South Main Street
Thursday, November 21, 2024 7:00 p.m.
*Immediately Following Work Session***

Prior to meeting, please silence all electronic devices.

- 1) **MAYORS WELCOME and CALL TO ORDER** – Mayor Chad Leeman
- 2) **ROLL CALL** – City Recorder Christina Rivas
- 3) **INVOCATION/PLEDGE OF ALLEGIANCE**
- 4) **ADOPTION OF THE AGENDA**
- 5) **CITIZENS' INPUT** - *Any Citizen shall be given up to three (3) minutes to address City Council on any issue. When the Mayor asks, please raise your hand if you wish to speak.*
- 6) **ADOPTION OF THE CONSENT AGENDA**
 - a) Approval of Minutes:
 - Work Session – September 17, 2024
 - Public Hearing – September 24, 2024
 - Regular Session – September 24, 2024
 - b) Financial Report – September 2024
 - * Financial Report – October 2024 (If available)
- 7) **MAYOR AND COUNCIL PRESENTATIONS**
- 8) **DEPARTMENT REPORTS**
 - City Recorder
 - *Finance Consultant's Report
 - Fire Department
 - Parks Department
 - Police Department
 - Rutherford County Library System

9) CITY MANAGER REPORT

10) OLD BUSINESS

11) NEW BUSINESS

- ** a. ~~Approve or Deny referral of Resolution 2024-012, A Resolution to annex the Scales Property to the Planning Commission.~~
- b. Approve or Deny Ordinance 2024-006, AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009, WITH AMENDMENTS THROUGH OCTOBER 2023
- c. Approve or Deny Ordinance 2024-005, AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE.
- d. Approve or Deny Ordinance 2024-004 to amend Ordinance 2015-003 Personnel Policies and Procedures; adding Presidents Day and Juneteenth holidays to the City of Eagleville's Observed Holidays.
- e. Approve or Deny Resolution 2024-011, A RESOLUTION OF THE CITY OF EAGLEVILLE, TENNESSEE AUTHORIZING PARTICIPATION IN THE CYBER SECURITY MATCHING GRANT PROGRAM WITH PUBLIC ENTITY PARTNERS
- f. Approve or Deny to direct the City Recorder to pursue non matching grant funds with the State and Local Cybersecurity Grant Program (SLCGP).
- g. Approve or Deny 2025 City Council Meeting Calendar.
- h. Approve or Deny Acknowledgement and Acceptance of the Tennessee Comptroller of the Treasury's Report on Debt Obligation.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

13) EXECUTIVE SESSION REGARDING LITIGATION

14) ADJOURNMENT

ITEM 6a

Minutes:

- Work Session September 17, 2024
- Public Hearing September 24, 2024
- Regular Session September 24, 2024

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Tuesday, September 17, 2024 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:00 p.m.

2) ROLL CALL

The roll was called by City Manager Hellyn Riggins.

PRESENT:

Mayor Chad Leeman

Vice Mayor Bill Tollett

Councilman Craig Campbell

Councilman Ryan Edwards

Councilman Chris Hendrix

ABSENT:

Councilman Jason Blair

Councilman Brandon Emamalie

STAFF:

City Manager Hellyn Riggins

Police Chief David Breniser

3) DISCUSSION

- a. Report on Planning Commission Recommendation of Annexation of College Grove Road Properties and the portion of College Grove Road to be Annexed. Public Hearing Scheduled for September 24.**

City Manager Hellyn Riggins explained that the item was comprised of two Plans of Service for part of College Grove Road and the adjacent properties considered for annexation. She stated that there would be a public hearing on September 24, 2024 followed by a Regular Session where the Council would vote to approve or deny the annexations.

Ms. Riggins informed Council that the Planning Commission voted 5-0 in favor of approving all 4 annexations.

- b. Discussion of Potential Annexation of Moore Property or Parcel 120 02300, NE quadrant of Urban Growth Boundary, approximately 250 acres.**

City Manager Hellyn Riggins stated that she sought Council direction as to whether or not they wish to pursue this request for annexation. She noted that Rob Molchan of Site Engineering Consultants (SEC) was in the audience to discuss their progress with the property and their vision for moving forward.

Mr. Molchan recalled that Council had previously directed that lot sizes less than one acre were not acceptable. He explained their efforts to redesign the development to accommodate 43,560 square foot lots. He stated that this equated to 144 lots, as the step system, retention pond and roadways comprised the remainder of the 250-acre property.

Mr. Molchan proceeded to review where the retention ponds, drip system and step system were located on a map; noting that a portion of the flood plain is underneath the road and as water drains toward the road, retention ponds would be located near the roadway.

He stated that there were extensions implemented in the event that development of adjacent properties was to take place. He noted that connections were not applied toward the John Windrow property per the City Manager's request.

Ms. Riggins stated that this would be a contiguous annexation due to the proximity of Highway 41.

Discussion confirmed the following:

- No part of the property was located in Williamson County.
- Tying in to College Grove Road had been researched.
- Commercial Zoning had not been discussed.
- The terms of annexation and Plan of Services would be needed to prepare an ordinance.
- City Manager requested that the application is submitted as a Planned Residential Development (PRD).
- The Tennessee Department of Transportation (TDOT) prefers turning lanes on Highway 41.
 - This development would be required to add a southbound left turn lane.

Ms. Riggins stated that they would return to Council with an ordinance for annexation.

c. Discussion of Potential Annexation of (former) Scales Property or Parcel 120 04600, NW quadrant of Urban Growth Boundary, approximately 98 acres.

City Manager Hellyn Riggins confirmed that the total acreage proposed for annexation is 98.2 acres.

Charles Waite of Salem Creek Partnership noted that his firm owns this property as well as Stephenson Farms and thanked Council and the Planning Commission for approving the preliminary plat for Stephenson Farms.

Mr. Waite drew Council's attention to a map; and in particular of the blue defined area of the Scales property. He stated that the property has some challenges with floodways. He noted that his firm believed the property to be of good value, at the time of purchase, as it would offer accessibility options for the Winterbrook subdivision.

Mr. Waite further noted that, while they entertained the idea of placing a truss factory on the property, his firm has since decided against it. He stated that there are lots along Highway 41A in the aforementioned blue area in which 33 acres could be perked. He explained that the sites that could not be perked would be sold as large estate lots.

- Would serve as excellent frontage for the community
- Will offer these lots to their select builders as soon as possible.
- The site work will be a long process, but believes these lots could be ready for development quickly.
- Could potentially use excess step capacity from the step system his firm is building for the Stephenson Farms subdivision.
- Acknowledged the City's requirement to annex the property if they required access to the step system.

Mr. Waite stated that the primary focus is to annex the property and perk the lots in order to sell the lots and create a presence of estate homes in this area.

He stated that a 30-acre tract of the property that abuts Stephenson Farms is comprised of wetlands. He noted that per the Army Corp of Engineers and TDEC, homes will not be built there; however, they envision that once the phases are completed, the land could be used as an equestrian area to serve the surrounding properties.

It was noted that the proposed initial lots would be between 5 and 5.5 acres.

Mr. Waite stated, unequivocally, that these lots would be high-end, equestrian, residential lots along Highway 41A.

Ms. Riggins requested that the applicant provide the City with the covenants for the property. She stated that, if they composed the covenant with language stating that the covenants cannot be changed with the approval of the City of Eagleville, it may be possible to proceed without the pre-ordinance process. She noted that this would enable Salem Creek Partnership to commence developing these lots. Ms. Riggins explained to Council that, because the lots are over 5 acres, they would not be required to adhere to the subdivision process.

It was requested that Mr. Waite define "equestrian" as it relates to these lots. He stated that was a vision of how the area could be used in a meaningful way, as this area has a very limited use.

Discussion noted the following:

- Referencing the lots as "Estate" lots was preferable.
- The area could be zoned as R-1 with covenants agreed to by both parties and verbiage that notes that any changes must be approved by the City.
 - City Attorney Stephen Aymett would need to be consulted as well as confirmation from Salem Creek Partnership to these items.
 - This should streamline the timeframe to begin development.

Ms. Riggins stated that these large estate lots create a grand doorway for Eagleville.

It was confirmed that the area behind the aforementioned six lots is the 30 acres of floodway.

Ms. Riggins stated that she would confer with the City's attorney and make Council aware of the outcome of their discussion. She inferred that permits could be issued shortly, thereafter.

d. Discussion of Paving and Potential Drainage Improvements for New Town Subdivision.

City Manager Hellyn Riggins stated that City Engineer Will Owen was slated to be in attendance of this meeting and provide an informational email; however, he has been occupied with finishing the Public Safety Center. She stated that the email would be provided tomorrow (September 18, 2024).

She stated that Mr. Owen submitted a cost estimate for paving only, as well as paving and drainage. Management Consultant Mike Walker stated that he and Chief David Breniser surveyed the quality of the City's streets and confirmed that the streets in the New Town subdivision were in the worst condition. He noted that he could not comment on the engineering aspect of this item, however, his opinion was that the drainage issues must be addressed prior to paving. He stated that this was Mr. Owen's recommendation which amounted to \$425,000.

Mr. Walker proceeded to address how to pay for these repairs:

- The City's Fund Balance is currently estimated at \$2M, which included a gain of \$75,000.
 - The gain had been committed to Park and City signage and an Impact Fee Study.
 - \$200,000 of the Fund Balance could be used to cover a portion of the cost.
- The State Street Aid Fund has \$175,000 which had been committed to paving projects.
- The remaining \$50,000 could be drawn from the State Street Aid Fund Balance.
 - Leaving a total balance of \$90,000 in State Street Aid which is 108% of the Annual Budget

He stated that most of the subdivisions he reviewed were in good condition. He noted that this was a good investment as it should last around 20 years.

Ms. Riggins stated that if Council decided to proceed, she would have Mr. Owen prepare Requests for Proposals for paving and drainage in order to keep the options open should the bids come in higher than projected. She noted that this would allow Council to choose which project to proceed with, if the combined bids submitted are more than Council is prepared to pay.

Mr. Walker suggested that the improvements could stimulate housing sales in the area. It was noted that there are a number of vacant lots in the area that could be developed.

Discussion noted that:

- It is the oldest subdivision in Eagleville and in need of updating.
- The drainage improvements were limited to the back street in the subdivision.
- This would require digging ditches and restoring the culverts beneath the driveways of each residence to create a positive flow of water.

Ms. Riggins stated that the request for bids would likely commence in January 2025.

e. Discussion of Fire Works in the City Limits.

City Manager Hellyn Riggins informed that other cities in Rutherford County have been regulating the use of fireworks within City limits. She asked Council if this was an item they would like her to pursue.

Council did not prefer to explore this at this time.

f. Discussion of Status of Public Safety Center.

City Manager Hellyn Riggins stated that there were items that still needed to be addressed before the City takes ownership of the Safety Center. She noted that while she had not heard from Rutherford County, the Police Department is eligible for the Certificate of Occupancy.

Ms. Riggins informed Council that the Fire Department was awaiting the electrical inspection. She noted that a Council Member had brought to her attention that water was observed pooling in the parking lot. She stated that she had reviewed the area with City Engineer Will Owen and requested that he submit his suggestions to Council in writing. She noted that his report should be received tomorrow (September 18, 2024).

Ms. Riggins continued, noting that the landscaping was installed, today and that she would check tomorrow to ensure that it was completed. She explained that there were certain areas that had to be adjusted due to the placement of utilities.

Management Consultant Mike Walker stated that the goal was to have all of the invoices submitted and the walk through completed, in early October. He explained that this was necessary in order to submit the bills for approval to the United States Department of Agriculture (USDA) to pay the contractor in full by November 1, 2024.

Mr. Walker stated that subsequently, the hope is to close on the second loan with the USDA and close out the project. He reminded Council that the City had already received \$4.5M from USDA for the first loan at 2.125%. He stated that the second loan was for \$2,126,500 at 3.625%. He informed Council that the City is projected come in under budget at over \$100,000; thereby reducing the second loan to \$2,026,500 and reducing interest costs going forward.

He continued, reviewing items that were not initially anticipated in the budget that had to be added, such as, Middle Tennessee Electric's Tap Fee of \$20,000.

Ms. Riggins interjected that the City came in under budget and was able to absorb unanticipated expenses due to Mr. Walker's efforts in negotiating with USDA to close on the first loan early; saving a tremendous amount of interest.

It was noted that Mr. Owen was onsite all day to ensure that trees were not planted near the utilities and would not grow to an extent that could cause damage to underground lines.

Mr. Walker stated that the building is both attractive and functional and will serve the City well for years to come.

It was noted that the demolition and paving of the current Safety facility will happen after the new center is completed. Ms. Riggins stated that Mr. Owen will prepare the plan. She noted that this had been budgeted for in this fiscal year.

g. Engineering (Written) Report – Status of Projects.

City Manager Hellyn Riggins stated that she would email the report to Council when she receives it from City Engineer Will Owen.

Mayor Leeman expressed Council's appreciation for all that Mr. Walker has done for the City.

Councilmember Edwards asked for an update on the Fall Festival.

Ms. Riggins informed Council that she would have a complete report submitted next month; however, the City was filled to capacity with vendors. She continued citing that there were 40 new vendors to the festival, including more food vendors. She informed Council that the lack of food had been a common complaint, last year. She added that the golf carts are also booked.

She noted that a protocol has been created to prepare staff and volunteers to mobilize in the event of a lost child. She stated the 2 additional large golf carts have been added to better accommodate families.

4) ADJOURNMENT

Mayor Leeman confirmed that there was no further business and adjourned the meeting at 7:56 p.m.

Approved by:

Mayor Chad Leeman

Submitted by:

City Recorder, Christina Rivas

Date

**Minutes of the
City Council Public Hearing
Eagleville City Hall, Eagleville, TN
Tuesday, September 24, 2024 – 7:00 PM**

1) MAYOR’S WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:01 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman

Vice Mayor Bill Tollett

Councilman Jason Blair

Councilman Craig Campbell

Councilman Brandon Emamalie arrived at 7:02 p.m.

Councilman Chris Hendrix

ABSENT:

Councilman Ryan Edwards

STAFF:

City Manager Hellyn Riggins

City Recorder Christina Rivas

Chief David Breniser

Financial Consultant Mike Walker

City Attorney Stephen Aymett

Fire Chief Jonathan Armstrong

GUESTS:

Daniel and Janet Flannery

Robert McMurray

Phoebe Smith

Rob Molchan

Bo Giles

Don Smith

3) OPEN PUBLIC HEARING

a. **RESOLUTION 2024-006.** A RESOLUTON TO ADOPT A PLAN OF SERVICES TO ANNEX INTO THE CITY OF EAGLEVILLE, TENNESSEE A PORTION OF COLLEGE GROVE ROAD, VARYING RIGHT OF WAY WIDTHS FROM 45 TO 60 FEET IN WIDTH, AND A LENGTH OF APPROXIMATELY .47 (APPROXIMATELY 2,500 FEET) OF A MILE FROM THE WILLIAMSON COUNTY LINE TO THE EASTERN BOUNDARY OF 309 COLLEGE GROVE ROAD, ALL WITHIN THE EAGLEVILLE URBAN GROWTH

b. **RESOLUTION 2024-007.** RESOLUTON TO ADOPT A PLAN OF SERVICES FOR 68.21 ACRES LOCATED ALONG A STRETCH OF COLLEGE GROVE ROAD (TAX MAPS 120 02312, 120 02303 AND 120 02310)

c. **RESOLUTION 2024-008.** A RESOLUTON TO ANNEX INTO THE CITY OF EAGLEVILLE, TENNESSEE A PORTION OF COLLEGE GROVE ROAD, VARYING RIGHT OF WAY WIDTHS FROM 45 TO 60 FEET IN WIDTH, AND A LENGTH OF APPROXIMATELY .47 (APPROXIMATELY 2,500 FEET) OF A MILE FROM THE WILLIAMSON COUNTY LINE TO THE

EASTERN BOUNDARY OF 309 COLLEGE GROVE ROAD, ALL WITHIN THE EAGLEVILLE URBAN GROWTH

- d. **RESOLUTION 2024-009.** A RESOLUTON TO ANNEX APPROXIMATELY 68.21 ACRES LOCATED ALONG A STRETCH OF COLEGE GROVE ROAD (TAX MAPS 120 02312, 120 02303 AND 120 023.10) AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF EAGLEVILLE, TENNESSEE
- e. Update on Plan of Service for recently annexed Webb Road.

Mayor Leeman opened the floor for public comment. There were no speakers.

Councilman Blair moved to close the Public Hearing.
Vice Mayor Tollett seconded the motion.
The **MOTION** passed 6-0.

4) **MAYOR'S CLOSING REMARKS**

No remarks were given.

5) **ADJOURNMENT**

Mayor Leeman confirmed that there were no speakers or further business and adjourned the meeting at 7:03 p.m.

Approved by:

Mayor Chad Leeman

Submitted by:

City Recorder Christina Rivas

Date minutes approved: _____

**Minutes of the
City Council Regular Meeting
Eagleville City Hall, Eagleville, TN
Tuesday, September 24, 2024 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:04 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Vice Mayor Bill Tollett
Councilman Jason Blair
Councilman Craig Campbell
Councilman Chris Hendrix
Councilman Brandon Emamalie

ABSENT:

Councilman Ryan Edwards

STAFF:

City Manager Hellyn Riggins
City Recorder Christina Rivas
Chief David Breniser

Financial Consultant Mike Walker
City Attorney Stephen Aymett
Fire Chief Jonathan Armstrong

GUESTS:

Daniel and Janet Flannery
Robert McMurray
Phoebe Smith

Rob Molchan
Bo Giles
Don Smith

3) INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Chad Leeman gave the Invocation.
Councilman Chris Hendrix led the Pledge of Allegiance.

4) ADOPTION OF THE AGENDA

Vice Mayor Tollett moved to adopt the Agenda.

Councilman Blair seconded the motion.

The MOTION passed 6-0.

5) CITIZENS' INPUT There were no speakers.

6) ADOPTION OF THE CONSENT AGENDA

a. Approval of Minutes

Work Session August 13, 2024
Regular Meeting August 27, 2024

b. Financial Report – August 2024

Councilman Blair moved to adopt the Consent Agenda.

Councilman Hendrix seconded the motion.

The MOTION passed 6-0.

- 7) MAYOR AND COUNCIL PRESENTATIONS There were no presentations.
- 8) DEPARTMENT REPORTS It was noted that the department reports were in the packet.
- 9) CITY MANAGER REPORT It was noted that the City Manager's report had been distributed at the dais.
- 10) OLD BUSINESS There was no Old Business to discuss.
- 11) NEW BUSINESS
- a. Approve or Deny: RESOLUTION 2024-006. A RESOLUTION TO ADOPT A PLAN OF SERVICES TO ANNEX INTO THE CITY OF EAGLEVILLE, TENNESSEE A PORTION OF COLLEGE GROVE ROAD, VARYING RIGHT OF WAY WIDTHS FROM 45 TO 60 FEET IN WIDTH, AND A LENGTH OF APPROXIMATELY .47 (APPROXIMATELY 2,500 FEET) OF A MILE FROM THE WILLIAMSON COUNTY LINE TO THE EASTERN BOUNDARY OF 309 COLLEGE GROVE ROAD, ALL WITHIN THE EAGLEVILLE URBAN GROWTH
- Vice Mayor Tollett moved to approve Resolution 2024-006.
Councilman Hendrix seconded the motion.
- The MOTION passed 6-0.
- b. Approve or Deny: RESOLUTION 2024-007. RESOLUTION TO ADOPT A PLAN OF SERVICES FOR 68.21 ACRES LOCATED ALONG A STRETCH OF COLLEGE GROVE ROAD (TAX MAPS 120 02312, 120 02303 AND 120 02310)
- Vice Mayor Tollett moved to approve Resolution 2024-007.
Councilman Campbell seconded the motion.
- The MOTION passed 6-0.
- c. Approve or Deny: RESOLUTION 2024-008. A RESOLUTION TO ANNEX INTO THE CITY OF EAGLEVILLE, TENNESSEE A PORTION OF COLLEGE GROVE ROAD, VARYING RIGHT OF WAY WIDTHS FROM 45 TO 60 FEET IN WIDTH, AND A LENGTH OF APPROXIMATELY .47 (APPROXIMATELY 2,500 FEET) OF A MILE FROM THE WILLIAMSON COUNTY LINE TO THE EASTERN BOUNDARY OF 309 COLLEGE GROVE ROAD, ALL WITHIN THE EAGLEVILLE URBAN GROWTH
- Vice Mayor Tollett moved to approve Resolution 2024-008.

Councilman Campbell seconded the motion.
The **MOTION** passed 6-0.

- d. **Approve or Deny: RESOLUTION 2024-009. A RESOLUTION TO ANNEX APPROXIMATELY 68.21 ACRES LOCATED ALONG A STRETCH OF COLEGE GROVE ROAD (TAX MAPS 120 02312, 120 02303 AND 120 023.10) AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF EAGLEVILLE, TENNESSEE**

Councilman Hendrix moved to approve Resolution 2024-009.
Councilman Blair seconded the motion.
The **MOTION** passed 6-0.

- e. **Approve or Deny: Hiring Griggs Maloney to Prepare Plans for the Paving and Drainage Improvements to the New Town Subdivision and to the Curve at Cheatham Springs Road**

Councilman Hendrix moved to approve the hiring of Griggs & Maloney to prepare plans for paving and drainage improvement to the New Town subdivision and the curve at Cheatham Springs Road.

Councilman Blair seconded the motion.

Vice Mayor Tollett requested clarification regarding the two aspects to this bid request. City Manager Hellyn Riggins explained that one bid would be prepared for paving and drainage, however, the City does not have to accept the full bid for both items, as it is considered an "add-on".

Councilman Blair questioned whether all of the paving projects would be combined for bid. Ms. Riggins confirmed that the projects would be combined in order to attract competitive bids.

The **MOTION** passed 6-0.

- f. **Approve or Deny: Hiring Griggs Maloney to Put Out to Bids for the Paving and Drainage Improvements to the New Town Subdivision and to the Curve at Cheatham Springs Road**

Councilman Campbell moved to approve hiring Griggs & Maloney to put out bids for paving and drainage improvements to the New Town subdivision and the curve at Cheatham Springs Road.

Vice Mayor Tollett seconded the motion.
The **MOTION** passed 6-0.

- g. **Approve or Deny: Hiring Griggs Maloney to Prepare Plans for the Demolition of the former Police and Fire Building, 126 S. Main Street**

Vice Mayor Tollett moved to approve hiring Griggs Maloney to prepare plans for the demolition of the former Police and Fire building, 126 S. Main Street.

Councilman Campbell seconded the motion.
The **MOTION** passed 6-0.

- h. **Approve or Deny: Hiring Griggs Maloney to Prepare Plans for the Paving of a Parking Lot in the former location of the Police and Fire Building, 126 S. Main Street**

Councilman Blair moved to approve the hiring of Griggs Maloney to prepare plans for the paving of a parking lot in the former location of the Police and Fire building, 126 S. Main Street.

Councilman Hendrix seconded the motion.

The MOTION passed 6-0.

i. Approve or Deny: Hiring Griggs Maloney to Put Out Bids for the Demolition of the former Police and Fire Building, 126 S. Main Street

Councilman Hendrix moved to approve the hiring of Griggs & Maloney to put out bids for the demolition of the former Police and Fire building, 126 S. Main Street.

Councilman Blair seconded the motion.

Vice Mayor Tollett questioned whether lighting for the future parking lot had been considered. City Manager Hellyn Riggins stated that she would have the City Engineer address it.

The MOTION passed 6-0.

j. Approve or Deny: Hiring Griggs Maloney to Put Out Bids for the Paving of a Parking Lot in the former location of the Police and Fire Building, 126 S. Main Street

Councilman Hendrix moved to approve the hiring of Griggs & Maloney to put out bids for the paving of a parking lot in the former location of the Police and Fire building, 126 S. Main Street.

Vice Mayor Tollett seconded the motion.

The MOTION passed 6-0.

k. Approve or Deny Signing Contract with _____ Company to Engage its services for Management of the TN Department of Environment and Conservation (TDEC) State Water Infrastructure Grant as City Staff have found that _____ Company is the most qualified to provide the service.

City Manager Hellyn Riggins noted that American Rescue Plan Act (ARPA) Grant provided funds to hire assistance to manage the required paperwork and deadlines for the City's sewer project. She stated that the City received one proposal for this task and that it was scored by Mayor Leeman, the City Clerk and City Manager. Ms. Riggins explained that the Greater Nashville Regional Council (GNRC) received a high score and that she recommended awarding GNRC the contract.

Councilman Hendrix moved to approve the signing of a contract with the GNRC to engage its services for management of the Tennessee Department of Environment and Conservation (TDEC) State Water Infrastructure Grant as City Staff have found GNRC to be the most qualified to provide the service.

Councilman Blair seconded the motion.

The MOTION passed 6-0.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

Discussion noted that the Eagleville Fall Festival is a rain or shine event. The City Clerk's report was referenced regarding the process and the progress of preparations for the festival. City Manager Hellyn Riggins explained that it is a rain or shine event, as long as it can be conducted safely.

13) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:18 p.m.

Approved by:

Submitted by:

Mayor Chad Leeman

City Recorder Christina Rivas

Date minutes approved: _____

ITEM 6b Financial Report(s):

- September 2024
- October 2024 (if available)

CITY OF EAGLEVILLE, TENNESSEE
FOR THE MONTH ENDED SEPTEMBER 30, 2024



Waycaster, CPA LLC

To the City Council
City of Eagleville, Tennessee

Please accept this letter as a summary of the City's activity for the month ended September 31, 2024.

- The General Fund had \$1,847,422 in cash at September 31st; an increase from the prior month of \$722,395. This change is due to public safety expenses that were reimbursed by the Capital Projects Fund. The Fund reports a monthly profit of \$6,690, with a year-to-date profit of \$10,663. This profit is after a transfer of \$46,000 to the Debt Service fund. \$20,000 has been received for our fire funding from the County this month, as well as \$99,016 in local sales tax.
- The overall revenues of the General Fund were \$162,048 while total expenditures were \$155,358.
- The overall budgeted revenues are \$1,808,436; \$414,904 of this has been collected – this represents 23.22%. The overall budgeted expenditures (excluding transfers) are \$1,572,844; \$363,241 of this has been expended – this represents 20.72%.
- Below is a table detailing the fund balance of the General Fund as of September 31, 2024:

General Fund	
Fund Balance - Beginning	\$ 2,229,472.00
Add: Revenues	\$ 419,905.00
Less: Expenses	\$ (409,241.00)
Fund Balance - Ending	\$ 2,240,136.00
Recommended Minimum Balance	\$ 1,500,000.00
Excess Fund Balance	\$ 740,136.00

- The Capital Projects Fund has \$665,560 available as of September 31st. Of this amount, a total of \$267,714 is due to the General Fund in relation to the public safety building. The fund reports a profit of \$9,758 and a year-to-date loss of \$70,057.
- The Sewer Fund had \$705,640, as of September 31st. This is an increase of \$10,002 from the prior month. September reports an operating profit of \$5,945 with a net profit of \$5,060. The year-to-date operating income is \$10,735, with a net profit of \$12,223. As a reminder, this includes depreciation expense totaling \$21,626 thus far, which is a non-cash expenditure. Interest earned totaled \$2,290.
- The Debt service fund currently has \$246,525 in cash available. Interest earnings totaled \$149. The fund reports a profit of \$46,149 and a year-to-date profit of \$30,088 due to a transfer of \$46,000 from the General Fund.
- At month-end, the State Street Aid Fund had a cash balance of \$270,254 – a decrease of \$4,503 from the prior month. Interest earnings totaled \$637 from the LGIP. The fund has a monthly loss of \$1,925, with a year-to-date loss of \$434.

Thank you,
Cassie Edrington, MPA

Waycaster, CPA LLC

To the City Council
City of Eagleville, Tennessee
Eagleville, Tennessee

The accompanying financial statements of the City of Eagleville, Tennessee as of September 30, 2024, and for the three months ended were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

October 25, 2024

City of Eagleville
Balance Sheet
As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

Apex Bank - CD	200,000.00
LGIP - General Fund	260,354.81
100 · Petty Cash	250.00
104 · US Bank Checking	1,316,934.02
116 · Apex Bank - General Fund	49,883.38

Total Checking/Savings 1,827,422.21

Other Current Assets

122 - State/Local Taxes Recv.	114,278.59
126 - Prop. Taxes Rec-Curr Yr	206,717.88
AFDA Property Taxes	-3,496.41
Due from Capital Projects Fund	267,714.02
Due from Debt Service Fund	0.00
124 · Lease Receivable	81,710.08
125 · Lease Receivable - Interest	598.98
135 · Due from Sewer Fund	30,213.44

Total Other Current Assets 714,107.58

Total Current Assets 2,541,529.79

TOTAL ASSETS 2,541,529.79

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

215 - Due to Street Aid Fund	8,291.89
221 - Payroll Liabilities	12.40
230 - Deferred Property Tax Rev	203,221.47
226 · Refundable Deposits	50.00
233 · Lease Deferred Inflow	73,189.25
239 · Due to State - Litigation Tax	153.38
243 · E-Ticketing	105.00

Total Other Current Liabilities 285,023.39

Total Current Liabilities 285,023.39

Total Liabilities 285,023.39

Equity

350 - Fund Balance 2,229,471.78

Net Income 10,663.62

Total Equity 2,240,135.40

TOTAL LIABILITIES & EQUITY 2,541,529.79

City of Eagleville
Profit & Loss
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
Income		
Fines & Fees		
32616 · CC Processing Fees	83.88	184.40
35110 · City Court Fines & Costs	1,974.41	4,755.88
Total Fines & Fees	<u>2,058.29</u>	<u>4,940.28</u>
Fire Dept. Income		
34260 · Fire Dept Donations	185.00	185.00
Total Fire Dept. Income	<u>185.00</u>	<u>185.00</u>
Interest Income		
36100 · Interest Gen. Fund Svgs	1,152.73	3,596.19
36101 · Interest Income - CD	862.06	2,558.37
Total Interest Income	<u>2,014.79</u>	<u>6,154.56</u>
Intergovernmental Revenue		
33102 · Ruth. Co Fire Dept Grant	20,000.00	20,000.00
33500 · State of TN-Telecomm.STG	64.10	181.13
33510 · State of TN-Sales Tax	8,739.26	24,492.62
33552 · St of TN-Cty St/Trans	123.72	371.16
33558 · State Trans. & Modernization	31.22	92.63
33700 · State of TN Sport Betting	0.00	358.98
Total Intergovernmental Revenue	<u>28,958.30</u>	<u>45,496.52</u>
License & Permits		
32600 · Business License	0.00	55.00
32610 · Building Permits	7,052.10	15,916.10
Total License & Permits	<u>7,052.10</u>	<u>15,971.10</u>
Local Taxes		
31100 · Property Tax	0.00	0.00
31200 · Property Taxes-Pr. Years	7.32	564.85
31300 · Tax Penalty & Interest	0.72	32.83
31600 · Rutherford Co Sales Tax	99,016.01	289,006.03
31800 · Business Taxes	165.95	479.13
31980 · Liquor by Drink Tax	3,477.00	9,445.08
31990 · Local Beer Tax	6,857.29	9,141.12
Total Local Taxes	<u>109,524.29</u>	<u>308,669.04</u>
Misc. Revenues		
36211 - Rent - House	1,700.00	5,100.00
36000 · Misc. Income	210.00	330.21
36200 · Chamber of Commerce Rent	500.00	1,500.00
36210 · Rental Income	3,250.00	10,381.84
36240 · Dividends & Reimbursements	4,000.00	4,501.18
Total Misc. Revenues	<u>9,660.00</u>	<u>21,813.23</u>
Parks & Recreation Revenue		
34724 · Ballpark Fence Banners	150.00	150.00
34725 · Conc. Stand Income	0.00	-1,000.00
34727 · Pavilion & Field Rent	225.00	250.00

City of Eagleville

Profit & Loss

September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
34728 · Booth Fees	320.00	5,575.00
34729 · Event Sponsorships	1,900.00	11,700.00
Total Parks & Recreation Revenue	<u>2,595.00</u>	<u>16,675.00</u>
Total Income	<u>162,047.77</u>	<u>419,904.73</u>
Gross Profit	162,047.77	419,904.73

City of Eagleville
Profit & Loss
September 2024

Expense	Sep 24	Jul - Sep 24
41000 · General Gov.		
111 - City Recorder	4,078.40	10,196.00
113 - City Manager	7,406.16	18,515.40
114- Salaries -City Clerk	4,121.60	10,304.00
140 - Retirement	1,136.13	3,378.60
141 - Payroll Taxes	1,147.32	2,867.98
142 - Insurance	1,851.69	5,555.07
146 - Workman's Comp	0.00	6,125.00
211 - Postage	16.74	252.74
230 - Dues	0.00	1,034.71
231 - Legal Notices / Ads	150.28	150.28
241 - Electricity	1,069.06	1,897.03
242 - Water	43.31	74.11
244 - Natural Gas	40.00	80.00
245 -Telephone & Internet	467.53	935.06
250 - Professional Services	9,000.00	13,570.00
251 - City Judge Fee	150.00	450.00
252 - Attorney Fees	1,950.00	4,220.00
253 - Accounting Fees	1,800.00	8,975.00
254 - Engineering	2,254.94	2,254.94
257 - Planning / Zoning	0.00	210.61
258 - House - Lease Expenses	170.00	510.00
261 - Repair & Maint Vehicle	60.87	60.87
280 - Staff - day trips	88.44	424.95
282 - City Council Travel	-42.62	405.73
295 - Trash pickup	54.02	162.06
299 - Miscellaneous	111.98	191.96
310 - Office Supplies	77.98	1,237.64
331 - Fuel - Vehicle	220.53	364.45
454 - Sewer	199.30	398.68
471 - Economic Development	0.00	7,400.00
510 - Insurance/ Bonds	0.00	24,615.00
531 - Copier Lease / New Equip.	238.37	476.74
534 - Cleaning/Janitorial	205.00	615.00
535 - Facility & Grounds R&M	112.00	224.00
536 - Parts/Supplies	44.97	44.97
538 - Library Grant	0.00	12,429.75
539- Building Inspections	85.00	1,764.60
555 - Credit Card Fee	78.58	216.29
556 - Bank Fees - Other	0.00	3.56
562 - Repair & Maint - Technolo	0.00	12,193.37
563 - Parts & Supplies - Tech	0.00	15.00
540 · Schools - Liquor Tax Pass Thru	3,090.54	4,722.54

City of Eagleville
Profit & Loss
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
546 · 546 - Staff Mtgs/Confer	-56.28	53.72
564 · Storage	75.00	300.00
568 · Property Tax Fees	4,673.00	4,673.00
Total 41000 · General Gov.	46,169.84	164,550.41

City of Eagleville
Profit & Loss
September 2024

Expense	<u>Sep 24</u>	<u>Jul - Sep 24</u>
42100 - Police Dept.		
111 - Salaries - Police Chief	5,682.16	14,205.40
113 - Hourly Pay	3,692.80	15,025.64
140 - Retirement	682.50	2,599.44
141 - Payroll Taxes	607.69	1,831.38
142 - Insurance	1,851.69	5,554.99
146 - Workman's Comp	0.00	6,200.00
148 - Police Training	208.00	208.00
241 - Electricity	73.78	149.70
242- Water	5.48	10.40
244 - Natural Gas	7.65	15.01
245 - Internet	4.97	9.94
261 - Vehicle Expense	200.00	315.03
266 - Facility Repair & Maint	644.00	1,800.76
295 - Trash Pickup	13.50	40.50
296 - Telecom	40.05	120.15
300 - Supplies	36.59	214.77
301 - Cell phones & Air Cards	251.32	491.84
312 - Equipment	0.00	1,887.00
331 - Vehicle Fuel	306.47	902.23
454 - Sewer	16.43	25.97
510 - Insurance	0.00	13,420.00
618 - New Hire Cost	24.86	49.72
Total 42100 - Police Dept.	<u>14,349.94</u>	<u>65,077.87</u>

City of Eagleville
Profit & Loss
September 2024

Expense	<u>Sep 24</u>	<u>Jul - Sep 24</u>
42200 - Fire Dept.		
111 - Salaries - Fire Chief	5,593.16	13,982.90
113 - Salaries - Fire Hourly	12,236.10	30,026.53
140 - Retirement	1,297.98	3,775.77
141 - Payroll Taxes	1,359.91	3,356.64
142 - Insurance	1,234.43	4,937.81
146 - Workman's Comp	0.00	7,700.00
148 - Training	324.65	324.65
162 - Incentive Program	1,161.00	2,966.12
230 - Dues	0.00	241.94
231 - Advertising / Promotion	371.00	371.00
241 - Electricity	221.35	449.09
242 - Water	10.36	25.11
244 - Natural Gas	42.95	85.04
245 - Phone & Internet	74.96	149.92
261 - R & M - Veh & Equip	3,194.69	3,199.31
266 - Facility R & M	48.00	84.00
280 - Travel	-41.23	-10.18
295 - Trash pickup	13.50	40.50
296 - Telecom	40.05	120.15
300 - Fire Dept Supplies/ Misc.	26.46	67.45
320 - Parts & Supplies - Truck	116.86	116.86
331 - Fire Dept. Fuel	738.56	1,459.04
454 - Sewer	31.09	59.70
510 - Insurance	0.00	20,726.00
619 - Technology	3,132.00	4,701.00
624 - On Truck Equip	0.00	14.99
631 - Storage	230.00	920.00
900 - Capital Outlay	627.00	627.00
Total 42200 - Fire Dept.	32,084.83	100,518.34

City of Eagleville
Profit & Loss
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
Expense		
44400 · Parks & Recreation		
111 - Salary -Park/Maint Super,	3,620.80	9,052.00
140 - Retirement	263.59	784.95
141 - Payroll Taxes	264.05	659.48
142 - Insurance	617.23	1,851.69
146 - Workman's Comp	0.00	1,710.00
241 - Electricity	373.65	586.52
242 - Water	59.75	84.18
245 - Phone	30.30	62.65
254 - Mowing	2,408.15	2,469.17
260 - Maintenance	139.90	386.56
295 - Trash pickup	75.00	225.00
300 - Supplies	189.69	474.27
312 - Equipment	297.97	297.97
320 - Concession Stand	337.98	462.05
510 - Insurance	0.00	3,103.00
583 - Fall Festival	7,575.00	9,385.00
585 - Summer Events	500.00	1,500.00
Total 44400 · Parks & Recreation	<u>16,753.06</u>	<u>33,094.49</u>
51000 · Other Financing Use		
51630 - Transfer to Debt Servic	46,000.00	46,000.00
Total 51000 · Other Financing Use	<u>29,629.00</u>	<u>29,629.00</u>
Total Expense	<u>155,357.67</u>	<u>409,241.11</u>
Net Income	<u><u>6,690.10</u></u>	<u><u>10,663.62</u></u>

City of Eagleville
Profit & Loss Budget vs. Actual
 July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Fines & Fees				
32615 · Planning Dept. Fees	0.00	600.00	-600.00	0.0%
32616 · CC Processing Fees	184.40	1,600.00	-1,415.60	11.53%
35110 · City Court Fines & Costs	4,755.88	70,000.00	-65,244.12	6.79%
Total Fines & Fees	4,940.28	72,200.00	-67,259.72	6.84%
Fire Dept. Income				
34260 · Fire Dept Donations	185.00			
Total Fire Dept. Income	185.00			
Interest Income				
36100 · Interest Gen. Fund Svgs	3,596.19	18,000.00	-14,403.81	19.98%
36101 · Interest Income - CD	2,558.37	18,000.00	-15,441.63	14.21%
Total Interest Income	6,154.56	36,000.00	-29,845.44	17.1%
Intergovernmental Revenue				
33100 · Police Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
33101 · TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
33102 · Ruth. Co Fire Dept Grant	20,000.00	60,000.00	-40,000.00	33.33%
33320 · TVA n Lieu of Tax	0.00	9,963.00	-9,963.00	0.0%
33500 · State of TN-Telecomm.STG	181.13	740.00	-558.87	24.48%
33510 · State of TN-Sales Tax	24,492.62	97,500.00	-73,007.38	25.12%
33530 · State of TN-Beer Tax	0.00	375.00	-375.00	0.0%
33552 · St of TN-Cty St/Trans	371.16	1,400.00	-1,028.84	26.51%
33558 · State Trans. & Modernization	92.63	250.00	-157.37	37.05%
33593 · Excise Tax	0.00	1,900.00	-1,900.00	0.0%
33700 · State of TN Sport Betting	358.98	1,250.00	-891.02	28.72%
Total Intergovernmental Revenue	45,496.52	182,978.00	-137,481.48	24.86%
License & Permits				
32600 · Business License	55.00	60.00	-5.00	91.67%
32610 · Building Permits	15,916.10	20,000.00	-4,083.90	79.58%
32620 · Beer Permits	0.00	200.00	-200.00	0.0%
Total License & Permits	15,971.10	20,260.00	-4,288.90	78.83%
Local Taxes				
31100 · Property Tax	0.00	191,798.00	-191,798.00	0.0%
31200 · Property Taxes-Pr. Years	564.85	5,000.00	-4,435.15	11.3%
31300 · Tax Penalty & Interest	32.83	500.00	-467.17	6.57%
31600 · Rutherford Co Sales Tax	289,006.03	1,065,000.00	-775,993.97	27.14%
31800 · Business Taxes	479.13	70,000.00	-69,520.87	0.68%
31980 · Liquor by Drink Tax	9,445.08	23,000.00	-13,554.92	41.07%
31990 · Local Beer Tax	9,141.12	39,000.00	-29,858.88	23.44%
Total Local Taxes	308,669.04	1,394,298.00	-1,085,628.96	22.14%
Misc. Revenues				
34621 - Donations Police	0.00	5,000.00	-5,000.00	0.0%
36211 - Rent - House	5,100.00	18,700.00	-13,600.00	27.27%
36000 · Misc. Income	330.21	2,500.00	-2,169.79	13.21%

City of Eagleville
Profit & Loss Budget vs. Actual
 July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
36200 · Chamber of Commerce Rent	1,500.00	6,000.00	-4,500.00	25.0%
36210 · Rental Income	10,381.84	45,000.00	-34,618.16	23.07%
36240 · Dividends & Reimbursements	4,501.18	3,500.00	1,001.18	128.61%
Total Misc. Revenues	<u>21,813.23</u>	<u>80,700.00</u>	<u>-58,886.77</u>	<u>27.03%</u>
Parks & Recreation Revenue				
34724 · Ballpark Fence Banners	150.00	3,400.00	-3,250.00	4.41%
34725 · Conc. Stand Income	-1,000.00	2,000.00	-3,000.00	-50.0%
34726 · Ball Sign-up Fees	0.00	2,500.00	-2,500.00	0.0%
34727 · Pavilion & Field Rent	250.00	100.00	150.00	250.0%
34728 · Booth Fees	5,575.00	4,000.00	1,575.00	139.38%
34729 · Event Sponsorships	11,700.00	10,000.00	1,700.00	117.0%
Total Parks & Recreation Revenue	<u>16,675.00</u>	<u>22,000.00</u>	<u>-5,325.00</u>	<u>75.8%</u>
Total Income	<u>419,904.73</u>	<u>1,808,436.00</u>	<u>-1,388,531.27</u>	<u>23.22%</u>
Gross Profit	419,904.73	1,808,436.00	-1,388,531.27	23.22%

City of Eagleville
Profit & Loss Budget vs. Actual
July through September 2024

Expense	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
41000 - General Gov.				
111 - City Recorder	10,196.00	54,528.00	-44,332.00	18.7%
112 - Overtime Pay	0.00	2,525.00	-2,525.00	0.0%
113 - City Manager	18,515.40	96,280.00	-77,764.60	19.23%
114- Salaries -City Clerk	10,304.00	53,071.00	-42,767.00	19.42%
140 - Retirement	3,378.60	17,049.00	-13,670.40	19.82%
141 - Payroll Taxes	2,867.98	15,790.00	-12,922.02	18.16%
142 - Insurance	5,555.07	23,335.00	-17,779.93	23.81%
146 - Workman's Comp	6,125.00	6,000.00	125.00	102.08%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
211 - Postage	252.74	700.00	-447.26	36.11%
230 - Dues	1,034.71	2,500.00	-1,465.29	41.39%
231 - Legal Notices / Ads	150.28	2,000.00	-1,849.72	7.51%
241 - Electricity	1,897.03	4,000.00	-2,102.97	47.43%
242 - Water	74.11	1,000.00	-925.89	7.41%
244 - Natural Gas	80.00	3,600.00	-3,520.00	2.22%
245 -Telephone & Internet	935.06	5,800.00	-4,864.94	16.12%
250 - Professional Services	13,570.00	36,000.00	-22,430.00	37.69%
251 - City Judge Fee	450.00	1,800.00	-1,350.00	25.0%
252 - Attorney Fees	4,220.00	29,000.00	-24,780.00	14.55%
253 - Accounting Fees	8,975.00	36,000.00	-27,025.00	24.93%
254 - Engineering	2,254.94	15,000.00	-12,745.06	15.03%
256 - Audit Fees	0.00	6,500.00	-6,500.00	0.0%
257 - Planning / Zoning	210.61	4,000.00	-3,789.39	5.27%
258 - House - Lease Expenses	510.00	2,370.00	-1,860.00	21.52%
261 - Repair & Maint Vehicle	60.87	1,500.00	-1,439.13	4.06%
280 - Staff - day trips	424.95	600.00	-175.05	70.83%
281 - Staff - overnight	0.00	500.00	-500.00	0.0%
282 - City Council Travel	405.73	500.00	-94.27	81.15%
283 - Boards & Comm - Travel	0.00	500.00	-500.00	0.0%
295 - Trash pickup	162.06	700.00	-537.94	23.15%
299 - Miscellaneous	191.96	2,100.00	-1,908.04	9.14%
310 - Office Supplies	1,237.64	2,500.00	-1,262.36	49.51%
320 - Parts & Supplies - Vehicl	0.00	1,500.00	-1,500.00	0.0%
331 - Fuel - Vehicle	364.45	1,700.00	-1,335.55	21.44%
454 - Sewer	398.68	3,500.00	-3,101.32	11.39%
471 - Economic Development	7,400.00	7,000.00	400.00	105.71%
510 - Insurance/ Bonds	24,615.00	23,892.00	723.00	103.03%
531 - Copier Lease / New Equip.	476.74	3,000.00	-2,523.26	15.89%
534 - Cleaning/Janitorial	615.00	2,500.00	-1,885.00	24.6%
535 - Facility & Grounds R&M	224.00	5,000.00	-4,776.00	4.48%
536 - Parts/Supplies	44.97	600.00	-555.03	7.5%
538 - Library Grant	12,429.75	49,719.00	-37,289.25	25.0%

City of Eagleville
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
539- Building Inspections	1,764.60	6,000.00	-4,235.40	29.41%
548 - Mayor's Discretionary Acc	0.00	1,000.00	-1,000.00	0.0%
555 - Credit Card Fee	216.29	1,600.00	-1,383.71	13.52%
556 - Bank Fees - Other	3.56	100.00	-96.44	3.56%
562 - Repair & Maint - Technolo	12,193.37	12,965.00	-771.63	94.05%
563 - Parts & Supplies - Tech	15.00			
565 - Beautification	0.00	1,000.00	-1,000.00	0.0%
540 - Schools - Liquor Tax Pass Thru	4,722.54	11,500.00	-6,777.46	41.07%
546 - 546 - Staff Mtgs/Confer	53.72	500.00	-446.28	10.74%
546b - 546B - City Council Mtgs/Confer	0.00	500.00	-500.00	0.0%
546c - 546C - PC & BZA Mtgs & Conferen	0.00	300.00	-300.00	0.0%
564 - Storage	300.00	1,000.00	-700.00	30.0%
568 - Property Tax Fees	4,673.00	4,600.00	73.00	101.59%
Total 41000 - General Gov.	164,550.41	567,424.00	-402,873.59	29.0%

City of Eagleville
Profit & Loss Budget vs. Actual
July through September 2024

Expense	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
42100 - Police Dept.				
111 - Salaries - Police Chief	14,205.40	73,868.00	-59,662.60	19.23%
113 - Hourly Pay	15,025.64	158,150.00	-143,124.36	9.5%
140 - Retirement	2,599.44	19,165.00	-16,565.56	13.56%
141 - Payroll Taxes	1,831.38	17,780.00	-15,948.62	10.3%
142 - Insurance	5,554.99	31,113.00	-25,558.01	17.85%
146 - Workman's Comp	6,200.00	6,200.00	0.00	100.0%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
148 - Police Training	208.00	2,500.00	-2,292.00	8.32%
165 - Drug Fund Expenses	0.00	500.00	-500.00	0.0%
211 - Postage	0.00	10.00	-10.00	0.0%
230 - Dues	0.00	3,000.00	-3,000.00	0.0%
241 - Electricity	149.70	4,000.00	-3,850.30	3.74%
242- Water	10.40	300.00	-289.60	3.47%
244 - Natural Gas	15.01	1,500.00	-1,484.99	1.0%
245 - Internet	9.94	100.00	-90.06	9.94%
261 - Vehicle Expense	315.03	10,000.00	-9,684.97	3.15%
266 - Facility Repair & Maint	1,800.76	1,000.00	800.76	180.08%
280 - Travel	0.00	2,500.00	-2,500.00	0.0%
295 - Trash Pickup	40.50	200.00	-159.50	20.25%
296 - Telecom	120.15	450.00	-329.85	26.7%
299 - Miscellaneous	0.00	1,000.00	-1,000.00	0.0%
300 - Supplies	214.77	5,500.00	-5,285.23	3.91%
301 - Cell phones & Air Cards	491.84	7,500.00	-7,008.16	6.56%
312 - Equipment	1,887.00	6,700.00	-4,813.00	28.16%
326 - Clothing	0.00	2,000.00	-2,000.00	0.0%
331 - Vehicle Fuel	902.23	12,000.00	-11,097.77	7.52%
454 - Sewer	25.97	200.00	-174.03	12.99%
510 - Insurance	13,420.00	15,078.00	-1,658.00	89.0%
618 - New Hire Cost	49.72	4,000.00	-3,950.28	1.24%
765 - TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
780 - State Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
Total 42100 - Police Dept.	<u>65,077.87</u>	<u>396,114.00</u>	<u>-331,036.13</u>	<u>16.43%</u>

City of Eagleville
Profit & Loss Budget vs. Actual
July through September 2024

Expense	Jul - Sep 24	Budget	\$ Over Budget	% of Budget
42200 · Fire Dept.				
111 - Salaries - Fire Chief	13,982.90	72,711.00	-58,728.10	19.23%
113 - Salaries - Fire Hourly	30,026.53	156,690.00	-126,663.47	19.16%
140 - Retirement	3,775.77	18,949.00	-15,173.23	19.93%
141 - Payroll Taxes	3,356.64	17,549.00	-14,192.36	19.13%
142 - Insurance	4,937.81	23,335.00	-18,397.19	21.16%
146 - Workman's Comp	7,700.00	7,700.00	0.00	100.0%
147 -Unemployment Tax	0.00	300.00	-300.00	0.0%
148 - Training	324.65	5,000.00	-4,675.35	6.49%
161 - Fire Calls	0.00	1,000.00	-1,000.00	0.0%
162 - Incentive Program	2,966.12	25,000.00	-22,033.88	11.86%
230 - Dues	241.94	1,250.00	-1,008.06	19.36%
231 - Advertising / Promotion	371.00	1,500.00	-1,129.00	24.73%
241 - Electricity	449.09	6,000.00	-5,550.91	7.49%
242 - Water	25.11	500.00	-474.89	5.02%
244 - Natural Gas	85.04	4,000.00	-3,914.96	2.13%
245 - Phone & Internet	149.92	1,000.00	-850.08	14.99%
261 - R & M - Veh & Equip	3,199.31	28,000.00	-24,800.69	11.43%
266 - Facility R & M	84.00	2,500.00	-2,416.00	3.36%
280 - Travel	-10.18	2,000.00	-2,010.18	-0.51%
295 - Trash pickup	40.50	245.00	-204.50	16.53%
296 - Telecom	120.15	500.00	-379.85	24.03%
300 - Fire Dept Supplies/ Misc.	694.45	2,000.00	-1,305.55	34.72%
320 - Parts & Supplies - Truck	116.86	3,000.00	-2,883.14	3.9%
325 - Turnout/Clothing	0.00	9,000.00	-9,000.00	0.0%
326 - Uniform/Clothing	0.00	4,000.00	-4,000.00	0.0%
331 - Fire Dept. Fuel	1,459.04	13,500.00	-12,040.96	10.81%
454 - Sewer	59.70	500.00	-440.30	11.94%
510 - Insurance	20,726.00	23,286.00	-2,560.00	89.01%
619 - Technology	4,701.00	6,000.00	-1,299.00	78.35%
621 - Truck & Equip Testing	0.00	12,500.00	-12,500.00	0.0%
622 - Physicals & Testing	0.00	3,600.00	-3,600.00	0.0%
623 - Cleaning - Equip/TO	0.00	2,000.00	-2,000.00	0.0%
624 - On Truck Equip	14.99	30,000.00	-29,985.01	0.05%
631 - Storage	920.00	750.00	170.00	122.67%
636 - Ruth. Co. Emerg. Coord.	0.00	900.00	-900.00	0.0%
720 - Discretionary (Donation)	0.00	1,000.00	-1,000.00	0.0%
Total 42200 · Fire Dept.	100,518.34	487,765.00	-387,246.66	20.61%

City of Eagleville
Profit & Loss Budget vs. Actual
July through September 2024

Expense	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
44400 · Parks & Recreation				
111 - Salary -Park/Maint Super,	9,052.00	47,062.00	-38,010.00	19.23%
113 - Salaries - Maintenance	0.00	1,317.00	-1,317.00	0.0%
140 - Retirement	784.95	3,887.00	-3,102.05	20.19%
141 - Payroll Taxes	659.48	3,701.00	-3,041.52	17.82%
142 - Insurance	1,851.69	7,778.00	-5,926.31	23.81%
146 - Workman's Comp	1,710.00	1,710.00	0.00	100.0%
147 - Unemployment Tax	0.00	100.00	-100.00	0.0%
241 - Electricity	586.52	4,600.00	-4,013.48	12.75%
242 - Water	84.18	400.00	-315.82	21.05%
245 - Phone	62.65	450.00	-387.35	13.92%
254 - Mowing	2,469.17	1,500.00	969.17	164.61%
260 - Maintenance	386.56	8,000.00	-7,613.44	4.83%
295 - Trash pickup	225.00	1,000.00	-775.00	22.5%
299 - Misc.	0.00	1,000.00	-1,000.00	0.0%
300 - Supplies	474.27	1,250.00	-775.73	37.94%
312 - Equipment	297.97	1,500.00	-1,202.03	19.87%
320 - Concession Stand	462.05	4,000.00	-3,537.95	11.55%
331 - Fuel	0.00	1,000.00	-1,000.00	0.0%
510 - Insurance	3,103.00	3,486.00	-383.00	89.01%
572 - Ballpark Fence Banners	0.00	800.00	-800.00	0.0%
583 - Fall Festival	9,385.00	12,000.00	-2,615.00	78.21%
584 - Christmas Events	0.00	8,000.00	-8,000.00	0.0%
585 - Summer Events	1,500.00	7,000.00	-5,500.00	21.43%
Total 44400 · Parks & Recreation	<u>33,094.49</u>	<u>121,541.00</u>	<u>-88,446.51</u>	<u>27.23%</u>

City of Eagleville
Profit & Loss Budget vs. Actual
 July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
51000 · Other Financing Use				
51621 - Transfer to Street Aid	0.00	50,000.00	-50,000.00	0.0%
51630 - Transfer to Debt Servic	46,000.00	184,000.00	-138,000.00	25.0%
Total 51000 · Other Financing Use	<u>46,000.00</u>	<u>234,000.00</u>	<u>-188,000.00</u>	<u>19.66%</u>
Total Expense	<u>409,241.11</u>	<u>1,806,844.00</u>	<u>-1,397,602.89</u>	<u>22.65%</u>
Net Income	<u>10,663.62</u>	<u>1,592.00</u>	<u>9,071.62</u>	<u>669.83%</u>

Capital Projects Fund Balance Sheet

As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

Capital Projects Bank - Apex 97,317.70

LGIP - Capital Projects 208,284.90

Money Market - Apex 359,957.31

Total Checking/Savings 665,559.91

Total Current Assets 665,559.91

TOTAL ASSETS 665,559.91

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Due to General Fund 267,714.02

Retainage Payable 211,919.10

Total Other Current Liabilities 479,633.12

Total Current Liabilities 479,633.12

Total Liabilities 479,633.12

Equity

Retained Earnings 255,983.85

Net Income -70,057.06

Total Equity 185,926.79

TOTAL LIABILITIES & EQUITY 665,559.91

Capital Projects Fund
Profit & Loss
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
Ordinary Income/Expense		
Income		
36100 - Interest Income	1,379.94	4,120.62
37220 - Interim Tax Exempt Loan	207,241.19	4,723,175.76
Total Income	<u>208,621.13</u>	<u>4,727,296.38</u>
Expense		
9000 - Capital Projects		
901 - Construction of PSC	186,141.73	206,631.57
902 - Miscellaneous PSC Expense	24.99	34,663.96
903 - Principal - Taxable Loan	0.00	225,000.00
903A Principal - Interim Loan	0.00	4,273,612.50
904 - Interest - Taxable Loan	0.00	1,387.50
906 - Architect and Engineering	2,661.92	4,696.92
908 - Builders Risk Insurance	934.57	2,803.71
915 - Parks Improvements	9,100.00	48,557.28
Total 9000 - Capital Projects	<u>198,863.21</u>	<u>4,797,353.44</u>
Total Expense	<u>198,863.21</u>	<u>4,797,353.44</u>
Net Ordinary Income	<u>9,757.92</u>	<u>-70,057.06</u>
Net Income	<u><u>9,757.92</u></u>	<u><u>-70,057.06</u></u>

Capital Projects Fund
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
36100 - Interest Income	4,120.62	10,000.00	-5,879.38	41.21%
37220 - Interim Tax Exempt Loan	4,723,175.76	1,605,729.00	3,117,446.76	294.15%
Total Income	<u>4,727,296.38</u>	<u>1,615,729.00</u>	<u>3,111,567.38</u>	<u>292.58%</u>
Expense				
9000 - Capital Projects				
901 - Construction of PSC	206,631.57	1,431,098.00	-1,224,466.43	14.44%
902 - Miscellaneous PSC Expense	34,663.96	25,000.00	9,663.96	138.66%
903 - Principal - Taxable Loan	225,000.00			
903A Principal - Interim Loan	4,273,612.50			
904 - Interest - Taxable Loan	1,387.50	5,625.00	-4,237.50	24.67%
905 - Interest - Interim Loan	0.00	154,308.00	-154,308.00	0.0%
906 - Architect and Engineering	4,696.92	12,561.00	-7,864.08	37.39%
907 - Furniture PSC	0.00	30,000.00	-30,000.00	0.0%
908 - Builders Risk Insurance	2,803.71			
909 - Grant Match MultiModal	0.00	15,000.00	-15,000.00	0.0%
910 - Fire Engine Upgrade	0.00	190,000.00	-190,000.00	0.0%
915 - Parks Improvements	48,557.28	12,960.00	35,597.28	374.67%
918 - Demo of Old Bldg/Prkg Lot	0.00	70,000.00	-70,000.00	0.0%
Total 9000 - Capital Projects	<u>4,797,353.44</u>	<u>1,946,552.00</u>	<u>2,850,801.44</u>	<u>246.45%</u>
Total Expense	<u>4,797,353.44</u>	<u>1,946,552.00</u>	<u>2,850,801.44</u>	<u>246.45%</u>
Net Ordinary Income	<u>-70,057.06</u>	<u>-330,823.00</u>	<u>260,765.94</u>	<u>21.18%</u>
Net Income	<u><u>-70,057.06</u></u>	<u><u>-330,823.00</u></u>	<u><u>260,765.94</u></u>	<u><u>21.18%</u></u>

City of Eagleville Sewer Fund

Balance Sheet

As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

LGIP Investment Act	318,168.42
Wilson Bank - Money Market	258,003.03
101 · Wilson Bank & Trust	<u>129,468.45</u>

Total Checking/Savings 705,639.90

Accounts Receivable

Allowance for Doubtful Accounts	-4,283.18
11000 · *Accounts Receivable	<u>26,155.31</u>

Total Accounts Receivable 21,872.13

Total Current Assets 727,512.03

Fixed Assets

151 · Land	72,385.00
155 · Sewer Plant in Service	3,802,455.30
161 · Accumulated Depreciation	<u>-698,176.11</u>

Total Fixed Assets 3,176,664.19

TOTAL ASSETS 3,904,176.22

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

141 · Due to General Fund	30,213.44
211 · Accounts Payable Accrual	<u>4,918.68</u>

Total Other Current Liabilities 35,132.12

Total Current Liabilities 35,132.12

Long Term Liabilities

251 · Bonds Payable USDA 2013	1,391,892.50
252 · Bonds Payable USDA 2015	<u>126,217.00</u>

Total Long Term Liabilities 1,518,109.50

Total Liabilities 1,553,241.62

Equity

301 · Retained Earnings	2,338,711.58
Net Income	<u>12,223.02</u>

Total Equity 2,350,934.60

TOTAL LIABILITIES & EQUITY 3,904,176.22

City of Eagleville Sewer Fund
Profit & Loss
September 2024

	Sep 24	Jul - Sep 24
Ordinary Income/Expense		
Income		
37120 · Utility Income	18,624.20	57,398.86
37191 · Late Payment Penalty	262.78	715.61
Total Income	18,886.98	58,114.47
Expense		
52200 · Sewer Expenses		
241 · Electrical	814.60	2,559.59
258 · Permit Fees	0.00	127.41
260 · Operation & Maintenance Charges	4,918.68	14,815.95
261 · Grounds Maintenance	0.00	2,820.00
510 · Insurance	0.00	5,430.00
580 · Depreciation Expense	7,208.78	21,626.34
Total 52200 · Sewer Expenses	12,942.06	47,379.29
Total Expense	12,942.06	47,379.29
Net Ordinary Income	5,944.92	10,735.18
Other Income/Expense		
Other Income		
36100 · Interest Income	2,289.51	7,011.34
37195 · Capacity Fee	0.00	4,000.00
Total Other Income	2,289.51	11,011.34
Other Expense		
898 · Bond Interest	3,174.50	9,523.50
Total Other Expense	3,174.50	9,523.50
Net Other Income	-884.99	1,487.84
Net Income	5,059.93	12,223.02

City of Eagleville Sewer Fund
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
37120 · Utility Income	57,398.86	215,000.00	-157,601.14	26.7%
37191 · Late Payment Penalty	715.61	2,700.00	-1,984.39	26.5%
37296 · Application Fees	0.00	500.00	-500.00	0.0%
Total Income	<u>58,114.47</u>	<u>218,200.00</u>	<u>-160,085.53</u>	<u>26.63%</u>
Expense				
52200 · Sewer Expenses				
241 · Electrical	2,559.59	12,500.00	-9,940.41	20.48%
254 · Engineering Services	0.00	2,000.00	-2,000.00	0.0%
258 · Permit Fees	127.41	700.00	-572.59	18.2%
260 · Operation & Maintenance Charges	14,815.95	59,040.00	-44,224.05	25.1%
261 · Grounds Maintenance	2,820.00	500.00	2,320.00	564.0%
299 · Misc	0.00	1,000.00	-1,000.00	0.0%
322 · Step Inspections	0.00	2,500.00	-2,500.00	0.0%
510 · Insurance	5,430.00	6,100.00	-670.00	89.02%
580 · Depreciation Expense	21,626.34	88,000.00	-66,373.66	24.58%
800 · Delinquency/Writeoffs	0.00	1,000.00	-1,000.00	0.0%
Total 52200 · Sewer Expenses	<u>47,379.29</u>	<u>173,340.00</u>	<u>-125,960.71</u>	<u>27.33%</u>
Total Expense	<u>47,379.29</u>	<u>173,340.00</u>	<u>-125,960.71</u>	<u>27.33%</u>
Net Ordinary Income	10,735.18	44,860.00	-34,124.82	23.93%
Other Income/Expense				
Other Income				
31021 - Grant Income	0.00	175,000.00	-175,000.00	0.0%
36100 · Interest Income	7,011.34	12,000.00	-4,988.66	58.43%
37195 · Capacity Fee	4,000.00	7,000.00	-3,000.00	57.14%
Total Other income	<u>11,011.34</u>	<u>194,000.00</u>	<u>-182,988.66</u>	<u>5.68%</u>
Other Expense				
898 · Bond Interest	9,523.50	38,094.00	-28,570.50	25.0%
Total Other Expense	<u>9,523.50</u>	<u>38,094.00</u>	<u>-28,570.50</u>	<u>25.0%</u>
Net Other Income	1,487.84	155,906.00	-154,418.16	0.95%
Net Income	<u><u>12,223.02</u></u>	<u><u>200,766.00</u></u>	<u><u>-188,542.98</u></u>	<u><u>6.09%</u></u>

Debt Service Fund
Balance Sheet
As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

Apex Bank - Checking 218,925.44

LGIP - Debt Service 27,599.68

Total Checking/Savings 246,525.12

Total Current Assets 246,525.12

TOTAL ASSETS 246,525.12

LIABILITIES & EQUITY

Equity

Retained Earnings 216,437.34

Net Income 30,087.78

Total Equity 246,525.12

TOTAL LIABILITIES & EQUITY 246,525.12

Debt Service Fund
Profit & Loss
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
Ordinary Income/Expense		
Income		
36100 - Interest Income	148.74	458.78
Total Income	<u>148.74</u>	<u>458.78</u>
Expense		
219 - Emergency Comm Radios	0.00	16,371.00
Total Expense	<u>0.00</u>	<u>16,371.00</u>
Net Ordinary Income	148.74	-15,912.22
Other Income/Expense		
Other Income		
36961 - Transfer from General	46,000.00	46,000.00
Total Other Income	<u>46,000.00</u>	<u>46,000.00</u>
Net Other Income	<u>46,000.00</u>	<u>46,000.00</u>
Net Income	<u><u>46,148.74</u></u>	<u><u>30,087.78</u></u>

Debt Service Fund
Profit & Loss Budget vs. Actual
 July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
36100 - Interest Income	458.78	8,000.00	-7,541.22	5.74%
Total Income	<u>458.78</u>	<u>8,000.00</u>	<u>-7,541.22</u>	<u>5.74%</u>
Expense				
219 - Emergency Comm Radios	16,371.00	16,371.00	0.00	100.0%
Total Expense	<u>16,371.00</u>	<u>16,371.00</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>-15,912.22</u>	<u>-8,371.00</u>	<u>-7,541.22</u>	<u>190.09%</u>
Other Income/Expense				
Other Income				
36961 - Transfer from General	46,000.00	184,000.00	-138,000.00	25.0%
Total Other Income	<u>46,000.00</u>	<u>184,000.00</u>	<u>-138,000.00</u>	<u>25.0%</u>
Net Other Income	<u>46,000.00</u>	<u>184,000.00</u>	<u>-138,000.00</u>	<u>25.0%</u>
Net Income	<u><u>30,087.78</u></u>	<u><u>175,629.00</u></u>	<u><u>-145,541.22</u></u>	<u><u>17.13%</u></u>

City of Eagleville-State Street Aid

Balance Sheet

As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

LGIP - State Street Aid 151,104.71

100 · US Bank - Checking 119,149.00

Total Checking/Savings 270,253.71

Other Current Assets

Due from General Fund 8,291.84

Total Other Current Assets 8,291.84

Total Current Assets 278,545.55

TOTAL ASSETS 278,545.55

LIABILITIES & EQUITY

Equity

350 - Fund Balance 278,979.22

Net Income -433.67

Total Equity 278,545.55

TOTAL LIABILITIES & EQUITY 278,545.55

City of Eagleville-State Street Aid

Profit & Loss

September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
Income		
36100 - Interest Income	636.91	1,982.43
31730 - State of Tenn Gas Tax	2,474.62	7,461.97
Total Income	<u>3,111.53</u>	<u>9,444.40</u>
Expense		
43100 - Street Aid Expenses		
510 - Insurance	0.00	558.00
765 - Hwy & Street Permit Bond	0.00	100.00
260 - Repairs & Maintenance	0.00	1,276.37
247 - Street & Traffic Lights	1,503.40	3,010.56
248 - Contract Labor - Mowing	1,400.00	2,800.00
254 - Engineering	2,133.14	2,133.14
Total 43100 - Street Aid Expenses	<u>5,036.54</u>	<u>9,878.07</u>
Total Expense	<u>5,036.54</u>	<u>9,878.07</u>
Net Income	<u><u>-1,925.01</u></u>	<u><u>-433.67</u></u>

City of Eagleville-State Street Aid
Profit & Loss Budget vs. Actual
 July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
36100 - Interest Income	1,982.43	4,000.00	-2,017.57	49.56%
31730 - State of Tenn Gas Tax	7,461.97	28,300.00	-20,838.03	26.37%
Other Financing Source / Uses				
48500 - Transfer frm Gen. Fund	0.00	50,000.00	-50,000.00	0.0%
Total Other Financing Source / Uses	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
Total Income	<u>9,444.40</u>	<u>82,300.00</u>	<u>-72,855.60</u>	<u>11.48%</u>
Expense				
43100 - Street Aid Expenses				
900 - Capittal Outlay	0.00	184,400.00	-184,400.00	0.0%
510 - Insurance	558.00	627.00	-69.00	89.0%
765 - Hwy & Street Permit Bond	100.00			
260 - Repairs & Maintenance	1,276.37	7,000.00	-5,723.63	18.23%
247 - Street & Traffic Lights	3,010.56	17,000.00	-13,989.44	17.71%
248 - Contract Labor - Mowing	2,800.00	8,400.00	-5,600.00	33.33%
254 - Engineering	2,133.14	3,000.00	-866.86	71.11%
342 - Signs	0.00	600.00	-600.00	0.0%
Total 43100 - Street Aid Expenses	<u>9,878.07</u>	<u>221,027.00</u>	<u>-211,148.93</u>	<u>4.47%</u>
Total Expense	<u>9,878.07</u>	<u>221,027.00</u>	<u>-211,148.93</u>	<u>4.47%</u>
Net Income	<u><u>-433.67</u></u>	<u><u>-138,727.00</u></u>	<u><u>138,293.33</u></u>	<u><u>0.31%</u></u>

ITEM 8

Department Reports:

- City Recorder
- Finance Consultant
- Fire Department
- Parks Department
- Police Department

Rutherford County Library System Minutes

City Recorder's Report

TO: MAYOR AND COUNCIL

FROM: CITY RECORDER

I am pleased to report that the City was awarded and has received Public Entity Partners' Property Preservation Grant in the amount of \$1,000. These funds will help offset the cost incurred with our recent upgrade in cyber security software.

Tonight's agenda offers opportunities for 2 additional grants:

1. Public Entity Partners is offering the Cyber Security matching funds grant again, this year. Last month, the City upgraded to Multifactor Authentication. This upgrade qualifies for this matching grant up to \$500.
2. Last year's participation in the National Cyber Security Review (NCSR), qualifies the City to apply for non-matching funds from the State and Local Cybersecurity Grants Program (SLCGP).

As previously stated, the City has upgraded its cyber security software systems to layer, insulate and protect the City's Information Technology (IT) systems and infrastructure:

- Fortress software significantly strengthens cyber security by monitoring, detecting, blocking and responding to cyber attacks. The software includes these additional services:
 - Performance levels of work stations are monitored.
 - Local Government Corporation staff will assist with annual insurance questionnaires.
- Duo Multifactor Authentication software requires employees to sign in to their workstations and respond to an authentication prompt to enter the network. This has become a standard practice for businesses, but is considered imperative for government entities.

The continued effort to strengthen IT systems will reap multiple benefits. As we add measures, policies and training, the City will be able to achieve better insurance premiums. Additionally, the NCSR is a frontline effort by the Federal government, in concert with the State through their departments of Homeland Security's divisions of Cyber Security, is an effort to bring all levels of government up to a certain standard of measurable security. The strides we make now, will reduce the gap between where we are currently, and where the Federal government wants (and eventually may require) the City to be. And of course, the City benefits from a stronger, more secure infrastructure.

Christina Rivas
City Recorder

November 21, 2024


Eagleville PSC - USDA Debt Service Schedule

From Michael Walker <walkerhood@gmail.com>

Date Thu 11/21/2024 1:06 PM

To Hellyn Riggins <hriggins@eaglevilletn.gov>

Cc Christina Rivas <crivas@eaglevilletn.gov>; Katy Sanderson <cityclerk@eaglevilletn.gov>

 3 attachments (3 MB)

PSC Debt Sched 11-5-24.pdf; Debt Service Trends.xlsx; Sewer Debt Sched .pdf;

Hellyn – this email along with the attachments can be distributed tonight as my financial report to the City Council.

Michael W. (Mike) Walker

walkerhood@gmail.com

615-306-9484

From: Michael Walker <walkerhood@gmail.com>

Date: Thursday, October 31, 2024 at 4:02 PM

To: Hellyn Riggins <hriggins@eaglevilletn.gov>, Cassie Edrington <cassie@waycastercpa.com>, Katy Sanderson <cityclerk@eaglevilletn.gov>, Christina Rivas <crivas@eaglevilletn.gov>

Cc: Jack Tintle <jack@tischlerbise.com>

Subject: Eagleville PSC - USDA Debt Service Schedule

Hellyn & All,

Attached is the debt service schedule beginning in FY 2026 for the construction of the Public Safety Center (PSC). Very important document to save and set up payments for the next 40 years!

In summary, the City will have two payments to make annually to USDA totaling **\$266,026** beginning in FY 2026 for 40 years. In addition, the City has an annual Capital Outlay note obligation of **\$16,371** for the emergency communication radios. This capital outlay obligation for the radios runs through FY 2030 (5 annual payments remain).

- The first annual debt service payment for the PSC will be **\$170,087** for the two USDA loans totaling \$4,500,000 (\$3,777,800 and \$722,200) and will be due on July 8, 2025 and each year thereafter. Interest rate is 2.125%
- The second annual debt service payment for the PSC will be **\$95,939** for the final USDA loan of \$2,009,600 will be due beginning November 5, 2025 and each year thereafter. Interest rate is 3.625%.

Also remember the City has been building up a healthy fund balance in the Debt Service Fund which is projected to be \$391,000 on June 30, 2025 (see attached spreadsheet). In the current fiscal year 2025, the General Fund is transferring \$184,000 to the Debt Service Fund.

As we explained to the City Council during budget review in the Spring, having this fund balance in the Debt Service Fund now is allowing the City to phase in the General Fund contribution requirement

over the next three years (see attached spreadsheet). Accordingly, the annual transfer from the General Fund will need to increase by \$30,000 annually for 3 years starting in FY 2026 through FY 2028 to cover the annual debt service obligation. From \$184,000 in FY 2025 to \$214,000 in FY 2026 to \$244,000 in FY 2027 to \$274,000 in FY 2028. This will allow the City to maintain a fund balance in the debt service fund equal to 1 year of debt obligations which is also important to cashflow debt service payments that occur early in the fiscal year.

I have copied Jack Tittle from Tischer Bise who is preparing the impact fee study for the City of Eagleville and requested information on the City's debt obligations. I also attached the debt service obligation for the Sewer Fund which is **\$71,232** annually through FY 2055 and is funded by sewer customers.

Let me know if you have any questions.

Michael W. (Mike) Walker
Financial/Management Consultant
City of Eagleville, TN

walkerhood@gmail.com
615-306-9484

CITY OF EAGLELILLE, TENNESSEE
DEBT SERVICE - RECOMMENDED FUNDING PLAN

200 DEBT SERVICE FUND

	2022-2023 Actual	2023-2024 Budget	2023-2024 Year-to-Date	2023-2024 Projected	2024-2025 Proposed	2025-2026 Projected	2026-2027 Projected	2027-2028 Projected
Revenues								
36100 Interest Income	-	500	40	1,750	6,000	10,000	10,000	10,000
Total Revenues	-	500	40	1,750	6,000	10,000	10,000	10,000
Expenditures								
USDA-RA (PSC)	-	16,371	-	16,371	16,371	16,371	16,371	16,371
2200-219 Emergency Communication Radios	-	16,371	-	16,371	16,371	16,371	16,371	16,371
Total Expenditures	\$ -	\$ 16,371	\$ -	\$ 16,371	\$ 16,371	\$ 282,371	\$ 282,371	\$ 282,371
Other Sources								
36961 Transfer from General Fund		152,000	70,504	152,000	184,000	214,000	244,000	274,000
Special Transfer from General Fund				80,000				
Revenues/Sources Over/(Under) Expend	\$ -	\$ 136,129	\$ 70,544	\$ 217,379	\$ 173,629	\$ (58,371)	\$ (28,371)	\$ 1,629

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 217,379	\$ 391,008	332,637	304,266
Ending Fund Balance	\$ -	\$ 136,129	\$ 70,544	\$ 217,379	\$ 391,008	\$ 332,637	\$ 304,266	\$ 305,895

Annual General Fund Transfer Increase \$ 32,000 \$ 30,000 \$ 30,000 \$ 30,000 \$ 30,000

NOTE: The objective - maintain a fund balance of 1 year of debt service payments while transitioning the General Fund transfer over multiple years.
NOTE: The emergency radios will be fully paid in FY 2030, thereby reducing the annual debt service obligation of \$16,371 beginning in FY 2031.

CITY OF EAGLEVILLE, TENNESSEE
Schedule of Debt Service Requirements – Sewer Fund
June 30, 2023

Maturing June 30,	BOND ISSUE 92-02		BOND ISSUE 92-04		Total Principal	Total Interest
	Principal	Interest	Principal	Interest		
2024	29,722	35,390	2,592	3,528	32,314	38,918
2025	30,474	34,638	2,664	3,456	33,138	38,094
2026	31,245	33,867	2,739	3,381	33,984	37,248
2027	32,035	33,077	2,815	3,305	34,850	36,382
2028	32,845	32,267	2,893	3,227	35,738	35,494
2029	33,675	31,437	2,974	3,146	36,649	34,583
2030	34,527	30,585	3,056	3,064	37,583	33,649
2031	35,400	29,712	3,142	2,978	38,542	32,690
2032	36,295	28,817	3,229	2,891	39,524	31,708
2033	37,213	27,899	3,319	2,801	40,532	30,700
2034	38,154	26,958	3,412	2,708	41,566	29,666
2035	39,119	25,993	3,507	2,613	42,626	28,606
2036	40,108	25,004	3,604	2,516	43,712	27,520
2037	41,123	23,989	3,705	2,415	44,828	26,404
2038	42,163	22,949	3,808	2,312	45,971	25,261
2039	43,229	21,883	3,914	2,206	47,143	24,089
2040	44,322	20,790	4,023	2,097	48,345	22,887
2041	45,443	19,669	4,135	1,985	49,578	21,654
2042	46,592	18,520	4,250	1,870	50,842	20,390
2043	47,770	17,342	4,368	1,752	52,138	19,094
2044	48,978	16,134	4,490	1,630	53,468	17,764
2045	50,217	14,895	4,615	1,505	54,832	16,400
2046	51,487	13,625	4,744	1,376	56,231	15,001
2047	52,789	12,323	4,876	1,244	57,665	13,567
2048	54,124	10,988	5,012	1,108	59,136	12,096
2049	55,493	969	5,151	969	60,644	1,938
2050	56,896	8,216	5,295	825	62,191	9,041
2051	58,335	6,777	5,442	678	63,777	7,455
2052	59,810	5,302	5,594	526	65,404	5,828
2053	61,322	3,790	5,749	371	67,071	4,161
2054	62,873	2,239	5,909	211	68,782	2,450
2055	55,455	589	4,449	48	59,904	637
Total	\$ 1,429,233	\$ 636,633	\$ 129,475	\$ 64,742	\$ 1,558,708	\$ 701,375

Fire Department Report – Eagleville Council Meeting 9/24/2024

Good evening, Mayor and Council,

The following are calls responded to by EFD from the last council meeting on Sept 25, 2024 to today:

Total Calls – 67

40	EMS Assist
3	Fires
5	Fire Alarm
2	Power Lines down
1	Cancelled Enroute
1	Public Service
1	Gas leak
4	Controlled Burn
10	MVA

The Call volume at this time last year in 2023 was 233 runs.

Two years ago, in 2022 we ran 180 calls, as of today, we are at run 369. This amount of increase has put us at a 59% increase over last year at this time and 106% increase over just 2 years ago.

We are settling in quite nicely to our new station. We have a few odds and ends to get completed, but for the most part, things are going well. You may notice or hear the sirens lately.... Yes, we are running more and more every day.

We have many volunteers completing their basic training with various hazmat, fire and medical certifications. We are very appreciative of their service to our city and community.

Lastly, if any of you have any questions, please feel free to contact me at any time.

Happy Holidays!

Thank you for your support,

J. Armstrong

EAGLEVILLE PARKS DEPT.
P.O. Box 68
108 South Main St.
Eagleville, TN 37060



PARKS Mgr. KEVIN YORK
CELL – (931) 808-3079
FAX - (615) 274-2977
kyork@eaglevilltn.gov

Eagleville Roads and Maintenance to City Hall

11/21/24

- 1) Place Metal Flashing around the rock wall to prevent rain water damaging the foundation

Eagleville Parks Report

11/21/24

The following is a list of Winter projects for this winter

- 1) Replace wood floor on trailer
- 2) Cut tree limbs that are down around the city
- 3) Repaint and poxy concession stand floor
- 4) Paint bathroom floors

Kevin York

Park Manager



City of Eagleville

David Breniser, Chief of Police

Eagleville Police Report to City Council

11/21/2024

- 1) Update on officer Josh Bieber, Josh has 4 more week to complete his POST certification training at the Tennessee Law Enforcement Training Academy (T.L.E.T.A.).
- 2) The EPD has received 3 applications for the open police officers' positions and have already had their preliminary interview. There final interview is scheduled for November 27th.
- 3) Preparations are being made for the Eagleville Christmas Parade scheduled for Saturday the 27th.
- 4) Over the next few weeks, I will be completing all required in-service hours for the 2024 calendar year.

*Chief David Breniser
Eagleville Police Department*

P.O. Box 68, 259 North Main St., Eagleville, TN 37060

T: (615) 640-9612 C: (615) 203-2781

dbreniser@eaglevilletn.gov www.EaglevilleTN.gov

This institution is an equal opportunity provider and employer

**RUTHERFORD COUNTY LIBRARY SYSTEM
BOARD OF DIRECTORS
MINUTES OF MEETING
Monday, September 16, 2024**

MEMBERS PRESENT:

Lisa Brewer	Dina Piazza
Benjamin Groce	Kory Wells
Rollie Holden Jr.	Cody York
Phil King	

MEMBER/S ABSENT:

Marzee Woodward	Shawn Wright
-----------------	--------------

Two (2) seats on the board are currently vacant

OTHERS PRESENT:

Mindy Barrett, RCLS Interim Director	Donna Jordon, Eagleville Branch Supervisor
Kathleen Tyree, TEC Branch Manager	Leslie Collum, FOLL President
Kristen Birckholtz, MGL Branch Supervisor	Elsa Britt, Admin Asst. & Recorder
Cynthia Matthews, SRRL Asst. Director	

PUBLIC (who signed in):

Susan Todd	Talitha Cox
Jason Vance	

CALL TO ORDER:

The regular meeting of the Board of Directors of the Rutherford County Library System was called to order by Mr. Phil King, Chair, on Monday, September 16, 2024, at 5:00 p.m. at the Main Chamber of the Rutherford County Courthouse.

WELCOME NEW MEMBER/S:

Mr. King welcomed new members representing the Town of Smyrna: Benjamin Groce, a Town employee, and Lisa Brewer, an elected official and citizen representative.

PUBLIC COMMENTS (action items on the agenda): None

REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING:

The Minutes of Meeting held on August 26, 2024 were presented for consideration. There being no corrections, amendments, revisions, or changes, Mr. Holden made a motion to approve the Minutes as presented. Mr. York seconded. Those who were present voted "aye." Motion carried.

CONSENT AGENDA: None.

REPORTS FROM COMMITTEES OF THE BOARD

Budget and Finance: Vacant. Mr. King presented the financial reports ending August 31, 2024. Mr. York made a motion to approve the financial reports as presented. Ms. Wells seconded. Those who were present voted “aye.” Motion carried.

By-Laws & Policies: Mr. Wright was absent. Mr. King presented the second draft of the policy PM 613 – Fund Balance, which was included in the Board packet. Mr. York made a motion to approve the policy as presented. Mr. Holden seconded.

After discussion, Mr. York amended his motion to include the following changes to the second draft under item C:

- Place a period (.) at the end of the second bullet.
- The last bullet to read: “The funding bodies have met our Maintenance of Effort for the current year.”

Mr. Holden seconded. Those who were present voted “aye.” Motion carried.

(Note: Maintenance of Effort is the annual agreement between the Tennessee Regional Library System and a public library which confirms the amount of public funds appropriated and expended for library services in each fiscal year, as well as the total number of library operating hours in each fiscal year. The amount of public funds appropriated and expended for library services, as well as the total number of library operating hours, must be matched or exceeded during each succeeding fiscal year.)

Development & Acquisitions: Mr. King had nothing to report at this time.

Facility Maintenance: Mr. Holden had nothing to report at this time.

Nominating: Vacant. Mr. King mentioned the Board needs volunteers for the following:

- Board Treasurer
- Chairs for the following committees:
 - Budget & Finance
 - Nominating
 - Personnel
- Ms. Barrett is working on updating the Committee Assignments. If anyone has preferences or wishes to switch committee, please let Ms. Barrett know. Ms. Barrett will present the updated list at the next meeting.

Personnel Committee: Vacant. Ms. Wells inquired about the status/update on the hiring of a full-time director for the RCLS. Mr. King replied that when the full board is seated (11 members), he would like to return to this priority. Right now, the Board has nine (9) members; two (2) more are needed: one (1) from the City of Murfreesboro, and one (1) from the City of Eagleville.

Strategic Planning: Ms. Wells had nothing to report at this time.

Ad Hoc Committee: Mr. King had nothing to report at this time.

REPORTS FROM LIBRARIES & SUPPORT ORGANIZATIONS:

Linebaugh Library: Ms. Barrett highlighted an item in her reports submitted in the packet about a facilities maintenance position that has been filled and will start on September 25, 2024.

MGL Library: Ms. Birckholtz had nothing to add to her reports submitted in the packet.

Technology Engagement Center (TEC): Ms. Tyree highlighted some items in her reports submitted in the packet and mentioned a special program to be held on Saturday, September 28, 2024, *Is Rutherford County an Impact Crater? A Geology Lecture* from 12:00 – 2:00 p.m.

Bookmobile (BKM): Ms. Barrett highlighted an item in the reports submitted by Mike Cleaves in the packet.

Historical Research Center (HRC): Reports submitted by Kayla Howard were in the packet. Ms. Barrett had nothing to add.

Friends of Linebaugh Library (FOLL): Ms. Collum added to her written reports in the packet that the FOLL approved funds for some of the projects for the following:

- HRC – scrapbooking materials
- TEC – birdhouses
- BKM – bird programs
- MGL – Fall programs/projects

Ms. Collum also showed a t-shirt the FOLL is giving out to their volunteers and Board members. The t-shirt is also available for sale for \$15.00.

Smyrna Public Library (SPL): Ms. Graves was absent. Her reports were submitted in the packet.

Friends of Smyrna Library (FOSL): Ms. Pickett's reports were emailed to the Board members.

Eagleville Library: Ms. Jordon reports were submitted in the packet and added that the Eagleville started a new program in partnership with Linebaugh, and MGL libraries called "Puzzle Exchange" program.

Friends of Eagleville Library (FOEL): Reports included in the packet.

Rutherford County Library System (RCLS): Ms. Barrett highlighted some items in her reports submitted in the packet.

- On October 14th the libraries will be closed but staff will be having Staff Development Day at Linebaugh.

- **Foundation:** Ms. Barrett reported that the Foundation's Community Development Committee has started meeting on a monthly basis to plan next year's fundraising. An event date is not yet announced.

Stones River Regional Library (SRRL): Reports submitted in the packet. Ms. Matthews highlighted the Trustee Workshop on September 19 at Brentwood Library.

PUBLIC COMMENTS (non-agenda items): None.

OTHER BUSINESS:

- Mr. King inquired of board members about the possibility of rescheduling the October 21 meeting. After consulting their calendars on possible dates, the Board decided to keep the schedule as is; the Vice-Chair, Mr. Holden, will preside at the meeting.

The meeting adjourned at 6:00 p.m.

ITEM 9 City Manager Report



CERTIFICATE OF CONTINUING PROFESSIONAL EDUCATION

Is hereby granted to

Hellyn Riggins


who has successfully completed

**16.0 hours of Financial CPE for
Certified Municipal Finance Officers and Certified County Finance Officers**

November 6-7, 2024



CPE credits have been granted on a 50-minute hour



JASON E. MUMPOWER
Comptroller of the Treasury



JIM ARNETTE • Director
Division of Local Government Audit

ITEM 11b Ordinance 2024-006 – Zoning Amendments

ORDINANCE NO. 2024-006

AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009 (WITH AMENDMENTS THROUGH OCTOBER 2023)

WHEREAS, the Eagleville Municipal Planning Commission has duly recommended to the Eagleville City Council that the Official Zoning Ordinance of Eagleville, Tennessee, be amended as hereinafter described; and,

WHEREAS, the Eagleville City Council has reviewed such recommendation and has conducted a public hearing thereon, hearing thereon.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF EAGLEVILLE, TENNESSEE, AS FOLLOWS:

That the Official Zoning Ordinance of the City of Eagleville, Tennessee, is hereby amended by to wit:

Article 11 Definitions

Section 2.020

Strike: Convenience Sales.

Add: Convenience Commercial Uses: The retail sales of small convenience items such as toiletries, tobacco, and magazines, and basic grocery items. The dispensing of petroleum products may be included as accessory to convenience uses.

Strike: Lot, Depth

Replace with: Lot, Depth: The average distance from the street line of the lot to its rear line, measured in the general direction of the sideline of the lot. In cases of triangular lots where no rear line is established, the back confluence of the two lines of the triangle shall be the point for measuring the required rear line towards the street. Corner lots where no rear line is established shall establish on side setback as the rear setback for measuring depth purposes.

Add: Short Term Rental: the rental of a residential unit, for a fee, for occupancy for less than 30 days, or less than one month.

Article III General Provisions

Add:

3.130 Fences (Residential)

Fences in all Residential Zones shall be permitted without a zoning permit provided the following criteria has been met. Fences that do not meet the following criteria shall be deemed a zoning violation.

- a. Fences are allowed within a property boundary with no required setback for the side or rear of the property. Fences are not allowed within the front setback. Fences on properties that have more than one street frontage shall be allowed on the secondary frontage to locate at ½ the front setback provided no obstruction to traffic is caused.
- b. No fence shall exceed 6 feet in height.
- c. Fences shall have the "good neighbor" side facing outward from the house.
- d. Fences in a PRD zone approved by the Planning Commission may have different criteria.
- e. Fences may not be located in an easement.

3.140 Fences (Commercial and Industrial)

Fences in all Commercial or Industrial Zones must have Design Review Committee Recommendations and Approval by the Planning Commission.

1. Fences shall be of aluminum, wood or PVC as per the approval of the Planning Commission. Chain link is discouraged and only approved when deemed suitable for the site and not detrimental to adjacent property owners.
2. Fences shall not exceed 8 feet in height.
3. Fences shall have proper screening if deemed necessary by the Design Review Committee and Planning Commission.
4. Fences may not be located in an easement.

Article IV Supplementary Provisions

Section 4.010 Strike J.

Add: Section 4.010 J. Medical or Dental Clinic: Not less than (four) 4 spaces per medical provider, plus one (1) space for each staff/personnel. For purposes of this section, medical provider is a person that performs individual treatment on a patient. Persons qualifying as medical provider would be and not limited to: Dental Hygienist, Nurse or Other Practitioner meeting with a patient to take vitals or treat a patient.

Article V Zoning Districts

Section 5.041 R-1 Low Density Residential

E. 1. Minimum Lot Size – Revise as Follows:

Area 2 acres

Lot Width at Required Front Building Setback 100 Feet

~~Lot Width at Road Frontage 50 Feet (35 feet in cul-de-sac)~~ _____

Lot Width at Road Frontage 100 Feet (35 feet in arc of cul-de-sac)

Article V Zoning Districts

Section 5.042 R-2 Medium Density Residential District

E. Dimensional Requirements

Delete: 1. ~~Lot Width at road frontage 75 feet (35 in a cul-de-sac) 100 feet (35 ft. in a cul-de-sac)~~

Replace with:

Lot Width at Road Frontage 75 feet (35 in arc of a cul-de-sac) 100 feet (35 ft. in arc of a cul-de-sac)

Article V Zoning Districts

Section 5.051 C-1 Central Business District

B. Uses Permitted

Delete: 5. Restaurants

Replace with: 5. Restaurants with no Drive Through windows. To go orders are allowed.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

B Uses Permitted

Delete: 17. Restaurants

Replace with: 17. Restaurants with no Drive Through window. To go orders area allowed.

Add: 27. Pharmacies with No Drive Through Window

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

D Uses Permitted as Special Exception
Add: 11. Restaurants with Drive Through Window
Add: 12. Pharmacies with Drive Throught Window

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

B. Uses Permitted

Strike: 14. Convenience Commercial, including barber and beauty shops, drug and grocery stores, hardware stores and other similar uses.

Add: 14. Commercial uses such as barber shops and salons, grocery stores, hardware stores and other similar uses.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

D. Uses Permitted as Special Exception

Delete: 6. Automotive service and repairs, including sale of gas, oil, tires and other goods and services required in the operation of automobiles.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete Section F.1

Replace with: F. 1. Minimum Lot Size. All lots shall be at least 35,000 square feet. Lots without sewer shall be a minimum of one acre. More than one building shall be permitted on a single lot if deemed by the Planning Commission that all safety needs have been met, including traffic, parking and other site and/or building code requirements.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete F.2

Replace with F.2 Minimum Yard Requirements

Front Yard Setback 50 ft

Side Yard Setback 15 ft

Except where the side yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet, and except where the side yard abuts a C-1 property with no setback requirement in which case the side setback minimum for that side shall be twenty (20) feet.

Rear Yard 25 feet

Except where the rear yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet.

Corner Lots shall be treated in a way such that all facades considered to be the front/main entrance of the building facing streets will be held to front setback standards. Secondary facades not considered to be the main entrance shall be held to one half of the required front setback. All sites on a corner lot shall have at least on front setback imposed on the lot.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete: F.3 Maximum Lot Coverage

Replace: F.3 Maximum Lot Coverage. All lots must maintain a minimum of twenty (20) percent green space, with no area less than one hundred (100) square feet counting towards the required twenty percent.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete F.4 Lot Width

Replace with F.4 Lot Width and Lot Depth

No lot shall be less than one hundred (100) feet wide at the required building front setback line.

No lot shall be less than one hundred (100) feet wide at its road frontage.

No lot shall have a depth of less than twenty five (25) feet anywhere on the lot.

Article V Zoning Districts

Section 5.061 I-1 General Industrial District

D. Uses Permitted as Special Exceptions

Delete: 1. Retail and Convenience Trade

Add: 1. Retail and Convenience Commercial Uses

Add: 6. Automotive service and repairs, including sale of gas, oil, tires and other goods and services required in the operation of automobiles.

Article VI Exceptions and Modifications

Delete Section 6.050 Exceptions to Setback Requirements

BE IT ENACTED that this ordinance shall take effect 15-days from and after its final passage, the public welfare requiring it.

Approved by the Eagleville City Council on:

Approved:

Chad Leeman, Mayor

ATTEST:

Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

Public Hearing Held:

APPROVED AS TO FORM:

Stephen Aymett, City Attorney

ITEM 11c Ordinance 2024-005 – Establishing Fee Schedule for Parks
and Recreation

Ordinance 2024-005

AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE.

WHEREAS, the Eagleville City Council wishes to establish a fee schedule for the use of City Park and Recreational Facilities; and

WHEREAS, the Eagleville City Council desires to continue to provide recreational options with its park, ball fields, playground, pavilion and walking track; and

WHEREAS, this fee schedule will provide for the proper maintenance and operation of the public park and recreational facilities for the good of the citizens of Eagleville;

NOW THEREFORE, BE IT ORDAINED by the City of Eagleville City Council that the following fee schedule is hereby adopted:

FEE SCHEDULE

The City of Eagleville adopts the Park and Recreational Facilities Fees which are subject to changes and amendments.

BALLFIELD FEES:

DEPOSIT:	\$100.00
PER FIELD/PER DAY	\$100.00
FIELD RENTAL FOR LESS THAN 4 HOURS	\$25.00/HR
DIAMOND DRY FIELD CONDITIONER PER BAG	\$ 25.00
SPONSOR SIGNAGE (1 ST YEAR)	\$350.00
SPONSOR SIGNAGE RENEWAL	\$200.00
BALL CLUB FEE PER CHILD	\$ 20.00

\$1,000,000.00 Proof of Liability Insurance naming the City of Eagleville as Additional Insured must be submitted one week prior to the scheduled date.

PAVILION RENTAL FEES:

FOR 4 HOURS (MINIMUM RENTAL)	\$ 50.00
FOR THE ENTIRE DAY	\$100.00

BE IT ENACTED that this ordinance shall take effect 15-days from and after its final passage, the public welfare requiring it.

Approved:

Chad Leeman, Mayor

ATTEST:

Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

Public Hearing Held:

With 15-day notice given in the Rutherford Reader

APPROVED AS TO FORM:

Stephen Aymett, City Attorney

ITEM 11d Ordinance 2024-004 – Amending Personnel Policies

ORDINANCE 2024-004

AN AMENDMENT TO ORDINANCE 2015-003 OF THE CITY OF EAGLEVILLE, TENNESSEE, TO ADOPT PRESIDENTS DAY (THE THIRD MONDAY OF FEBRUARY) AND JUNETEENTH (THE 19TH DAY OF JUNE); ADDING THE TWO HOLIDAYS TO THE PERSONNEL POLICIES AND PROCEDURES, SECTION 1, SUBSECTION V(1)a “HOLIDAYS”.

WHEREAS, the Mayor and Council of the City of Eagleville, Tennessee deem it important, when possible, to remain consistent with the holidays observed by Rutherford County, Tennessee, and

WHEREAS, the City of Eagleville seeks to observe, when possible, nationally recognized holidays of the United States Federal Government

Now, therefore, **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF EAGLEVILLE, TENNESSEE**

that this ordinance shall take effect 15-days from and after its final passage it.

Approved by the Eagleville City Council on:

Approved:

Chad Leeman, Mayor

ATTEST:

Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

APPROVED AS TO FORM:

J. Stephen Aymett, Jr., City Attorney

ITEM 11e Resolution 2024-011 – Cyber Security Matching Grant

RESOLUTION NO. 2024-011

A RESOLUTION OF THE CITY OF EAGLEVILLE, TENNESSEE AUTHORIZING PARTICIPATION IN THE CYBER SECURITY MATCHING GRANT PROGRAM WITH PUBLIC ENTITY PARTNERS

WHEREAS, the cyber security safety of the City of Eagleville, Tennessee is of great importance; and

WHEREAS, all efforts shall be made to provide a reduced liability for the City of Eagleville employees; and

WHEREAS, Public Entity Partners seeks to encourage secure cyber environment by offering *Cyber Security matching Grant Program*; and

WHEREAS, the City of Eagleville now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAGLEVILLE, TENNESSEE the following:

SECTION 1. That the City of Eagleville, Tennessee is hereby authorized to submit application for a *Cyber Security Matching Grant Program* through Public Entity Partners.

SECTION 2. That the City of Eagleville, Tennessee is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this _____ day of _____ in the year of _____.

Chad Leeman, Mayor

ATTEST:

Christina Rivas, City Recorder

Approved as to Form:

J. Stephen Aymett, Jr., City Attorney



2024-2025 Cyber Security Matching Grant Program Guidelines

Public Entity Partners is pleased to announce the launch the 3rd annual
Cyber Security Matching Grant Program
for all members who have general liability coverage.

***OBJECTIVE:** To help members with general liability coverage purchase cyber security tools, training and services designed to protect the organization from ransomware and social engineering, while increasing the member's ability to qualify for the Cyber Extension Coverage.*

Cyber Security reimbursable items and services include:

- Employee training designed to assist employees in identifying and protecting sensitive information; recognizing fraudulent emails and/or emails with dangerous links, and how to recognize social engineering tactics that can lead to loss.
- Multi-Factor Authentication (MFA) for access to email, remote access to computers and servers, and access to administrative accounts;
- Data backup and disaster recovery with the requirement of storing two backup copies onto different storage media and in different off-site locations.
- Advanced Threat Protection (ATP) to protect against malware and phishing attacks, and to monitor your network and systems for abnormal or suspicious activities.
- Endpoint Detection and Response (EDR) that focuses on a single "endpoint device" (such as a server or computer). EDR looks for threats that may have infiltrated a municipality's device by watching for suspicious activity.

Please read this information in its entirety before completing the application:

- 1) Public Entity Partners will **reimburse up to 50 percent** of the cost of the cyber security expenditure(s) with a maximum reimbursement based on the Priority Classification matrix rating.
- 2) **Matching grant funds must be used for cyber security related items or training.**
- 3) Applicants must be an existing member and must currently have **general liability coverage** as of 7/1/2024.
- 4) Applicants must be in good standing and in compliance with previous loss control recommendations.



DEADLINE: Friday, December 20, 2024 (close of business)

GRANT NOTIFICATION DATE: Week of January 13, 2025

ELIGIBILITY: Members with **General Liability Coverage** as of **July 1, 2024**. Your **expenditures** may be made between **July 1, 2023 and April 1, 2025**.

RULES FOR PARTICIPATION

1. **Applications must be submitted online.** The application is DATE SENSITIVE and is subject to available funds.
2. A signed **Resolution** or **Motion** (by the appropriate official: mayor or chairman of the board) passed by the governing body of the city/agency **MUST BE** provided. For boards of local government agencies that do not pass resolutions, a Motion is attached and may be signed by the appropriate Executive. In addition, also available on our website, please find a "fillable" Model Resolution/Motion, for your convenience.

NOTE: If your resolution/motion cannot be approved and signed when your application is ready, you may submit the application only. However, the Resolution/Motion must be sent no later than February 14, 2025. Since the application is date sensitive, it is **NOT** necessary to submit the application and resolution/motion together. Please note that your grant reimbursement check will not be sent to you until we have received this document.

3. Public Entity Partners will reimburse approved grants for one-half of the paid expenditures (50 percent), up to the maximum funding level for the participant's assigned classification.
4. If the Grant Committee approves your application, you will be asked to submit proof of payment(s) for your cyber security-related purchased item(s) before we can process your grant check. Invoices alone will **NOT** be used as proof of payment. **Please see Page 3 for mandatory checklist of items needed for Grant reimbursement.**

GRANT REIMBURSEMENT CHECKLIST:

- 1.** "Notification of Approval" letter
- 2.** Signed Resolution/Motion
- 3.** Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of the cover sheet.
- 4.** Two proofs of payment which must include the following:
 - 1) CANCELLED check/bank statement OR credit card receipt/credit card statement OR Automated Clearing House (ACH) OR Automated Funds Transfer (AFT)
 - 2) Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.

Forward all receipts/documentation to:

Tahtia Mitchell

Grant & Scholarship Program

Tmitchell@PEpartners.org

Fax: 615-371-9212

The deadline for us to receive your application and close this program is December 20th (close of business). Grant notifications will be distributed the week of January 13th, 2025.

Only ONE grant application may be approved for each town/city/agency during any given FISCAL YEAR. You may not "roll-over" an application from one fiscal year to another.

If approved for a grant, your proof of payment for expenditures must be received in this office by April 1, 2025, or your grant money WILL be awarded to the next "pending" member's application.

PLEASE NOTE: The funding for this program is limited and is time-sensitive. It is important that you are diligent in filing for reimbursement. Members who continue to submit late reimbursement receipts may jeopardize their eligibility to receive a Grant the following fiscal year. Please do not delay and plan ahead to submit reimbursement items as soon as the Approval Notification letter is received.



GRANT CONSIDERATIONS: Consideration of grants will be based on a variety of issues, such as your entity's risk management practices, loss experience, and availability of funding and submission date.

1. The primary consideration will be the amount of available funding for the fiscal year.
2. Priority will be given to risk exposures noted in the loss control site surveys, recommendations and/or loss trends, and a history of sound risk management practices.
3. Priority will also be given to expenditures related to employee sensitive information protection, cyber security & social engineering training, Data Backup, and Multi-factor Authentication.



If you need to know about your classification or if you have additional questions, please contact:

Tahtia Mitchell
Grant & Scholarship Program
Tmitchell@PEpartners.org
1-800-624-9698

Rating Classifications Funding Levels

(based upon earned general liability premium for previous year 2023-2024)

Class I – Up to \$2,000

Class II – Up to \$1,500

Class III – Up to \$1,000

Class IV – Up to \$500

Class V – Up to \$250

General Liability Coverage Classification Levels

Class I – Contributed earned premium for the previous year \$100,000 or more in the requested coverage area.

Class II – Contributed earned premium for the previous year between \$50,000 and \$99,999 in the requested coverage area.

Class III – Contributed earned premium for the previous year between \$20,000 and \$49,999 in the requested coverage area.

Class IV – Contributed earned premium for the previous year between \$10,000 and \$19,999 in the requested coverage area.

Class V – Contributed earned premium for the previous year less than \$9,999.

ITEM 11f State and Local Cybersecurity Grant Program

Mr. Mayor and Members of Council:

The State and Local Cybersecurity Grant Program (SLCGP) is the opportunity to benefit from our participation in the Federal government's National Cyber Security Review (NCSR) - a monumental effort to strengthen security, nationally. The focus this program is to target areas of weakness, which have been identified, primarily, as rural/small municipalities.

Upon completion of the NCSR, last Fall, I focused more on infrastructure than policy and procedure, as hardware and software applications were in great need of updating. As you are likely aware, an aging IT infrastructure is a liability. Therefore, since the end of 2023, the City has replaced or upgraded the server, a work station, the City's email platform, cybersecurity software and the routers and firewalls of Police and Fire departments.

The City has also added Laserfiche records program, which further supplies cloud storage (for an additional place to safeguard records) and its own security measures.

There is still much more to accomplish, but these are leaps forward should be viewed as achievements for the City.

Grant funds, if awarded, will continue the forward momentum by focusing on items to aid business continuity, property surveillance, replacing an aging work station and funds to help defray the cost of renewing cybersecurity software licenses.

The attached offers supplemental information about the grant.

Christina Rivas
City Recorder

Sent: Tuesday, October 1, 2024 12:41 PM

Subject: State and Local Cybersecurity Grant Program Application



Information in this notice is to help with the completion of the Local Government Investment Justification worksheet, which is part of the State and Local Cybersecurity Grant Program (SLCGP) award.

This grant program for local governments is based on cybersecurity needs as identified in the Nationwide Cybersecurity Review (NCSR) assessments. Completion of the NCSR assessment is required to receive funding through the SLCGP. Local entities that completed their online NCSR, on the Center for Internet Security portal, between December 1, 2023, and February 29, 2024, are eligible to be awarded SLCGP funding. Additionally, the state will be requesting local entities complete a NCSR assessment between October 1, 2024, through February 28, 2025, and completion of the latter NCSR assessment may be considered while the state reviews your Local Government Investment Justification worksheet. Your proposed projects must be reviewed and approved by the Cybersecurity Planning Committee and the State Chief Information Officer.

The total amount of funding available for local entities this year (year two of four) is approximately \$10,757,678.00. The first project is a managed end-user protection solution. The second project is access to end-user cybersecurity training for all local government employees. The third project is direct reimbursement for cybersecurity gaps identified in your completed NCSR assessment.

If you choose to apply for the funds, the Local Government Investment Justification form ([click link](#)) must be completed and submitted to the state. Click here for an example that may help you in completing the form. Return the completed form to STS representatives at cybersafetn@tn.gov by November 27, 2024, at 12 p.m. CT/ 1 p.m. ET. Projects must clearly articulate findings discovered in your NCSR assessment and comply with the requirements of the Authorized Equipment List. Once approved, you'll receive confirmation and further instruction for reimbursement.

The SLCGP is an assistance program that provides funds to build capabilities at the state and local levels through planning equipment, and training activities and to implement the goal and objectives of the state and federal cybersecurity strategies.

ITEM 11g 2025 City Council Meeting Calendar



City of Eagleville

Chad Leeman, Mayor

Council Meetings and Work Sessions to be held at 7:00 p.m. at Eagleville City Hall, 108 S. Main Street, unless otherwise updated and posted.

2024 Work Session Dates

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 12 (Tuesday)

September 9 (Tuesday)

October 9

November 20 -combined-

December 18 -combined-

2024 Council Meeting Dates

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 26 (Tuesday)

September 23 (Tuesday)

October 23

November 20

December 18

All dates subject to change due to quorum issues or other conflicts.

P.O. Box 68, 108 South Main St., Eagleville, TN 37060
T: (615) 274-2922 F: (615) 274-2977 www.EaglevilleTN.gov

This institution is an equal opportunity provider and employer

ITEM 11h Report on Debt Obligation Acknowledgment



Jason E. Mumpower
Comptroller

Report On Debt Obligation

Entity and Debt Information		
Entity Name		
City of Eagleville		
Entity Address		
108 South Main Street PO Box 68 Eagleville, Tennessee 37060		
Debt Issue Name		
General Obligation Bond, Series 2023 (Taxable)		
Series Year		
2023		
Debt Issue Face Amount		
\$2,009,600.00		
Face Amount Premium or Discount?		
N/A		
Tax Status		
Taxable		
Interest Type	True Interest Cost (TIC)	
True Interest Cost (TIC)	3.625%	
Debt Obligation		
Bond		
Moody's Rating	Standard & Poor's Rating	Fitch Rating
Unrated	Unrated	Unrated
Other Rating Agency Name	Other Rating Agency Rating	
N/A	N/A	
Security		
General Obligation		
Type of Sale Per Authorizing Document	Loan Program Name	
State or Federal Loan Program	USDA Rural Development	
Dated Date	Issue/Closing Date	Final Maturity Date
11/5/2024	11/5/2024	11/5/2064

Debt Purpose

Purpose	Percentage	Description
General Government	100%	Construction, improvement, repair, renovation and equipping of a public safety building
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$10,000.00	N/A	Bass, Berry & Sims PLC
TOTAL COSTS	\$10,000.00		

Maturity Dates, Amounts, and Interest Rates

Comments

Year	Amount	Interest Rate
2064	\$2,009,600.00	3.625%
TOTAL AMOUNT	\$2,009,600.00	

See final page for Submission Details and Signatures

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

Signature - Chief Executive or Finance Officer of the Public Entity

Name

Chad Leeman

Title/Position

Mayor

Email

mayorleeman@eaglevilletn.gov

Alternate Email

hriggins@eaglevilletn.gov

Signature - Preparer (Submitter) of This Form

Name

Lillian Blackshear

Title/Position

Member

Email

lblackshear@bassberry.com

Alternate Email

alex.samber@bassberry.com

Relationship to Public Entity

Bond Counsel

Organization

Bass, Berry & Sims PLC

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

Verify Form Accuracy

Date to be Presented at Public Meeting

11/21/2024

Date to be emailed/mailed to members of the governing body

N/A

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.