



## EAGLEVILLE CITY COUNCIL

### \*AMENDED REGULAR MEETING AGENDA

Eagleville City Hall

Thursday, January 23, 2025

108 South Main Street

7:00 p.m.

*Prior to meeting, please silence all electronic devices.*

- 1) MAYORS WELCOME and CALL TO ORDER – Mayor Chad Leeman
- 2) ROLL CALL – City Recorder Christina Rivas
- 3) INVOCATION/PLEDGE OF ALLEGIANCE
- 4) ADOPTION OF THE AGENDA
- 5) CITIZENS' INPUT - *Any Citizen shall be given up to three (3) minutes to address City Council on any issue. When the Mayor asks, please raise your hand if you wish to speak.*
- 6) ADOPTION OF THE CONSENT AGENDA
  - a. Approval of Minutes
    1. December 19, 2024 Special Meeting
    2. December 19, 2024 Work Session
    3. December 19, 2024 Public Hearing
    4. December 19, 2024 Regular Meeting
  - b. Financial Report –
    1. November 30, 2024
    2. December 31, 2024
- 7) MAYOR AND COUNCIL PRESENTATIONS
- 8) DEPARTMENT REPORTS

City Recorder

\* Management Consultant's Report – No Update

Fire Department

Parks Department

Police Department

9) CITY MANAGER REPORT

10) OLD BUSINESS

- a. Approve or Deny Ordinance 2024-007, An Ordinance Repealing Title 8, Chapter 1, Alcoholic Beverages and Replacing with Title 8, Chapter 1, Alcoholic Beverages (Second Reading).

11) NEW BUSINESS

- a. Approve or Deny the City of Eagleville entering into a contract with JusticeOne Solutions for services for police records management, court management and payment processing.
- \*b. Appoint City Council Representative to the Planning Commission. Term expired November 2024. Will be two-year term until November 2026. (Serving currently Chris Hendrix)
- \*c. Appoint Representative to Park Board. Current term expired December 31, 2024. Will be four-year term until December 2028. (Serving currently Kenneth Roeten)
- \*d. Set date for Council Retreat conduct by City Attorney Stephen Aymett, if desired.
- \*e. Approve or deny expanding the use of the Consent Agenda.
- \*f. Approve or Deny the renewal of a grant contract with the State of Tennessee, Department of Commerce and Insurance for the Tennessee Law Enforcement Hiring, Training and Recruitment Program.
- \*g. Set the dates for the City of Eagleville's 2025 City events: **(Defer to February 27, 2025 Regular Meeting)**
  - Fall Festival
  - Tree Lighting Ceremony
  - Christmas Parade

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

13) ADJOURNMENT

ITEM 6a

Minutes:

December 19, 2024 Special Meeting

December 19, 2024 Work Session

December 19, 2024 Public Hearing

December 19, 2024 Regular Meeting

**Minutes of the  
City Council Special Meeting  
Eagleville City Hall, Eagleville, TN  
Thursday, December 19, 2024 – 7:00 PM**

**1) MAYOR'S WELCOME and CALL TO ORDER**

Mayor Chad Leeman called the meeting to order at 7:00 p.m.

**2) ROLL CALL**

The roll was called by Assistant City Recorder Katy Sanderson.

**COUNCIL MEMBERS**

**PRESENT:**

Mayor Chad Leeman  
Vice-Mayor William Tollett  
Councilman Jason Blair  
Councilman Craig Campbell  
Councilman Ryan Edwards  
Councilman Chris Hendrix

**ABSENT:**

Councilman Brandon Emamalie

**STAFF**

Hellyn Riggins, City Manager  
Katy Sanderson, Assistant City Recorder  
Jonathan Armstrong, Fire Chief

City Attorney Stephen Aymett  
David Breniser, Police Chief

**GUESTS**

James Turner	Claire Warren	Lynn Warren	Hannah Rhodes
Michelle Willis	Barry Willis	Jeremy Watson	
Kelly Breniser	CJ Patel	May Patel	

**3) OATH OF OFFICE CEREMONY**

Swearing In of Newly Re-Elected Council Members by Honorable Judge James Turner:

- Councilman Jason Blair was sworn in for another four-year term.
- Councilman Ryan Edwards was sworn in for another four-year term.
- Councilman Chris Hendrix was sworn in for another four-year term.

**4) ADJOURNMENT**

Mayor Leeman adjourned the meeting at 7:05 p.m.

Approved by:

\_\_\_\_\_  
Mayor Chad Leeman

Submitted by:

\_\_\_\_\_  
Assistant City Recorder Katy Sanderson

Date minutes approved: \_\_\_\_\_

**Minutes of the  
City Council Work Session  
Eagleville City Hall, Eagleville, TN  
Thursday, December 19, 2024 – 7:00 PM**

**1. MAYORS WELCOME and CALL TO ORDER**

Mayor Chad Leeman called the meeting to order at 7:07 p.m.

**2. ROLL CALL**

The roll was called by Assistant City Recorder Katy Sanderson.

**PRESENT:**

Mayor Chad Leeman  
Vice Mayor Bill Tollett  
Councilman Jason Blair  
Councilman Craig Campbell  
Councilman Ryan Edwards  
Councilman Chris Hendrix

**ABSENT:**

Councilman Brandon Emamalie

**STAFF:**

City Manager Hellyn Riggins  
Assistant City Recorder Katy Sanderson  
Fire Chief Jonathan Armstrong  
City Attorney Stephen Aymett  
Chief David Breniser

**GUESTS:**

James Turner      CJ Patel      May Patel

**3. DISCUSSION**

- a. **Ordinance 2024-004** AN AMENDMENT TO ORDINANCE 2015-003 OF THE CITY OF EAGLEVILLE, TENNESSEE, TO ADOPT PRESIDENTS DAY (THE THIRD MONDAY OF FEBRUARY) AND JUNETEENTH (THE 19TH DAY OF JUNE); ADDING THE TWO HOLIDAYS TO THE PERSONNEL POLICIES AND PROCEDURES, SECTION 1, SUBSECTION V (1)a "HOLIDAYS" (Second Reading).

Mayor Leeman asked if there were any questions. There were no questions.

- b. **Ordinance 2024-005**, AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE (Second Reading).

Mayor Leeman asked if there were any questions. There were no questions.

- c. **Ordinance 2024-006**, AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009, WITH AMENDMENTS THROUGH OCTOBER 2023 (Second Reading).

City Manager Helyn Riggins stated that this ordinance had been through the Planning Commission and a few small tweaks were made and shown in green on the document in the packet. (attached) Mayor Leeman asked if there were any questions. There were no questions.

**4. NEW BUSINESS**

- a. **Ordinance 2024-007, An Ordinance Repealing Title 8, Chapter 1, Alcoholic Beverages and Replacing with Title 8, Chapter 1, Alcoholic Beverages (First Reading).**

Mayor Leeman asked if there were any questions. There were no questions.

**ADJOURNMENT**

Mayor Leeman confirmed that there was no further business and adjourned the meeting at 7:10 p.m.

Approved by:

\_\_\_\_\_  
Mayor Chad Leeman

Submitted by:

\_\_\_\_\_  
Assistant City Recorder Katy Sanderson

Date minutes approved: \_\_\_\_\_

**TEXT IN GREEN SHOWS EDITS RECOMMENDED BY PLANNING COMMISSION**

**ORDINANCE NO. 2024-006**

**AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009 (WITH AMENDMENTS THROUGH OCTOBER 2023)**

WHEREAS, the Eagleville Municipal Planning Commission has duly recommended to the Eagleville City Council that the Official Zoning Ordinance of Eagleville, Tennessee, be amended as hereinafter described; and,

WHEREAS, the Eagleville City Council has reviewed such recommendation and has conducted a public hearing thereon, hearing thereon.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF EAGLEVILLE, TENNESSEE, AS FOLLOWS:

That the Official Zoning Ordinance of the City of Eagleville, Tennessee, is hereby amended by to wit:

**Article 11 Definitions**

**Section 2.020**

Strike: Convenience Sales.

Add: Convenience Commercial Uses: The retail sales of small convenience items such as toiletries, tobacco, and magazines, and basic grocery items.

Strike: Lot, Depth

Replace with: Lot, Depth: The average distance from the street line of the lot to its rear line, measured in the general direction of the sideline of the lot. In cases of triangular lots where no rear line is established, the back confluence of the two lines of the triangle shall be the point for measuring the required rear line towards the street. Corner lots where no rear line is established shall establish one side setback opposite a front setback (not abutting) as the rear setback for measuring depth purposes.

Add: Personal Service Establishment: A business where professional or personal services are provided for gain and where the sale at retail of goods, wares, merchandise, articles or things is only accessory to the provisions of such services, including but without limiting the generality of the foregoing, the following: barber shops, beauty shops, tailor shops, laundry or dry-cleaning shops, shoe repair or other similar uses.

Add: Short Term Rental: the rental of a residential unit, for a fee, for occupancy for less than 30 days, or less than one month.

**Article III General Provisions**

Add:

**3.130 Fences (Residential)**

Fences in all Residential Zones shall be permitted without a zoning permit provided the following criteria has been met. Fences that do not meet the following criteria shall be deemed a zoning violation.

- a. Fences are allowed within a property boundary with no required setback for the side or rear of the property. Fences are not allowed within the front setback. Fences on properties that have

more than one street frontage shall be allowed on the secondary frontage to locate at ½ the front setback provided no obstruction to traffic is caused.

- b. No fence shall exceed 6 feet in height.
- c. Fences shall have the "good neighbor" side facing outward from the house.
- d. Fences in a PRD zone approved by the Planning Commission may have different criteria.
- e. Fences may not be located in an easement.

**3.140 Fences (Commercial and Industrial)**

Fences in all Commercial or Industrial Zones must have Design Review Committee Recommendations and Approval by the Planning Commission.

- 1. Fences shall be of aluminum, wood or PVC as per the approval of the Planning Commission. Chain link is discouraged and only approved when deemed suitable for the site and not detrimental to adjacent property owners.
- 2. Fences shall not exceed 8 feet in height.
- 3. Fences shall have proper screening if deemed necessary by the Design Review Committee and Planning Commission.
- 4. Fences may not be located in an easement.

**Article IV Supplementary Provisions**

**Section 4.010 Strike J.**

Add: Section 4.010 J. Medical or Dental Clinic: Not less than (four) 4 spaces per medical provider, plus one (1) space for each staff/personnel. For purposes of this section, medical provider is a person that performs individual treatment on a patient. Persons qualifying as medical provider would be and not limited to: Dental Hygienist, Nurse or Other Practitioner meeting with a patient to take vitals or treat a patient.

**Article V Zoning Districts**

**Section 5.041 R-1 Low Density Residential**

E. 1. Minimum Lot Size -- Revise as Follows:

Area 2 acres

Lot Width at Required Front Building Setback 100 Feet

~~Lot Width at Road Frontage 50 Feet (35 feet in cul-de-sac)~~

Lot Width at Road Frontage 100 Feet (35 feet in arc of cul-de-sac)

**Article V Zoning Districts**

**Section 5.042 R-2 Medium Density Residential District**

E. Dimensional Requirements

Delete: 1. ~~Lot Width at road frontage 75 feet (35 in a cul-de-sac) 100 feet (35 ft. in a cul-de-sac)~~

Replace with:

Lot Width at Road Frontage 75 feet (35 in arc of a cul-de-sac) 100 feet (35 ft. in arc of a cul-de-sac)

**Article V Zoning Districts**

**Section 5.051 C-1 Central Business District**

B. Uses Permitted

Delete: 3

Replace with 3: Convenience Commercial Services, including barber and beauty shops, grocery stores, and hardware stores.

Delete: 5. Restaurants

Replace with: 5. Restaurants with no Drive Through windows. To go orders are allowed.

Add: 7. Boutique Retail

#### Article V Zoning Districts

##### Section 5.052 C-2 General Commercial District

###### Delete A. District Description

Replace with A. District Description. This district is designed to provide adequate space in appropriate locations for uses which serve the needs of the public. Transient sleeping accommodations, dining establishments, and general retail needs primarily characterize this district. In addition, commercial trade and service uses are permitted if necessary to serve the recurring needs of persons frequenting this district. Community facilities and utilities necessary to serve this district, or necessary for the general community welfare are also permitted. Bulk limitations required of uses in this district, in part, are designed to maximize compatibility with lesser intense use of land or building in proximate residential districts. Regulations are designed to preserve the traffic carrying capacity of the streets and roads in Eagleville and to provide for necessary off-street parking and loading. All new commercial lots shall front on either arterial or collector roads as indicated on the Eagleville Major Thoroughfare Plan.

##### Section 5.052 C-2 General Commercial District

###### B Uses Permitted

Delete: 14.

Replace with: 14. Convenience commercial services

Delete: 17. Restaurants

Replace with: 17. Restaurants with no Drive Through window. To go orders area allowed.

Add: 27. Pharmacies with No Drive Through Window

#### Article V Zoning Districts

##### Section 5.052 C-2 General Commercial District

###### D Uses Permitted as Special Exception

Delete: 2.

Add: 2. Reserved

Delete: 6. Automotive Service and repairs, including the sale of gas, oil, tires, and other goods and services required in the operation of automobiles

Add: 6. Reserved

Add: 11. Restaurants with Drive Through Window

Add: 12. Pharmacies with Drive Through Window

Add: 13. Liquor Stores as per the Municipal Code

#### Article V Zoning Districts

##### Section 5.052 C-2 General Commercial District

###### Delete Section F.1

Replace with: F. 1. Minimum Lot Size. All lots shall be at least 35,000 square feet. Lots without sewer shall be a minimum of one acre. More than one building shall be permitted on a single lot if deemed by the Planning Commission that all safety needs have been met, including traffic, parking and other site and/or building code requirements.

#### Article V Zoning Districts

##### Section 5.052 C-2 General Commercial District

Delete F.2

Replace with F.2 Minimum Yard Requirements

Front Yard Setback 50 ft

Side Yard Setback 15 ft

Except where the side yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet, and except where the side yard abuts a C-1 property with no setback requirement in which case the side setback minimum for that side shall be twenty (20) feet.

Rear Yard 25 feet

Except where the rear yard abuts or is adjacent to a residential district, church or school, in which case the minimum setback for that yard shall be forty (40) feet.

Corner Lots shall be treated in a way such that all facades considered to be the front/main entrance of the building facing streets will be held to front setback standards. Secondary facades not considered to be the main entrance shall be held to one half of the required front setback. All sites on a corner lot shall have at least on front setback imposed on the lot.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete: F.3 Maximum Lot Coverage

Replace: F.3 Maximum Lot Coverage. All lots must maintain a minimum of twenty (20) percent green space, with no area less than one hundred (100) square feet counting towards the required twenty percent.

Article V Zoning Districts

Section 5.052 C-2 General Commercial District

Delete F.4 Lot Width

Replace with F.4 Lot Width and Lot Depth

No lot shall be less than one hundred (100) feet wide at the required building front setback line.

No lot shall be less than one hundred (100) feet wide at its road frontage, and 35 at the arc of the cul-de-sac.

No lot shall have a depth of less than fifty (50) feet anywhere on the lot.

Article V Zoning Districts

Section 5.061 I-1 General Industrial District

D. Uses Permitted as Special Exceptions

Delete: 1. Retail and Convenience Trade

Add: 1. Retail and Convenience Commercial Uses

Add: 6. Automotive service and repairs, including sale of gas, oil, tires and other goods and services required in the operation of automobiles

Add: 7. Liquor Stores as per the Municipal Code

Article VI Exceptions and Modifications

Delete Section 6.050 Exceptions to Setback Requirements

BE IT ENACTED that this ordinance shall take effect 15-days from and after its final passage, the public welfare requiring it.

Approved by the Eagleville City Council on:

Approved:

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Chad Leeman, Mayor

ATTEST:

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Christina Rivas, City Recorder

Passed First Reading:

Passed Second Reading:

Public Hearing Held:

APPROVED AS TO FORM:

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Stephen Aymett, City Attorney

**Minutes of the  
City Council Public Hearing  
Eagleville City Hall, Eagleville, TN  
Thursday, December 19, 2024 – 7:00 PM**

**1) MAYOR'S WELCOME and CALL TO ORDER**

Mayor Chad Leeman called the meeting to order at 7:10 p.m.

**2) ROLL CALL**

The roll was called by Assistant City Recorder Katy Sanderson.

**PRESENT:**

Mayor Chad Leeman  
Vice Mayor Bill Tollett  
Councilman Jason Blair  
Councilman Craig Campbell  
Councilman Ryan Edwards  
Councilman Chris Hendrix

**ABSENT:**

Councilman Brandon Emamalie

**STAFF:**

City Manager Hellyn Riggins  
Assistant City Recorder Katy Sanderson      City Attorney Stephen Aymett  
Police Chief David Breniser                      Fire Chief Jonathan Armstrong

**GUESTS:**

James Turner      CJ Patel      May Patel

**3) OPEN PUBLIC HEARING**

- A. Ordinance 2024-005, AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE**
- B. Ordinance 2024-006, AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009, WITH AMENDMENTS THROUGH OCTOBER 2023**

Mayor Leeman opened the floor for public comment. There were no speakers.

**4) MAYOR'S CLOSING REMARKS**

No remarks were given.

**5) ADJOURNMENT**

Mayor Leeman confirmed that there were no speakers or further business and adjourned the meeting at 7:11 p.m.

Approved by:

\_\_\_\_\_  
Mayor Chad Leeman

Submitted by:

\_\_\_\_\_  
Assistant City Recorder Katy Sanderson

Date minutes approved: \_\_\_\_\_

**Minutes of the  
City Council Regular Meeting  
Eagleville City Hall, Eagleville, TN  
Tuesday, December 19, 2024 – 7:00 PM**

**1) MAYORS WELCOME and CALL TO ORDER**

Mayor Chad Leeman called the meeting to order at 7:11 p.m.

**2) ROLL CALL**

The roll was called by Assistant City Recorder Katy Sanderson.

**PRESENT:**

Mayor Chad Leeman  
Vice Mayor Bill Tollett  
Councilman Jason Blair  
Councilman Craig Campbell  
Councilman Ryan Edwards  
Councilman Chris Hendrix

**ABSENT:**

Councilman Brandon Emamalie

**STAFF:**

City Manager Hellyn Riggins	
Assistant City Recorder Katy Sanderson	City Attorney Stephen Aymett
Police Chief David Breniser	Fire Chief Jonathan Armstrong

**GUESTS:**

James Turner      CJ Patel      May Patel

**3) INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Chad Leeman gave the Invocation.  
Councilman Chris Hendrix led the Pledge of Allegiance.

**4) ADOPTION OF THE AGENDA**

Vice Mayor Bill Tollett moved to adopt the Agenda.  
Councilman Jason Blair seconded the motion.  
The **MOTION** passed 6-0.

**5) CITIZENS' INPUT**

May Patel asked if the City was allowing any retailer or gas station on the corner of S. Main Street and Highway 99. City Manager Hellyn Riggins stated there is an amendment that would preclude gas stations from being located in Commercial 2 (C-2) zones which is what this location is zoned.

Ms. Riggins stated that the Zoning Amendments before the Council for second reading at this meeting makes significant changes to the Zoning Ordinance. High traffic generators are being spaced out so there won't be as much traffic compaction. One such as high traffic generator is gas stations which have now been moved to the Industrial (I-1) zone which is further south. Gas stations have been completely removed from C-2 even as a special exception. Gas stations are now a special exception in the I-1 zone.

Liquor stores have been added to the amendment and will be allowed in C-2 and I-1 as special exceptions. The Liquor ordinance criteria being presented tonight lists the maximum number of liquor stores in Eagleville at two. There is also a minimum square footage required of 2,000 square feet. Ms. Riggins stated that the ordinance restricts proximity to churches, parks, public libraries and schools by 250 feet from property line to property line.

**6) ADOPTION OF THE CONSENT AGENDA**

**a. Approval of Minutes:**

Work Session – October 17, 2024

Work Session – November 21, 2024

Regular Session – November 21, 2024

**b. Financial Report – October 2024**

Councilman Blair moved to adopt the Consent Agenda with the October 2024 Financial Report. Councilman Craig Campbell seconded the motion. The **MOTION** passed 6-0.

**7) MAYOR AND COUNCIL PRESENTATIONS**

**8) DEPARTMENT REPORTS**

Mayor Leeman noted that the reports were in the packet.

**CITY MANAGER REPORT**

It was noted that the City Manager's report was in the packet.

City Manager Hellyn Riggins stated the sales tax revenue came in and is \$144,000 compared to the same month last year at \$99,000. Overall, for the fiscal year the City is up 4% in sales tax revenue.

Councilman Blair stated that according to Fire Chief Jonathan Armstrong's report, emergency calls are up from last year's 260 to date to 400 to date this year. Ms. Riggins acknowledged the increase in call volume and stated it is due in part to the coverage area located out of the city limits. For this reason, it may be wise to request additional funding from the county to supplement Eagleville Fire's response to calls in the county.

9) **OLD BUSINESS**

- a. Approve or Deny **ORDINANCE 2024-004** AN AMENDMENT TO ORDINANCE 2015-003 OF THE CITY OF EAGLEVILLE, TENNESSEE, TO ADOPT PRESIDENTS DAY (THE THIRD MONDAY OF FEBRUARY) AND JUNETEENTH (THE 19TH DAY OF JUNE); ADDING THE TWO HOLIDAYS TO THE PERSONNEL POLICIES AND PROCEDURES, SECTION 1, SUBSECTION V (1)a "HOLIDAYS" (Second Reading).

Vice Mayor Tollett moved to approve Ordinance 2024-004  
Councilman Hendrix seconded the motion.  
The **MOTION** passed 6-0.

- b. Approve or Deny **Ordinance 2024-005**, AN ORDINANCE TO ESTABLISH A NEW FEE SCHEDULE FOR THE PARK AND RECREATIONAL FACILITIES OF THE CITY OF EAGLEVILLE (Second Reading).

Councilman Blair moved to approve Ordinance 2024-005  
Councilman Campbell seconded the motion.  
The **MOTION** passed 6-0.

- c. Approve or Deny **Ordinance 2024-006**, AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF EAGLEVILLE, TENNESSEE'S ZONING ORDINANCE, BY AMENDING ORDINANCE 2016-009, WITH AMENDMENTS THROUGH OCTOBER 2023 (Second Reading).

Councilman Blair moved to approve Ordinance 2024-006  
Vice Mayor Tollett seconded the motion.  
The **MOTION** passed 6-0.

10) **NEW BUSINESS**

- a. Approve or Deny **Ordinance 2024-007** An Ordinance Repealing Title 8, Chapter 1, Alcoholic Beverages and Replacing with Title 8, Chapter 1, Alcoholic Beverages (First Reading).

Vice Mayor Tollett moved to approve Ordinance 2024-007  
Councilman Hendrix seconded the motion.  
The **MOTION** passed 6-0

11) **MAYOR'S AND COUNCIL'S CLOSING REMARKS**

The Mayor and Council wish everyone a Merry Christmas.

**12) ADJOURNMENT**

Mayor Leeman adjourned the meeting at 7:26 p.m.

Approved by:

\_\_\_\_\_  
Mayor Chad Leeman

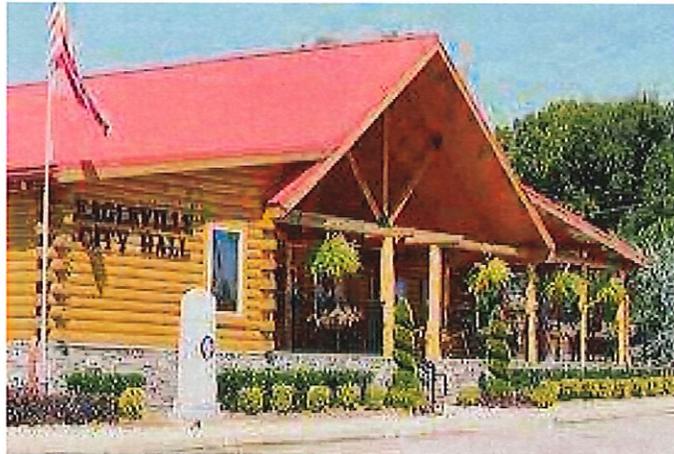
Submitted by:

\_\_\_\_\_  
Assistant City Recorder Katy Sanderson

Date minutes approved: \_\_\_\_\_

ITEM 6b      Financial Reports:  
November 30, 2024  
December 31, 2024

**CITY OF EAGLEVILLE, TENNESSEE**  
**FOR THE MONTH ENDED NOVEMBER 30, 2024**



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# Waycaster, CPA LLC

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To the City Council  
City of Eagleville, Tennessee  
Eagleville, Tennessee

The accompanying financial statements of the City of Eagleville, Tennessee as of November 30, 2024, and for the five months ended were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

December 25, 2024

# Waycaster, CPA LLC

To the City Council  
City of Eagleville, Tennessee

Please accept this letter as a summary of the City's activity for the month ended November 30, 2024.

- The General Fund had \$545,909 in cash at November 30th; a decrease from the prior month of \$537,713. This change is due to the final payouts of public safety expenses that will be reimbursed by the Capital Projects Fund. The Fund reports a monthly profit of \$22,963, with a year-to-date profit of \$86,725. Property tax collections totaled \$18,304, state sales tax totaled \$8,789, and local option sales tax totaled \$114,655.
- The overall revenues of the General Fund were \$166,324 while total expenditures were \$143,361.
- The overall budgeted revenues are \$1,808,436; \$726,720 of this has been collected – this represents 41.19%. The overall budgeted expenditures (excluding transfers) are \$1,572,844; \$593,995 of this has been expended – this represents 37.77%.
- Below is a table detailing the fund balance of the General Fund as of November 30, 2024:

General Fund	
Fund Balance - Beginning	\$ 2,229,472.00
Add: Revenues	\$ 726,720.00
Less: Expenses	\$ (639,995.00)
Fund Balance - Ending	\$ 2,316,197.00
Recommended Minimum Balance	\$ 1,500,000.00
Excess Fund Balance	\$ 816,197.00

- The Capital Projects Fund has \$1,473,268 available as of November 30th. Of this amount, a total of \$1,054,107 is the net amount due to other funds. The fund reports a profit of \$211,614 with a year-to-date profit of \$163,178. Everything but the \$10,000 final payment to Hawkins Price was paid in November. Additionally, retainage accrued at year-end was able to be written off against the cash expenditures for the final payments.
- The Sewer Fund had \$724,006, as of November 31st. This is an increase of \$9,123 from the prior month. November reports an operating profit of \$4,853 with a net profit of \$3,915. The year-to-date operating income is \$21,487, with a net profit of \$21,104. As a reminder, this includes depreciation expense totaling \$36,044 thus far, which is a non-cash expenditure. Interest earned totaled \$2,236.
- At month-end, the State Street Aid Fund had a cash balance of \$266,336 – a decrease of \$930 from the prior month. Interest earnings totaled \$591 from the LGIP. The fund has a monthly loss of \$380, with a year-to-date loss of \$1,800.
- The Debt service fund currently has \$794,581 in cash available, with \$546,955 being transferred subsequently to pay off another fund. Interest earnings totaled \$947. The fund reports a profit of \$947 and a year-to-date profit of \$31,188.

Thank you,  
Cassie Edrington, MPA

**City of Eagleville**  
**Balance Sheet**  
 As of November 30, 2024

Nov 30, 24

**ASSETS**

Current Assets

Checking/Savings

Apex Bank - CD	200,000.00
LGIP - General Fund	262,465.73
100 · Petty Cash	250.00
104 · US Bank Checking	26,260.05
116 · Apex Bank - General Fund	56,933.42

Total Checking/Savings 545,909.20

Other Current Assets

122 - State/Local Taxes Recv.	132,146.37
126 - Prop. Taxes Rec-Curr Yr	206,717.88
AFDA Property Taxes	-3,496.41
Due from Capital Projects Fund	1,601,061.91
124 · Lease Receivable	81,710.08
125 · Lease Receivable - Interest	598.98
135 · Due from Sewer Fund	50,213.44

Total Other Current Assets 2,068,952.25

Total Current Assets 2,614,861.45

**TOTAL ASSETS** 2,614,861.45

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

215 - Due to Street Aid Fund	10,843.67
221 - Payroll Liabilities	11,173.38
230 - Deferred Property Tax Rev	203,221.47
224 · Retirement	246.78
233 · Lease Deferred Inflow	73,189.25
239 · Due to State - Litigation Tax	34.73
243 · E-Ticketing	-45.00

Total Other Current Liabilities 298,664.28

Total Current Liabilities 298,664.28

Total Liabilities 298,664.28

Equity

350 - Fund Balance 2,229,471.78

Net Income 86,725.39

Total Equity 2,316,197.17

**TOTAL LIABILITIES & EQUITY** 2,614,861.45

City of Eagleville  
**Profit & Loss**  
November 2024

	Nov 24	Jul - Nov 24
<b>Income</b>		
<b>Fines &amp; Fees</b>		
32615 · Planning Dept. Fees	350.00	700.00
32616 · CC Processing Fees	0.75	186.40
35110 · City Court Fines & Costs	0.00	5,105.88
<b>Total Fines &amp; Fees</b>	<b>350.75</b>	<b>5,992.28</b>
<b>Fire Dept. Income</b>		
34260 · Fire Dept Donations	300.00	485.00
<b>Total Fire Dept. Income</b>	<b>300.00</b>	<b>485.00</b>
<b>Interest Income</b>		
36100 · Interest Gen. Fund Svgs	1,036.16	5,775.23
36101 · Interest Income - CD	862.06	4,254.68
<b>Total Interest Income</b>	<b>1,898.22</b>	<b>10,029.91</b>
<b>Intergovernmental Revenue</b>		
33102 · Ruth. Co Fire Dept Grant	0.00	40,000.00
33320 · TVA n Lieu of Tax	0.00	2,469.24
33500 · State of TN-Telecomm.STG	56.51	298.49
33510 · State of TN-Sales Tax	8,788.70	41,586.26
33552 · St of TN-Cty St/Trans	123.72	618.60
33558 · State Trans. & Modernization	29.02	148.57
33700 · State of TN Sport Betting	0.00	728.41
<b>Total Intergovernmental Revenue</b>	<b>8,997.95</b>	<b>85,849.57</b>
<b>License &amp; Permits</b>		
32600 · Business License	15.00	120.00
32610 · Building Permits	5,450.00	21,841.60
<b>Total License &amp; Permits</b>	<b>5,465.00</b>	<b>21,961.60</b>
<b>Local Taxes</b>		
31100 · Property Tax	18,303.81	24,988.25
31200 · Property Taxes-Pr. Years	114.00	1,567.73
31300 · Tax Penalty & Interest	13.70	128.55
31600 · Rutherford Co Sales Tax	114,654.98	492,215.92
31800 · Business Taxes	3,027.10	3,752.00
31980 · Liquor by Drink Tax	3,116.50	15,468.08
31990 · Local Beer Tax	3,796.57	16,593.48
<b>Total Local Taxes</b>	<b>143,026.66</b>	<b>554,714.01</b>
<b>Misc. Revenues</b>		
36211 · Rent - House	1,700.00	8,500.00
36000 · Misc. Income	1,000.00	1,330.21
36200 · Chamber of Commerce Rent	0.00	2,500.00
36210 · Rental Income	3,420.30	17,360.47
36240 · Dividends & Reimbursements	164.94	5,422.12
<b>Total Misc. Revenues</b>	<b>6,285.24</b>	<b>35,112.80</b>
<b>Parks &amp; Recreation Revenue</b>		
34724 · Ballpark Fence Banners	0.00	150.00

City of Eagleville  
**Profit & Loss**  
November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
34725 · Conc. Stand Income	0.00	-1,000.00
34726 · Ball Sign-up Fees	0.00	1,550.00
34727 · Pavilion & Field Rent	0.00	275.00
34728 · Booth Fees	0.00	-100.00
34729 · Event Sponsorships	0.00	11,700.00
<b>Total Parks &amp; Recreation Revenue</b>	<u>0.00</u>	<u>12,575.00</u>
<b>Total Income</b>	<u>166,323.82</u>	<u>726,720.17</u>

City of Eagleville  
Profit & Loss  
November 2024

Expense	Nov 24	Jul - Nov 24
41000 - General Gov.		
111 - City Recorder	6,117.60	20,392.00
112 - Overtime Pay	231.84	231.84
113 - City Manager	11,109.24	37,030.80
114- Salaries -City Clerk	6,182.40	20,608.00
140 - Retirement	1,721.07	6,235.80
141 - Payroll Taxes	1,761.97	5,777.27
142 - Insurance	1,851.69	9,258.45
146 - Workman's Comp	0.00	6,125.00
211 - Postage	221.79	620.53
230 - Dues	0.00	1,034.71
231 - Legal Notices / Ads	0.00	662.25
241 - Electricity	1,114.81	4,129.11
242 - Water	28.19	144.00
244 - Natural Gas	41.00	161.00
245 -Telephone & Internet	811.29	1,784.34
250 - Professional Services	13,075.00	22,075.00
251 - City Judge Fee	300.00	900.00
252 - Attorney Fees	1,750.00	7,720.00
253 - Accounting Fees	1,800.00	12,858.00
254 - Engineering	2,553.60	6,562.14
257 - Planning / Zoning	0.00	243.55
258 - House - Lease Expenses	170.00	850.00
261 - Repair & Maint Vehicle	14.99	205.97
280 - Staff - day trips	56.28	562.30
282 - City Council Travel	0.00	405.73
295 - Trash pickup	127.36	343.44
299 - Miscellaneous	203.93	405.91
310 - Office Supplies	321.74	1,648.23
331 - Fuel - Vehicle	115.03	644.81
454 - Sewer	224.09	726.78
471 - Economic Development	0.00	7,400.00
510 - Insurance/ Bonds	0.00	24,615.00
531 - Copier Lease / New Equip.	238.37	1,224.95
534 - Cleaning/Janitorial	490.00	1,310.00
535 - Facility & Grounds R&M	406.00	630.00
536 - Parts/Supplies	58.98	407.36
538 - Library Grant	9,434.50	21,864.25
539- Building Inspections	305.00	2,629.60
548 - Mayor's Discretionary Acc	0.00	55.00
555 - Credit Card Fee	40.48	472.44
556 - Bank Fees - Other	48.35	55.21
562 - Repair & Maint - Technolo	0.00	16,583.37

City of Eagleville  
**Profit & Loss**  
November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
563 - Parts & Supplies - Tech	0.00	15.00
619 - Technology	0.00	1,258.77
540 - Schools - Liquor Tax Pass Thru	1,234.62	5,957.16
546 - 546 - Staff Mtgs/Confer	280.00	278.78
564 - Storage	75.00	450.00
568 - Property Tax Fees	0.00	4,673.00
<b>Total 41000 - General Gov.</b>	<b>64,516.21</b>	<b>260,226.85</b>

City of Eagleville  
**Profit & Loss**  
 November 2024

Expense	<u>Nov 24</u>	<u>Jul - Nov 24</u>
42100 - Police Dept.		
111 - Salaries - Police Chief	8,523.24	28,410.80
113 - Hourly Pay	5,798.85	24,517.29
140 - Retirement	1,056.09	4,338.03
141 - Payroll Taxes	1,000.26	3,439.31
142 - Insurance	1,234.46	8,641.14
146 - Workman's Comp	0.00	6,200.00
148 - Police Training	0.00	208.00
230 - Dues	1,570.00	1,570.00
241 - Electricity	29.79	233.98
242- Water	70.05	113.56
244 - Natural Gas	7.00	29.40
245 - Internet	0.00	9.94
261 - Vehicle Expense	110.62	425.65
266 - Facility Repair & Maint	33.98	1,834.74
295 - Trash Pickup	86.83	140.83
296 - Telecom	0.00	120.15
299 - Miscellaneous	0.00	73.00
300 - Supplies	12.57	235.33
301 - Cell phones & Air Cards	241.72	986.13
312 - Equipment	160.34	2,047.34
326 - Clothing	0.00	184.00
331 - Vehicle Fuel	258.99	1,399.11
454 - Sewer	7.91	43.58
510 - Insurance	0.00	13,420.00
618 - New Hire Cost	24.86	99.44
619 - Technology	0.00	4,516.27
<b>Total 42100 - Police Dept.</b>	<u>20,227.56</u>	<u>103,237.02</u>

City of Eagleville  
**Profit & Loss**  
 November 2024

Expense	Nov 24	Jul - Nov 24
<b>42200 · Fire Dept.</b>		
111 - Salaries - Fire Chief	8,389.74	27,965.80
113 - Salaries - Fire Hourly	16,926.04	58,605.07
140 - Retirement	1,829.55	6,860.80
141 - Payroll Taxes	1,918.51	6,590.42
142 - Insurance	1,851.66	8,023.90
146 - Workman's Comp	0.00	7,700.00
148 - Training	774.00	1,189.65
162 - Incentive Program	2,000.00	6,699.12
230 - Dues	0.00	241.94
231 - Advertising / Promotion	0.00	371.00
241 - Electricity	89.38	701.92
242 - Water	115.26	217.53
244 - Natural Gas	62.00	211.19
245 - Phone & Internet	69.98	289.88
261 - R & M - Veh & Equip	3,043.92	6,341.62
266 - Facility R & M	314.59	571.41
280 - Travel	220.02	209.84
295 - Trash pickup	86.83	140.83
296 - Telecom	0.00	120.15
300 - Fire Dept Supplies/ Misc.	131.54	390.64
320 - Parts & Supplies - Truck	38.54	155.40
326 - Uniform/Clothing	713.00	713.00
331 - Fire Dept. Fuel	617.73	2,360.87
454 - Sewer	23.72	112.53
510 - Insurance	6,818.87	27,544.87
619 - Technology	0.00	10,345.04
624 - On Truck Equip	0.00	14.99
631 - Storage	0.00	920.00
900 - Capital Outlay	123.17	750.17
<b>Total 42200 · Fire Dept.</b>	<b>46,158.05</b>	<b>176,359.58</b>

City of Eagleville  
**Profit & Loss**  
 November 2024

Expense	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>44400 - Parks &amp; Recreation</b>		
111 - Salary -Park/Maint Super,	5,431.20	18,104.00
140 - Retirement	395.39	1,443.93
141 - Payroll Taxes	402.55	1,326.07
142 - Insurance	617.23	3,086.15
146 - Workman's Comp	0.00	1,710.00
241 - Electricity	352.95	1,355.92
242 - Water	37.20	152.81
245 - Phone	30.05	122.80
254 - Mowing	58.00	2,527.17
260 - Maintenance	63.96	1,575.23
295 - Trash pickup	75.00	375.00
299 - Misc.	23.97	23.97
300 - Supplies	225.42	849.58
312 - Equipment	0.00	297.97
320 - Concession Stand	0.00	462.05
510 - Insurance	0.00	3,103.00
583 - Fall Festival	641.51	11,871.32
584 - Christmas Events	4,104.36	4,104.36
585 - Summer Events	0.00	1,680.00
<b>Total 44400 - Parks &amp; Recreation</b>	<u>12,458.79</u>	<u>54,171.33</u>

City of Eagleville  
**Profit & Loss**  
November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>Expense</b>		
51000 - Other Financing Use		
51630 - Transfer to Debt Servic	0.00	46,000.00
<b>Total 51000 - Other Financing Use</b>	<u>0.00</u>	<u>46,000.00</u>
<b>Total Expense</b>	<u>143,360.61</u>	<u>639,994.78</u>
<b>Net Income</b>	<u><u>22,963.21</u></u>	<u><u>86,725.39</u></u>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through November 2024

	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>Fines &amp; Fees</b>				
32615 · Planning Dept. Fees	700.00	600.00	100.00	116.67%
32616 · CC Processing Fees	186.40	1,600.00	-1,413.60	11.65%
35110 · City Court Fines & Costs	5,105.88	70,000.00	-64,894.12	7.29%
<b>Total Fines &amp; Fees</b>	<b>5,992.28</b>	<b>72,200.00</b>	<b>-66,207.72</b>	<b>8.3%</b>
<b>Fire Dept. Income</b>				
34260 · Fire Dept Donations	485.00			
<b>Total Fire Dept. Income</b>	<b>485.00</b>			
<b>Interest Income</b>				
36100 · Interest Gen. Fund Svgs	5,775.23	18,000.00	-12,224.77	32.09%
36101 · Interest Income - CD	4,254.68	18,000.00	-13,745.32	23.64%
<b>Total Interest Income</b>	<b>10,029.91</b>	<b>36,000.00</b>	<b>-25,970.09</b>	<b>27.86%</b>
<b>Intergovernmental Revenue</b>				
33100 · Police Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
33101 · TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
33102 · Ruth. Co Fire Dept Grant	40,000.00	60,000.00	-20,000.00	66.67%
33320 · TVA n Lieu of Tax	2,469.24	9,963.00	-7,493.76	24.78%
33500 · State of TN-Telecomm.STG	298.49	740.00	-441.51	40.34%
33510 · State of TN-Sales Tax	41,586.26	97,500.00	-55,913.74	42.65%
33530 · State of TN-Beer Tax	0.00	375.00	-375.00	0.0%
33552 · St of TN-Cty St/Trans	618.60	1,400.00	-781.40	44.19%
33558 · State Trans. & Modernization	148.57	250.00	-101.43	59.43%
33593 · Excise Tax	0.00	1,900.00	-1,900.00	0.0%
33700 · State of TN Sport Betting	728.41	1,250.00	-521.59	58.27%
<b>Total Intergovernmental Revenue</b>	<b>85,849.57</b>	<b>182,978.00</b>	<b>-97,128.43</b>	<b>46.92%</b>
<b>License &amp; Permits</b>				
32600 · Business License	120.00	60.00	60.00	200.0%
32610 · Building Permits	21,841.60	20,000.00	1,841.60	109.21%
32620 · Beer Permits	0.00	200.00	-200.00	0.0%
<b>Total License &amp; Permits</b>	<b>21,961.60</b>	<b>20,260.00</b>	<b>1,701.60</b>	<b>108.4%</b>
<b>Local Taxes</b>				
31100 · Property Tax	24,988.25	191,798.00	-166,809.75	13.03%
31200 · Property Taxes-Pr. Years	1,567.73	5,000.00	-3,432.27	31.36%
31300 · Tax Penalty & Interest	128.55	500.00	-371.45	25.71%
31600 · Rutherford Co Sales Tax	492,215.92	1,065,000.00	-572,784.08	46.22%
31800 · Business Taxes	3,752.00	70,000.00	-66,248.00	5.36%
31980 · Liquor by Drink Tax	15,468.08	23,000.00	-7,531.92	67.25%
31990 · Local Beer Tax	16,593.48	39,000.00	-22,406.52	42.55%
<b>Total Local Taxes</b>	<b>554,714.01</b>	<b>1,394,298.00</b>	<b>-839,583.99</b>	<b>39.78%</b>
<b>Misc. Revenues</b>				
34621 - Donations Police	0.00	5,000.00	-5,000.00	0.0%
36211 - Rent - House	8,500.00	18,700.00	-10,200.00	45.46%
36000 · Misc. Income	1,330.21	2,500.00	-1,169.79	53.21%

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
36200 · Chamber of Commerce Rent	2,500.00	6,000.00	-3,500.00	41.67%
36210 · Rental Income	17,360.47	45,000.00	-27,639.53	38.58%
36240 · Dividends & Reimbursements	5,422.12	3,500.00	1,922.12	154.92%
<b>Total Misc. Revenues</b>	<b>35,112.80</b>	<b>80,700.00</b>	<b>-45,587.20</b>	<b>43.51%</b>
<b>Parks &amp; Recreation Revenue</b>				
34724 · Ballpark Fence Banners	150.00	3,400.00	-3,250.00	4.41%
34725 · Conc. Stand Income	-1,000.00	2,000.00	-3,000.00	-50.0%
34726 · Ball Sign-up Fees	1,550.00	2,500.00	-950.00	62.0%
34727 · Pavilion & Field Rent	275.00	100.00	175.00	275.0%
34728 · Booth Fees	-100.00	4,000.00	-4,100.00	-2.5%
34729 · Event Sponsorships	11,700.00	10,000.00	1,700.00	117.0%
<b>Total Parks &amp; Recreation Revenue</b>	<b>12,575.00</b>	<b>22,000.00</b>	<b>-9,425.00</b>	<b>57.16%</b>
<b>Total Income</b>	<b>726,720.17</b>	<b>1,808,436.00</b>	<b>-1,081,715.83</b>	<b>40.19%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through November 2024

Expense	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>41000 · General Gov.</b>				
111 - City Recorder	20,392.00	54,528.00	-34,136.00	37.4%
112 - Overtime Pay	231.84	2,525.00	-2,293.16	9.18%
113 - City Manager	37,030.80	96,280.00	-59,249.20	38.46%
114- Salaries -City Clerk	20,608.00	53,071.00	-32,463.00	38.83%
140 - Retirement	6,235.80	17,049.00	-10,813.20	36.58%
141 - Payroll Taxes	5,777.27	15,790.00	-10,012.73	36.59%
142 - Insurance	9,258.45	23,335.00	-14,076.55	39.68%
146 - Workman's Comp	6,125.00	6,000.00	125.00	102.08%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
211 - Postage	620.53	700.00	-79.47	88.65%
230 - Dues	1,034.71	2,500.00	-1,465.29	41.39%
231 - Legal Notices / Ads	662.25	2,000.00	-1,337.75	33.11%
241 - Electricity	4,129.11	4,000.00	129.11	103.23%
242 - Water	144.00	1,000.00	-856.00	14.4%
244 - Natural Gas	161.00	3,600.00	-3,439.00	4.47%
245 -Telephone & Internet	1,784.34	5,800.00	-4,015.66	30.76%
250 - Professional Services	22,075.00	36,000.00	-13,925.00	61.32%
251 - City Judge Fee	900.00	1,800.00	-900.00	50.0%
252 - Attorney Fees	7,720.00	29,000.00	-21,280.00	26.62%
253 - Accounting Fees	12,858.00	36,000.00	-23,142.00	35.72%
254 - Engineering	6,562.14	15,000.00	-8,437.86	43.75%
256 - Audit Fees	0.00	6,500.00	-6,500.00	0.0%
257 - Planning / Zoning	243.55	4,000.00	-3,756.45	6.09%
258 - House - Lease Expenses	850.00	2,370.00	-1,520.00	35.87%
261 - Repair & Maint Vehicle	205.97	1,500.00	-1,294.03	13.73%
280 - Staff - day trips	562.30	600.00	-37.70	93.72%
281 - Staff - overnight	0.00	500.00	-500.00	0.0%
282 - City Council Travel	405.73	500.00	-94.27	81.15%
283 - Boards & Comm - Travel	0.00	500.00	-500.00	0.0%
295 - Trash pickup	343.44	700.00	-356.56	49.06%
299 - Miscellaneous	405.91	2,100.00	-1,694.09	19.33%
310 - Office Supplies	1,648.23	2,500.00	-851.77	65.93%
320 - Parts & Supplies - Vehicl	0.00	1,500.00	-1,500.00	0.0%
331 - Fuel - Vehicle	644.81	1,700.00	-1,055.19	37.93%
454 - Sewer	726.78	3,500.00	-2,773.22	20.77%
471 - Economic Development	7,400.00	7,000.00	400.00	105.71%
510 - Insurance/ Bonds	24,615.00	23,892.00	723.00	103.03%
531 - Copier Lease / New Equip.	1,224.95	3,000.00	-1,775.05	40.83%
534 - Cleaning/Janitorial	1,310.00	2,500.00	-1,190.00	52.4%
535 - Facility & Grounds R&M	630.00	5,000.00	-4,370.00	12.6%
536 - Parts/Supplies	407.36	600.00	-192.64	67.89%
538 - Library Grant	21,864.25	49,719.00	-27,854.75	43.98%

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
539- Building Inspections	2,629.60	6,000.00	-3,370.40	43.83%
548 - Mayor's Discretionary Acc	55.00	1,000.00	-945.00	5.5%
555 - Credit Card Fee	472.44	1,600.00	-1,127.56	29.53%
556 - Bank Fees - Other	55.21	100.00	-44.79	55.21%
562 - Repair & Maint - Technolo	16,583.37	12,965.00	3,618.37	127.91%
563 - Parts & Supplies - Tech	15.00			
565 - Beautification	0.00	1,000.00	-1,000.00	0.0%
619 - Technology	1,258.77			
540 - Schools - Liquor Tax Pass Thru	5,957.16	11,500.00	-5,542.84	51.8%
546 - 546 - Staff Mtgs/Confer	278.78	500.00	-221.22	55.76%
546b - 546B - City Council Mtgs/Confer	0.00	500.00	-500.00	0.0%
546c - 546C - PC & BZA Mtgs & Conferen	0.00	300.00	-300.00	0.0%
564 - Storage	450.00	1,000.00	-550.00	45.0%
568 - Property Tax Fees	4,673.00	4,600.00	73.00	101.59%
<b>Total 41000 - General Gov.</b>	<b>260,226.85</b>	<b>567,424.00</b>	<b>-307,197.15</b>	<b>45.86%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

Expense	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>42100 - Police Dept.</b>				
111 - Salaries - Police Chief	28,410.80	73,868.00	-45,457.20	38.46%
113 - Hourly Pay	24,517.29	158,150.00	-133,632.71	15.5%
140 - Retirement	4,338.03	19,165.00	-14,826.97	22.64%
141 - Payroll Taxes	3,439.31	17,780.00	-14,340.69	19.34%
142 - Insurance	8,641.14	31,113.00	-22,471.86	27.77%
146 - Workman's Comp	6,200.00	6,200.00	0.00	100.0%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
148 - Police Training	208.00	2,500.00	-2,292.00	8.32%
165 - Drug Fund Expenses	0.00	500.00	-500.00	0.0%
211 - Postage	0.00	10.00	-10.00	0.0%
230 - Dues	1,570.00	3,000.00	-1,430.00	52.33%
241 - Electricity	233.98	4,000.00	-3,766.02	5.85%
242- Water	113.56	300.00	-186.44	37.85%
244 - Natural Gas	29.40	1,500.00	-1,470.60	1.96%
245 - Internet	9.94	100.00	-90.06	9.94%
261 - Vehicle Expense	425.65	10,000.00	-9,574.35	4.26%
266 - Facility Repair & Maint	1,834.74	1,000.00	834.74	183.47%
280 - Travel	0.00	2,500.00	-2,500.00	0.0%
295 - Trash Pickup	140.83	200.00	-59.17	70.42%
296 - Telecom	120.15	450.00	-329.85	26.7%
299 - Miscellaneous	73.00	1,000.00	-927.00	7.3%
300 - Supplies	235.33	5,500.00	-5,264.67	4.28%
301 - Cell phones & Air Cards	986.13	7,500.00	-6,513.87	13.15%
312 - Equipment	2,047.34	6,700.00	-4,652.66	30.56%
326 - Clothing	184.00	2,000.00	-1,816.00	9.2%
331 - Vehicle Fuel	1,399.11	12,000.00	-10,600.89	11.66%
454 - Sewer	43.58	200.00	-156.42	21.79%
510 - Insurance	13,420.00	15,078.00	-1,658.00	89.0%
618 - New Hire Cost	99.44	4,000.00	-3,900.56	2.49%
619 - Technology	4,516.27			
765 - TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
780 - State Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
<b>Total 42100 - Police Dept.</b>	<b>103,237.02</b>	<b>396,114.00</b>	<b>-292,876.98</b>	<b>26.06%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through November 2024

Expense	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>42200 - Fire Dept.</b>				
111 - Salaries - Fire Chief	27,965.80	72,711.00	-44,745.20	38.46%
113 - Salaries - Fire Hourly	58,605.07	156,690.00	-98,084.93	37.4%
140 - Retirement	6,860.80	18,949.00	-12,088.20	36.21%
141 - Payroll Taxes	6,590.42	17,549.00	-10,958.58	37.55%
142 - Insurance	8,023.90	23,335.00	-15,311.10	34.39%
146 - Workman's Comp	7,700.00	7,700.00	0.00	100.0%
147 -Unemployment Tax	0.00	300.00	-300.00	0.0%
148 - Training	1,189.65	5,000.00	-3,810.35	23.79%
161 - Fire Calls	0.00	1,000.00	-1,000.00	0.0%
162 - Incentive Program	6,699.12	25,000.00	-18,300.88	26.8%
230 - Dues	241.94	1,250.00	-1,008.06	19.36%
231 - Advertising / Promotion	371.00	1,500.00	-1,129.00	24.73%
241 - Electricity	701.92	6,000.00	-5,298.08	11.7%
242 - Water	217.53	500.00	-282.47	43.51%
244 - Natural Gas	211.19	4,000.00	-3,788.81	5.28%
245 - Phone & Internet	289.88	1,000.00	-710.12	28.99%
261 - R & M - Veh & Equip	6,341.62	28,000.00	-21,658.38	22.65%
266 - Facility R & M	571.41	2,500.00	-1,928.59	22.86%
280 - Travel	209.84	2,000.00	-1,790.16	10.49%
295 - Trash pickup	140.83	245.00	-104.17	57.48%
296 - Telecom	120.15	500.00	-379.85	24.03%
300 - Fire Dept Supplies/ Misc.	390.64	2,000.00	-1,609.36	19.53%
320 - Parts & Supplies - Truck	155.40	3,000.00	-2,844.60	5.18%
325 - Turnout/Clothing	0.00	9,000.00	-9,000.00	0.0%
326 - Uniform/Clothing	713.00	4,000.00	-3,287.00	17.83%
331 - Fire Dept. Fuel	2,360.87	13,500.00	-11,139.13	17.49%
454 - Sewer	112.53	500.00	-387.47	22.51%
510 - Insurance	27,544.87	23,286.00	4,258.87	118.29%
619 - Technology	10,345.04	6,000.00	4,345.04	172.42%
621 - Truck & Equip Testing	0.00	12,500.00	-12,500.00	0.0%
622 - Physicals & Testing	0.00	3,600.00	-3,600.00	0.0%
623 - Cleaning - Equip/TO	0.00	2,000.00	-2,000.00	0.0%
624 - On Truck Equip	14.99	30,000.00	-29,985.01	0.05%
631 - Storage	920.00	750.00	170.00	122.67%
636 - Ruth. Co. Emerg. Coord.	0.00	900.00	-900.00	0.0%
720 - Discretionary (Donation)	0.00	1,000.00	-1,000.00	0.0%
900 - Capital Outlay	750.17			
<b>Total 42200 - Fire Dept.</b>	<b>176,359.58</b>	<b>487,765.00</b>	<b>-311,405.42</b>	<b>36.16%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

Expense	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>44400 - Parks &amp; Recreation</b>				
111 - Salary -Park/Maint Super,	18,104.00	47,062.00	-28,958.00	38.47%
113 - Salaries - Maintenance	0.00	1,317.00	-1,317.00	0.0%
140 - Retirement	1,443.93	3,887.00	-2,443.07	37.15%
141 - Payroll Taxes	1,326.07	3,701.00	-2,374.93	35.83%
142 - Insurance	3,086.15	7,778.00	-4,691.85	39.68%
146 - Workman's Comp	1,710.00	1,710.00	0.00	100.0%
147 - Unemployment Tax	0.00	100.00	-100.00	0.0%
241 - Electricity	1,355.92	4,600.00	-3,244.08	29.48%
242 - Water	152.81	400.00	-247.19	38.2%
245 - Phone	122.80	450.00	-327.20	27.29%
254 - Mowing	2,527.17	1,500.00	1,027.17	168.48%
260 - Maintenance	1,575.23	8,000.00	-6,424.77	19.69%
295 - Trash pickup	375.00	1,000.00	-625.00	37.5%
299 - Misc.	23.97	1,000.00	-976.03	2.4%
300 - Supplies	849.58	1,250.00	-400.42	67.97%
312 - Equipment	297.97	1,500.00	-1,202.03	19.87%
320 - Concession Stand	462.05	4,000.00	-3,537.95	11.55%
331 - Fuel	0.00	1,000.00	-1,000.00	0.0%
510 - Insurance	3,103.00	3,486.00	-383.00	89.01%
572 - Ballpark Fence Banners	0.00	800.00	-800.00	0.0%
583 - Fall Festival	11,871.32	12,000.00	-128.68	98.93%
584 - Christmas Events	4,104.36	8,000.00	-3,895.64	51.31%
585 - Summer Events	1,680.00	7,000.00	-5,320.00	24.0%
<b>Total 44400 - Parks &amp; Recreation</b>	<b>54,171.33</b>	<b>121,541.00</b>	<b>-67,369.67</b>	<b>44.57%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>				
<b>51000 · Other Financing Use</b>				
51621 - Transfer to Street Aid	0.00	50,000.00	-50,000.00	0.0%
51630 - Transfer to Debt Servic	46,000.00	184,000.00	-138,000.00	25.0%
<b>Total 51000 · Other Financing Use</b>	<u>46,000.00</u>	<u>234,000.00</u>	<u>-188,000.00</u>	<u>19.66%</u>
<b>Total Expense</b>	<u>639,994.78</u>	<u>1,806,844.00</u>	<u>-1,166,849.22</u>	<u>35.42%</u>
<b>Net Income</b>	<u><u>86,725.39</u></u>	<u><u>1,592.00</u></u>	<u><u>85,133.39</u></u>	<u><u>5,447.58%</u></u>

**Capital Projects Fund**  
**Balance Sheet**  
As of November 30, 2024

Nov 30, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

Capital Projects Bank - Apex	906,836.05
LGIP - Capital Projects	209,973.64
Money Market - Apex	356,458.19

**Total Checking/Savings** 1,473,267.88

**Other Current Assets**

Due from Debt Fund 546,955.47

**Total Other Current Assets** 546,955.47

**Total Current Assets** 2,020,223.35

**TOTAL ASSETS** 2,020,223.35

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

Due to General Fund 1,601,061.91

**Total Other Current Liabilities** 1,601,061.91

**Total Current Liabilities** 1,601,061.91

**Total Liabilities** 1,601,061.91

**Equity**

Retained Earnings 255,983.85

Net Income 163,177.59

**Total Equity** 419,161.44

**TOTAL LIABILITIES & EQUITY** 2,020,223.35

**Capital Projects Fund**  
**Profit & Loss**  
 November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
36100 - Interest Income	1,257.56	6,711.73
37220 - Interim Tax Exempt Loan	2,009,600.00	7,541,690.81
<b>Total Income</b>	<u>2,010,857.56</u>	<u>7,548,402.54</u>
<b>Expense</b>		
<b>9000 - Capital Projects</b>		
901 - Construction of PSC	280,790.58	1,271,313.37
902 - Miscellaneous PSC Expense	28,669.89	63,778.84
903 - Principal - Taxable Loan	0.00	225,000.00
903A Principal - Interim Loan	1,415,358.16	5,688,970.66
904 - Interest - Taxable Loan	0.00	1,387.50
905 - Interest - Interim Loan	47,286.37	47,286.37
906 - Architect and Engineering	3,798.50	14,526.34
908 - Builders Risk Insurance	0.00	1,064.06
915 - Parks Improvements	23,340.53	71,897.81
<b>Total 9000 - Capital Projects</b>	<u>1,799,244.03</u>	<u>7,385,224.95</u>
<b>Total Expense</b>	<u>1,799,244.03</u>	<u>7,385,224.95</u>
<b>Net Ordinary Income</b>	<u>211,613.53</u>	<u>163,177.59</u>
<b>Net Income</b>	<u><u>211,613.53</u></u>	<u><u>163,177.59</u></u>

## Capital Projects Fund Profit & Loss Budget vs. Actual July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
36100 - Interest Income	6,711.73	10,000.00	-3,288.27	67.12%
37220 - Interim Tax Exempt Loan	7,541,690.81	1,605,729.00	5,935,961.81	469.67%
<b>Total Income</b>	<u>7,548,402.54</u>	<u>1,615,729.00</u>	<u>5,932,673.54</u>	<u>467.18%</u>
<b>Expense</b>				
<b>9000 - Capital Projects</b>				
901 - Construction of PSC	1,271,313.37	1,431,098.00	-159,784.63	88.84%
902 - Miscellaneous PSC Expense	63,778.84	25,000.00	38,778.84	255.12%
903 - Principal - Taxable Loan	225,000.00			
903A Principal - Interim Loan	5,688,970.66			
904 - Interest - Taxable Loan	1,387.50	5,625.00	-4,237.50	24.67%
905 - Interest - Interim Loan	47,286.37	154,308.00	-107,021.63	30.64%
906 - Architect and Engineering	14,526.34	12,561.00	1,965.34	115.65%
907 - Furniture PSC	0.00	30,000.00	-30,000.00	0.0%
908 - Builders Risk Insurance	1,064.06			
909 - Grant Match MultiModal	0.00	15,000.00	-15,000.00	0.0%
910 - Fire Engine Upgrade	0.00	190,000.00	-190,000.00	0.0%
915 - Parks Improvements	71,897.81	12,960.00	58,937.81	554.77%
918 - Demo of Old Bldg/Prkg Lot	0.00	70,000.00	-70,000.00	0.0%
<b>Total 9000 - Capital Projects</b>	<u>7,385,224.95</u>	<u>1,946,552.00</u>	<u>5,438,672.95</u>	<u>379.4%</u>
<b>Total Expense</b>	<u>7,385,224.95</u>	<u>1,946,552.00</u>	<u>5,438,672.95</u>	<u>379.4%</u>
<b>Net Ordinary Income</b>	<u>163,177.59</u>	<u>-330,823.00</u>	<u>494,000.59</u>	<u>-49.33%</u>
<b>Net Income</b>	<u><u>163,177.59</u></u>	<u><u>-330,823.00</u></u>	<u><u>494,000.59</u></u>	<u><u>-49.33%</u></u>

City of Eagleville Sewer Fund  
**Balance Sheet**

As of November 30, 2024

Nov 30, 24

**ASSETS**

Current Assets

Checking/Savings

LGIP Investment Act	320,748.08
Wilson Bank - Money Market	259,723.54
101 · Wilson Bank & Trust	143,534.20

Total Checking/Savings 724,005.82

Accounts Receivable

Allowance for Doubtful Accounts	-4,283.18
11000 · *Accounts Receivable	25,563.72

Total Accounts Receivable 21,280.54

Total Current Assets 745,286.36

Fixed Assets

151 · Land	72,385.00
155 · Sewer Plant in Service	3,802,455.30
161 · Accumulated Depreciation	-712,593.67
170 · Construction in Progress	20,000.00

Total Fixed Assets 3,182,246.63

**TOTAL ASSETS** 3,927,532.99

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

141 · Due to General Fund	50,213.44
211 · Accounts Payable Accrual	4,917.68

Total Other Current Liabilities 55,131.12

Total Current Liabilities 55,131.12

Long Term Liabilities

251 · Bonds Payable USDA 2013	1,386,813.50
252 · Bonds Payable USDA 2015	125,773.00

Total Long Term Liabilities 1,512,586.50

Total Liabilities 1,567,717.62

Equity

301 · Retained Earnings	2,338,711.58
Net Income	21,103.79

Total Equity 2,359,815.37

**TOTAL LIABILITIES & EQUITY** 3,927,532.99

**City of Eagleville Sewer Fund**  
**Profit & Loss**  
 November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
37120 · Utility Income	18,050.46	94,224.86
37191 · Late Payment Penalty	135.53	1,023.50
<b>Total Income</b>	18,185.99	95,248.36
<b>Expense</b>		
52200 · Sewer Expenses		
241 · Electrical	856.82	4,338.03
258 · Permit Fees	350.00	477.41
260 · Operation & Maintenance Charges	4,917.68	24,652.31
261 · Grounds Maintenance	0.00	2,820.00
510 · Insurance	0.00	5,430.00
580 · Depreciation Expense	7,208.78	36,043.90
<b>Total 52200 · Sewer Expenses</b>	13,333.28	73,761.65
<b>Total Expense</b>	13,333.28	73,761.65
<b>Net Ordinary Income</b>	4,852.71	21,486.71
<b>Other Income/Expense</b>		
<b>Other Income</b>		
36100 · Interest Income	2,236.41	11,489.58
37195 · Capacity Fee	0.00	4,000.00
<b>Total Other Income</b>	2,236.41	15,489.58
<b>Other Expense</b>		
898 · Bond Interest	3,174.50	15,872.50
<b>Total Other Expense</b>	3,174.50	15,872.50
<b>Net Other Income</b>	-938.09	-382.92
<b>Net Income</b>	3,914.62	21,103.79

**City of Eagleville Sewer Fund**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
37120 · Utility Income	94,224.86	215,000.00	-120,775.14	43.83%
37191 · Late Payment Penalty	1,023.50	2,700.00	-1,676.50	37.91%
37296 · Application Fees	0.00	500.00	-500.00	0.0%
<b>Total Income</b>	<u>95,248.36</u>	<u>218,200.00</u>	<u>-122,951.64</u>	<u>43.65%</u>
<b>Expense</b>				
52200 · Sewer Expenses				
241 · Electrical	4,338.03	12,500.00	-8,161.97	34.7%
254 · Engineering Services	0.00	2,000.00	-2,000.00	0.0%
258 · Permit Fees	477.41	700.00	-222.59	68.2%
260 · Operation & Maintenance Charges	24,652.31	59,040.00	-34,387.69	41.76%
261 · Grounds Maintenance	2,820.00	500.00	2,320.00	564.0%
299 · Misc	0.00	1,000.00	-1,000.00	0.0%
322 · Step Inspections	0.00	2,500.00	-2,500.00	0.0%
510 · Insurance	5,430.00	6,100.00	-670.00	89.02%
580 · Depreciation Expense	36,043.90	88,000.00	-51,956.10	40.96%
800 · Delinquency/Writeoffs	0.00	1,000.00	-1,000.00	0.0%
<b>Total 52200 · Sewer Expenses</b>	<u>73,761.65</u>	<u>173,340.00</u>	<u>-99,578.35</u>	<u>42.55%</u>
<b>Total Expense</b>	<u>73,761.65</u>	<u>173,340.00</u>	<u>-99,578.35</u>	<u>42.55%</u>
<b>Net Ordinary Income</b>	<u>21,486.71</u>	<u>44,860.00</u>	<u>-23,373.29</u>	<u>47.9%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
31021 - Grant Income	0.00	175,000.00	-175,000.00	0.0%
36100 · Interest Income	11,489.58	12,000.00	-510.42	95.75%
37195 · Capacity Fee	4,000.00	7,000.00	-3,000.00	57.14%
<b>Total Other Income</b>	<u>15,489.58</u>	<u>194,000.00</u>	<u>-178,510.42</u>	<u>7.98%</u>
<b>Other Expense</b>				
898 · Bond Interest	15,872.50	38,094.00	-22,221.50	41.67%
<b>Total Other Expense</b>	<u>15,872.50</u>	<u>38,094.00</u>	<u>-22,221.50</u>	<u>41.67%</u>
<b>Net Other Income</b>	<u>-382.92</u>	<u>155,906.00</u>	<u>-156,288.92</u>	<u>-0.25%</u>
<b>Net Income</b>	<u><u>21,103.79</u></u>	<u><u>200,766.00</u></u>	<u><u>-179,662.21</u></u>	<u><u>10.51%</u></u>

City of Eagleville-State Street Aid  
**Balance Sheet**  
As of November 30, 2024

Nov 30, 24

ASSETS

Current Assets

Checking/Savings

LGIP - State Street Aid 152,329.85

100 - US Bank - Checking 114,005.87

Total Checking/Savings 266,335.72

Other Current Assets

Due from General Fund 10,843.62

Total Other Current Assets 10,843.62

Total Current Assets 277,179.34

**TOTAL ASSETS 277,179.34**

LIABILITIES & EQUITY

Equity

350 - Fund Balance 278,979.22

Net Income -1,799.88

Total Equity 277,179.34

**TOTAL LIABILITIES & EQUITY 277,179.34**

**City of Eagleville-State Street Aid**  
**Profit & Loss**  
 November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>Income</b>		
36100 - Interest Income	591.16	3,207.57
31730 - State of Tenn Gas Tax	2,349.84	12,301.25
<b>Total Income</b>	<u>2,941.00</u>	<u>15,508.82</u>
<b>Expense</b>		
43100 - Street Aid Expenses		
510 - Insurance	0.00	558.00
765 - Hwy & Street Permit Bond	0.00	100.00
260 - Repairs & Maintenance	0.00	2,463.87
247 - Street & Traffic Lights	3,321.32	7,801.14
248 - Contract Labor - Mowing	0.00	2,800.00
254 - Engineering	0.00	3,393.14
342 - Signs	0.00	192.55
<b>Total 43100 - Street Aid Expenses</b>	<u>3,321.32</u>	<u>17,308.70</u>
<b>Total Expense</b>	<u>3,321.32</u>	<u>17,308.70</u>
<b>Net Income</b>	<u><u>-380.32</u></u>	<u><u>-1,799.88</u></u>

**City of Eagleville-State Street Aid**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
36100 - Interest Income	3,207.57	4,000.00	-792.43	80.19%
31730 - State of Tenn Gas Tax	12,301.25	28,300.00	-15,998.75	43.47%
<b>Other Financing Source / Uses</b>				
48500 - Transfer frm Gen. Fund	0.00	50,000.00	-50,000.00	0.0%
<b>Total Other Financing Source / Uses</b>	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>	<u>0.0%</u>
<b>Total Income</b>	<u>15,508.82</u>	<u>82,300.00</u>	<u>-66,791.18</u>	<u>18.84%</u>
<b>Expense</b>				
<b>43100 - Street Aid Expenses</b>				
900 - Capital Outlay	0.00	184,400.00	-184,400.00	0.0%
510 - Insurance	558.00	627.00	-69.00	89.0%
765 - Hwy & Street Permit Bond	100.00			
260 - Repairs & Maintenance	2,463.87	7,000.00	-4,536.13	35.2%
247 - Street & Traffic Lights	7,801.14	17,000.00	-9,198.86	45.89%
248 - Contract Labor - Mowing	2,800.00	8,400.00	-5,600.00	33.33%
254 - Engineering	3,393.14	3,000.00	393.14	113.11%
342 - Signs	192.55	600.00	-407.45	32.09%
<b>Total 43100 - Street Aid Expenses</b>	<u>17,308.70</u>	<u>221,027.00</u>	<u>-203,718.30</u>	<u>7.83%</u>
<b>Total Expense</b>	<u>17,308.70</u>	<u>221,027.00</u>	<u>-203,718.30</u>	<u>7.83%</u>
<b>Net Income</b>	<u><u>-1,799.88</u></u>	<u><u>-138,727.00</u></u>	<u><u>136,927.12</u></u>	<u><u>1.3%</u></u>

Debt Service Fund  
**Balance Sheet**  
As of November 30, 2024

	<u>Nov 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Apex Bank - Checking	550,000.06
LGIP - Debt Service	244,580.81
<b>Total Checking/Savings</b>	<u>794,580.87</u>
<b>Other Current Assets</b>	
Due To Capital Projects	-546,955.47
<b>Total Other Current Assets</b>	<u>-546,955.47</u>
<b>Total Current Assets</b>	<u>247,625.40</u>
<b>TOTAL ASSETS</b>	<u><u>247,625.40</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	216,437.34
Net Income	31,188.06
<b>Total Equity</b>	<u>247,625.40</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>247,625.40</u></u>

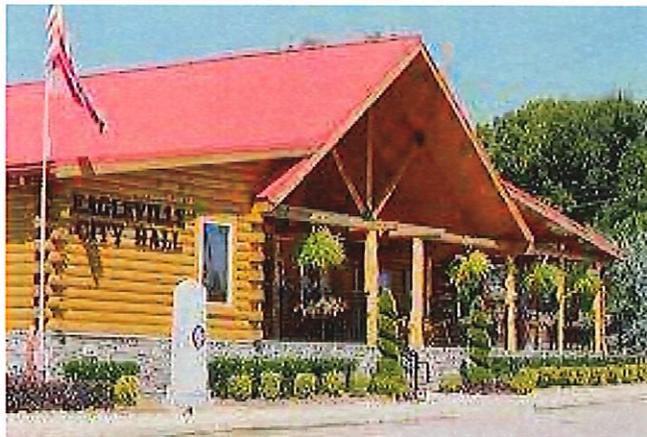
Debt Service Fund  
**Profit & Loss**  
 November 2024

	<u>Nov 24</u>	<u>Jul - Nov 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
36100 - Interest Income	947.29	1,559.06
<b>Total Income</b>	<u>947.29</u>	<u>1,559.06</u>
<b>Expense</b>		
219 - Emergency Comm Radios	0.00	16,371.00
<b>Total Expense</b>	<u>0.00</u>	<u>16,371.00</u>
<b>Net Ordinary Income</b>	947.29	-14,811.94
<b>Other Income/Expense</b>		
<b>Other Income</b>		
36961 - Transfer from General	0.00	46,000.00
<b>Total Other Income</b>	<u>0.00</u>	<u>46,000.00</u>
<b>Net Other Income</b>	0.00	46,000.00
<b>Net Income</b>	<u><u>947.29</u></u>	<u><u>31,188.06</u></u>

**Debt Service Fund**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
36100 - Interest Income	1,559.06	8,000.00	-6,440.94	19.49%
<b>Total Income</b>	<u>1,559.06</u>	<u>8,000.00</u>	<u>-6,440.94</u>	<u>19.49%</u>
<b>Expense</b>				
219 - Emergency Comm Radios	16,371.00	16,371.00	0.00	100.0%
<b>Total Expense</b>	<u>16,371.00</u>	<u>16,371.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Ordinary Income</b>	<u>-14,811.94</u>	<u>-8,371.00</u>	<u>-6,440.94</u>	<u>176.94%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
36961 - Transfer from General	46,000.00	184,000.00	-138,000.00	25.0%
<b>Total Other Income</b>	<u>46,000.00</u>	<u>184,000.00</u>	<u>-138,000.00</u>	<u>25.0%</u>
<b>Net Other Income</b>	<u>46,000.00</u>	<u>184,000.00</u>	<u>-138,000.00</u>	<u>25.0%</u>
<b>Net Income</b>	<u><u>31,188.06</u></u>	<u><u>175,629.00</u></u>	<u><u>-144,440.94</u></u>	<u><u>17.76%</u></u>

**CITY OF EAGLEVILLE, TENNESSEE**  
**FOR THE MONTH ENDED DECEMBER 31, 2024**



# Waycaster, CPA LLC

To the City Council  
City of Eagleville, Tennessee

Please accept this letter as a summary of the City's activity for the month ended December 31, 2024.

- The General Fund had \$1,204,397 in cash at December 31st; an increase from the prior month of \$658,488. This change is due to the receipt of reimbursements by the Capital Projects Fund. The Fund reports a monthly loss of \$25,216, with a year-to-date profit of \$64,063. The monthly loss is due to transfers to other funds totaling \$71,000. Property tax collections totaled \$16,872, state sales tax totaled \$8,498, and local option sales tax totaled \$96,249.
- The overall revenues of the General Fund were \$142,137 while total expenditures were \$167,353.
- The overall budgeted revenues are \$1,808,436; \$868,857 of this has been collected – this represents 48.05%. The overall budgeted expenditures (excluding transfers) are \$1,572,844; \$687,794 of this has been expended – this represents 43.73%.
- Below is a table detailing the fund balance of the General Fund as of December 31, 2024:

General Fund	
Fund Balance - Beginning	\$ 2,229,472.00
Add: Revenues	\$ 868,857.00
Less: Expenses	<u>\$ (804,794.00)</u>
Fund Balance - Ending	\$ 2,293,535.00
Recommended Minimum Balance	\$ 1,500,000.00
Excess Fund Balance	<u>\$ 793,535.00</u>

- The Capital Projects Fund has \$874,587 available as of December 31st. Once transfers are completed, the Fund will have available cash of approximately \$420,481. The fund reports a profit of \$1,319 with a year-to-date profit of \$164,497.
- The Sewer Fund had \$732,174, as of December 31st. This is an increase of \$8,168 from the prior month. December reports an operating profit of \$2,844 with a net profit of \$1,863. The year-to-date operating income is \$24,331, with a net profit of \$22,967. As a reminder, this includes depreciation expense totaling \$43,253 thus far, which is a non-cash expenditure. Interest earned totaled \$2,194.
- At month-end, the State Street Aid Fund had a cash balance of \$235,381– a decrease of \$30,955 from the prior month. \$68,242 was transferred subsequently that was owed to the Fund. Interest earnings totaled \$590 from the LGIP. The fund has a monthly profit of \$26,444, with a year-to-date profit of \$24,644 due to transfers from the General Fund.
- The Debt service fund currently has \$841,935 in cash available, with \$546,955 being transferred subsequently to pay off another fund. Interest earnings totaled \$1,354. The fund reports a profit of \$47,354 and a year-to-date profit of \$78,542 due to transfers from the General Fund.

Thank you,  
Cassie Edrington, MPA

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# Waycaster, CPA LLC

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To the City Council  
City of Eagleville, Tennessee  
Eagleville, Tennessee

The accompanying financial statements of the City of Eagleville, Tennessee as of December 31, 2024, and for the six months ended were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

January 17, 2025

**City of Eagleville**  
**Balance Sheet**  
 As of December 31, 2024

Dec 31, 24

**ASSETS**

Current Assets

Checking/Savings

Apex Bank - CD	200,000.00
LGIP - General Fund	263,482.22
100 - Petty Cash	250.00
104 - US Bank Checking	724,755.19
116 - Apex Bank - General Fund	15,910.06

Total Checking/Savings 1,204,397.47

Other Current Assets

122 - State/Local Taxes Recv.	112,889.62
126 - Prop. Taxes Rec-Curr Yr	206,717.88
AFDA Property Taxes	-3,496.41
Due from Capital Projects Fund	1,000,861.91
124 - Lease Receivable	81,710.08
125 - Lease Receivable - Interest	598.98
135 - Due from Sewer Fund	51,579.63

Total Other Current Assets 1,450,861.69

Total Current Assets 2,655,259.16

**TOTAL ASSETS** 2,655,259.16

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

215 - Due to Street Aid Fund	68,241.88
221 - Payroll Liabilities	16,576.68
230 - Deferred Property Tax Rev	203,221.47
224 - Retirement	246.78
233 - Lease Deferred Inflow	73,189.25
239 - Due to State - Litigation Tax	158.48
243 - E-Ticketing	90.00

Total Other Current Liabilities 361,724.54

Total Current Liabilities 361,724.54

Total Liabilities 361,724.54

Equity

350 - Fund Balance	2,229,471.78
Net Income	64,062.84

Total Equity 2,293,534.62

**TOTAL LIABILITIES & EQUITY** 2,655,259.16

City of Eagleville  
**Profit & Loss**  
December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
<b>Income</b>		
<b>Fines &amp; Fees</b>		
32615 · Planning Dept. Fees	200.00	900.00
32616 · CC Processing Fees	20.38	206.78
35110 · City Court Fines & Costs	1,525.00	6,630.88
<b>Total Fines &amp; Fees</b>	<u>1,745.38</u>	<u>7,737.66</u>
<b>Fire Dept. Income</b>		
34260 · Fire Dept Donations	1,000.00	1,485.00
<b>Total Fire Dept. Income</b>	<u>1,000.00</u>	<u>1,485.00</u>
<b>Interest Income</b>		
36100 · Interest Gen. Fund Svgs	1,047.64	6,822.87
36101 · Interest Income - CD	834.25	5,088.93
<b>Total Interest Income</b>	<u>1,881.89</u>	<u>11,911.80</u>
<b>Intergovernmental Revenue</b>		
33102 · Ruth. Co Fire Dept Grant	0.00	40,000.00
33320 · TVA n Lieu of Tax	2,469.24	4,938.48
33500 · State of TN-Telecomm.STG	55.30	353.79
33510 · State of TN-Sales Tax	8,498.42	50,084.68
33552 · St of TN-Cty St/Trans	23.83	642.43
33558 · State Trans. & Modernization	123.72	272.29
33700 · State of TN Sport Betting	0.00	728.41
<b>Total Intergovernmental Revenue</b>	<u>11,170.51</u>	<u>97,020.08</u>
<b>License &amp; Permits</b>		
32600 · Business License	15.00	135.00
32610 · Building Permits	560.00	22,401.60
32620 · Beer Permits	100.00	100.00
<b>Total License &amp; Permits</b>	<u>675.00</u>	<u>22,636.60</u>
<b>Local Taxes</b>		
31100 · Property Tax	16,872.29	41,860.54
31200 · Property Taxes-Pr. Years	65.15	1,632.88
31300 · Tax Penalty & Interest	18.50	147.05
31600 · Rutherford Co Sales Tax	96,249.40	588,465.32
31800 · Business Taxes	0.00	3,752.00
31980 · Liquor by Drink Tax	3,071.50	18,539.58
31990 · Local Beer Tax	3,467.14	20,060.62
<b>Total Local Taxes</b>	<u>119,743.98</u>	<u>674,457.99</u>
<b>Misc. Revenues</b>		
36211 - Rent - House	1,011.00	9,511.00
36000 · Misc. Income	0.00	1,330.21
36200 · Chamber of Commerce Rent	500.00	3,000.00
36210 · Rental Income	4,408.79	21,769.26
36240 · Dividends & Reimbursements	0.00	5,422.12
<b>Total Misc. Revenues</b>	<u>5,919.79</u>	<u>41,032.59</u>
<b>Parks &amp; Recreation Revenue</b>		

City of Eagleville  
**Profit & Loss**  
December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
34724 · Ballpark Fence Banners	0.00	150.00
34725 · Conc. Stand Income	0.00	-1,000.00
34726 · Ball Sign-up Fees	0.00	1,550.00
34727 · Pavillion & Field Rent	0.00	275.00
34728 · Booth Fees	0.00	-100.00
34729 · Event Sponsorships	0.00	11,700.00
<b>Total Parks &amp; Recreation Revenue</b>	<u>0.00</u>	<u>12,575.00</u>
<b>Total Income</b>	<u>142,136.55</u>	<u>868,856.72</u>

City of Eagleville  
Profit & Loss  
December 2024

Expense	Dec 24	Jul - Dec 24
<b>41000 - General Gov.</b>		
111 - City Recorder	4,109.73	24,501.73
112 - Overtime Pay	0.00	231.84
113 - City Manager	7,406.16	44,436.96
114- Salaries -City Clerk	4,121.60	24,729.60
140 - Retirement	1,138.41	7,374.21
141 - Payroll Taxes	1,149.73	6,927.00
142 - Insurance	1,851.69	11,110.14
146 - Workman's Comp	0.00	6,125.00
211 - Postage	73.00	693.53
230 - Dues	0.00	1,034.71
231 - Legal Notices / Ads	118.96	781.21
241 - Electricity	1,103.78	5,232.89
242 - Water	27.58	171.58
244 - Natural Gas	93.55	254.55
245 -Telephone & Internet	424.64	2,208.98
250 - Professional Services	12,975.00	35,050.00
251 - City Judge Fee	150.00	1,050.00
252 - Attorney Fees	2,270.00	9,990.00
253 - Accounting Fees	1,800.00	14,658.00
254 - Engineering	1,372.81	5,381.35
255 - Data Processing Support	0.00	0.00
256 - Audit Fees	6,500.00	6,500.00
257 - Planning / Zoning	0.00	243.55
258 - House - Lease Expenses	154.40	1,004.40
261 - Repair & Maint Vehicle	0.00	205.97
280 - Staff - day trips	81.74	644.04
282 - City Council Travel	0.00	405.73
295 - Trash pickup	54.02	397.46
299 - Miscellaneous	0.00	405.91
310 - Office Supplies	145.59	1,793.82
331 - Fuel - Vehicle	111.52	756.33
454 - Sewer	170.97	897.75
471 - Economic Development	0.00	7,400.00
510 - Insurance/ Bonds	50.00	24,665.00
531 - Copier Lease / New Equip.	230.37	1,455.32
534 - Cleaning/Janitorial	205.00	1,515.00
535 - Facility & Grounds R&M	172.30	802.30
536 - Parts/Supplies	0.00	407.36
538 - Library Grant	0.00	21,864.25
539- Building Inspections	340.00	2,969.60
548 - Mayor's Discretionary Acc	200.00	255.00
555 - Credit Card Fee	40.47	512.91

City of Eagleville  
**Profit & Loss**  
December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
556 - Bank Fees - Other	102.84	158.05
562 - Repair & Maint - Technolo	0.00	16,583.37
563 - Parts & Supplies - Tech	0.00	15.00
619 - Technology	0.00	1,258.77
540 - Schools - Liquor Tax Pass Thru	0.00	5,957.16
546 - 546 - Staff Mtgs/Confer	195.00	473.78
564 - Storage	75.00	525.00
568 - Property Tax Fees	0.00	4,673.00
<b>Total 41000 - General Gov.</b>	<b>49,015.86</b>	<b>306,689.11</b>

City of Eagleville  
**Profit & Loss**  
 December 2024

Expense	<u>Dec 24</u>	<u>Jul - Dec 24</u>
<b>42100 · Police Dept.</b>		
111 - Salaries - Police Chief	5,682.16	34,092.96
113 - Hourly Pay	3,692.80	28,210.09
140 - Retirement	682.50	5,020.53
141 - Payroll Taxes	607.67	4,046.98
142 - Insurance	1,234.46	9,875.60
146 - Workman's Comp	0.00	6,200.00
148 - Police Training	0.00	208.00
230 - Dues	0.00	1,570.00
241 - Electricity	21.33	255.31
242- Water	19.50	133.06
244 - Natural Gas	7.56	36.96
245 - Internet	0.00	9.94
261 - Vehicle Expense	995.10	1,420.75
266 - Facility Repair & Maint	24.00	1,858.74
295 - Trash Pickup	13.50	154.33
296 - Telecom	0.00	120.15
299 - Miscellaneous	-1,000.00	-927.00
300 - Supplies	154.98	390.31
301 - Cell phones & Air Cards	230.87	1,217.00
312 - Equipment	0.00	2,047.34
326 - Clothing	0.00	184.00
331 - Vehicle Fuel	96.34	1,495.45
454 - Sewer	0.00	43.58
510 - Insurance	0.00	13,420.00
618 - New Hire Cost	-277.45	-178.01
619 - Technology	0.00	4,516.27
<b>Total 42100 · Police Dept.</b>	<u>12,185.32</u>	<u>115,422.34</u>

City of Eagleville  
**Profit & Loss**  
 December 2024

Expense	Dec 24	Jul - Dec 24
<b>42200 - Fire Dept.</b>		
111 - Salaries - Fire Chief	5,593.16	33,558.96
113 - Salaries - Fire Hourly	11,459.08	70,064.15
140 - Retirement	1,241.40	8,102.20
141 - Payroll Taxes	1,300.47	7,890.89
142 - Insurance	1,851.66	9,875.56
146 - Workman's Comp	0.00	7,700.00
148 - Training	215.60	1,405.25
162 - Incentive Program	1,384.00	8,083.12
230 - Dues	122.00	363.94
231 - Advertising / Promotion	0.00	371.00
241 - Electricity	63.99	765.91
242 - Water	42.55	260.08
244 - Natural Gas	156.39	367.58
245 - Phone & Internet	69.98	359.86
261 - R & M - Veh & Equip	2,098.66	8,440.28
266 - Facility R & M	30.00	601.41
280 - Travel	0.00	209.84
295 - Trash pickup	13.50	154.33
296 - Telecom	0.00	120.15
300 - Fire Dept Supplies/ Misc.	214.88	605.52
320 - Parts & Supplies - Truck	27.99	183.39
326 - Uniform/Clothing	128.78	841.78
331 - Fire Dept. Fuel	490.39	2,851.26
454 - Sewer	0.00	112.53
510 - Insurance	0.00	27,544.87
619 - Technology	1,320.00	11,665.04
624 - On Truck Equip	65.55	80.54
631 - Storage	0.00	920.00
900 - Capital Outlay	0.00	750.17
<b>Total 42200 - Fire Dept.</b>	<b>27,890.03</b>	<b>204,249.61</b>

City of Eagleville  
**Profit & Loss**  
 December 2024

	Dec 24	Jul - Dec 24
<b>44400 · Parks &amp; Recreation</b>		
111 - Salary -Park/Maint Super,	3,620.80	21,724.80
140 - Retirement	263.59	1,707.52
141 - Payroll Taxes	264.03	1,590.10
142 - Insurance	617.23	3,703.38
146 - Workman's Comp	0.00	1,710.00
241 - Electricity	253.90	1,609.82
242 - Water	35.57	188.38
245 - Phone	30.10	152.90
254 - Mowing	271.19	2,798.36
260 - Maintenance	20.00	1,595.23
295 - Trash pickup	75.00	450.00
299 - Misc.	0.00	23.97
300 - Supplies	72.77	922.35
312 - Equipment	0.00	297.97
320 - Concession Stand	0.00	462.05
510 - Insurance	0.00	3,103.00
583 - Fall Festival	172.20	12,043.52
584 - Christmas Events	1,565.11	5,669.47
585 - Summer Events	0.00	1,680.00
<b>Total 44400 · Parks &amp; Recreation</b>	<b>7,261.49</b>	<b>61,432.82</b>

City of Eagleville  
**Profit & Loss**  
December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
Expense		
51000 - Other Financing Use		
51621 - Transfer to Street Aid	25,000.00	25,000.00
51630 - Transfer to Debt Servic	46,000.00	92,000.00
Total 51000 - Other Financing Use	<u>71,000.00</u>	<u>117,000.00</u>
Total Expense	<u>167,352.70</u>	<u>804,793.88</u>
Net income	<u>-25,216.15</u>	<u>64,062.84</u>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>Fines &amp; Fees</b>				
32615 · Planning Dept. Fees	900.00	600.00	300.00	150.0%
32616 · CC Processing Fees	206.78	1,600.00	-1,393.22	12.92%
35110 · City Court Fines & Costs	6,630.88	70,000.00	-63,369.12	9.47%
<b>Total Fines &amp; Fees</b>	<b>7,737.66</b>	<b>72,200.00</b>	<b>-64,462.34</b>	<b>10.72%</b>
<b>Fire Dept. Income</b>				
34260 · Fire Dept Donations	1,485.00			
<b>Total Fire Dept. Income</b>	<b>1,485.00</b>			
<b>Interest Income</b>				
36100 · Interest Gen. Fund Svgs	6,822.87	18,000.00	-11,177.13	37.91%
36101 · Interest Income - CD	5,088.93	18,000.00	-12,911.07	28.27%
<b>Total Interest Income</b>	<b>11,911.80</b>	<b>36,000.00</b>	<b>-24,088.20</b>	<b>33.09%</b>
<b>Intergovernmental Revenue</b>				
33100 · Police Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
33101 · TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
33102 · Ruth. Co Fire Dept Grant	40,000.00	60,000.00	-20,000.00	66.67%
33320 · TVA n Lieu of Tax	4,938.48	9,963.00	-5,024.52	49.57%
33500 · State of TN-Telecomm.STG	353.79	740.00	-386.21	47.81%
33510 · State of TN-Sales Tax	50,084.68	97,500.00	-47,415.32	51.37%
33530 · State of TN-Beer Tax	0.00	375.00	-375.00	0.0%
33552 · St of TN-Cty St/Trans	642.43	1,400.00	-757.57	45.89%
33558 · State Trans. & Modernization	272.29	250.00	22.29	108.92%
33593 · Excise Tax	0.00	1,900.00	-1,900.00	0.0%
33700 · State of TN Sport Betting	728.41	1,250.00	-521.59	58.27%
<b>Total Intergovernmental Revenue</b>	<b>97,020.08</b>	<b>182,978.00</b>	<b>-85,957.92</b>	<b>53.02%</b>
<b>License &amp; Permits</b>				
32600 · Business License	135.00	60.00	75.00	225.0%
32610 · Building Permits	22,401.60	20,000.00	2,401.60	112.01%
32620 · Beer Permits	100.00	200.00	-100.00	50.0%
<b>Total License &amp; Permits</b>	<b>22,636.60</b>	<b>20,260.00</b>	<b>2,376.60</b>	<b>111.73%</b>
<b>Local Taxes</b>				
31100 · Property Tax	41,860.54	191,798.00	-149,937.46	21.83%
31200 · Property Taxes-Pr. Years	1,632.88	5,000.00	-3,367.12	32.66%
31300 · Tax Penalty & Interest	147.05	500.00	-352.95	29.41%
31600 · Rutherford Co Sales Tax	588,465.32	1,065,000.00	-476,534.68	55.26%
31800 · Business Taxes	3,752.00	70,000.00	-66,248.00	5.36%
31980 · Liquor by Drink Tax	18,539.58	23,000.00	-4,460.42	80.61%
31990 · Local Beer Tax	20,060.62	39,000.00	-18,939.38	51.44%
<b>Total Local Taxes</b>	<b>674,457.99</b>	<b>1,394,298.00</b>	<b>-719,840.01</b>	<b>48.37%</b>
<b>Misc. Revenues</b>				
34621 - Donations Police	0.00	5,000.00	-5,000.00	0.0%
36211 - Rent - House	9,511.00	18,700.00	-9,189.00	50.86%
36000 · Misc. Income	1,330.21	2,500.00	-1,169.79	53.21%

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
36200 · Chamber of Commerce Rent	3,000.00	6,000.00	-3,000.00	50.0%
36210 · Rental Income	21,769.26	45,000.00	-23,230.74	48.38%
36240 · Dividends & Reimbursements	5,422.12	3,500.00	1,922.12	154.92%
<b>Total Misc. Revenues</b>	<u>41,032.59</u>	<u>80,700.00</u>	<u>-39,667.41</u>	<u>50.85%</u>
<b>Parks &amp; Recreation Revenue</b>				
34724 · Ballpark Fence Banners	150.00	3,400.00	-3,250.00	4.41%
34725 · Conc. Stand Income	-1,000.00	2,000.00	-3,000.00	-50.0%
34726 · Ball Sign-up Fees	1,550.00	2,500.00	-950.00	62.0%
34727 · Pavilion & Field Rent	275.00	100.00	175.00	275.0%
34728 · Booth Fees	-100.00	4,000.00	-4,100.00	-2.5%
34729 · Event Sponsorships	11,700.00	10,000.00	1,700.00	117.0%
<b>Total Parks &amp; Recreation Revenue</b>	<u>12,575.00</u>	<u>22,000.00</u>	<u>-9,425.00</u>	<u>57.16%</u>
<b>Total Income</b>	<u>868,856.72</u>	<u>1,808,436.00</u>	<u>-939,579.28</u>	<u>48.05%</u>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

Expense	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
<b>41000 - General Gov.</b>				
111 - City Recorder	24,501.73	54,528.00	-30,026.27	44.93%
112 - Overtime Pay	231.84	2,525.00	-2,293.16	9.18%
113 - City Manager	44,436.96	96,280.00	-51,843.04	46.15%
114- Salaries -City Clerk	24,729.60	53,071.00	-28,341.40	46.6%
140 - Retirement	7,374.21	17,049.00	-9,674.79	43.25%
141 - Payroll Taxes	6,927.00	15,790.00	-8,863.00	43.87%
142 - Insurance	11,110.14	23,335.00	-12,224.86	47.61%
146 - Workman's Comp	6,125.00	6,000.00	125.00	102.08%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
211 - Postage	693.53	700.00	-6.47	99.08%
230 - Dues	1,034.71	2,500.00	-1,465.29	41.39%
231 - Legal Notices / Ads	781.21	2,000.00	-1,218.79	39.06%
241 - Electricity	5,232.89	4,000.00	1,232.89	130.82%
242 - Water	171.58	1,000.00	-828.42	17.16%
244 - Natural Gas	254.55	3,600.00	-3,345.45	7.07%
245 -Telephone & Internet	2,208.98	5,800.00	-3,591.02	38.09%
250 - Professional Services	35,050.00	36,000.00	-950.00	97.36%
251 - City Judge Fee	1,050.00	1,800.00	-750.00	58.33%
252 - Attorney Fees	9,990.00	29,000.00	-19,010.00	34.45%
253 - Accounting Fees	14,658.00	36,000.00	-21,342.00	40.72%
254 - Engineering	5,381.35	15,000.00	-9,618.65	35.88%
256 - Audit Fees	6,500.00	6,500.00	0.00	100.0%
257 - Planning / Zoning	243.55	4,000.00	-3,756.45	6.09%
258 - House - Lease Expenses	1,004.40	2,370.00	-1,365.60	42.38%
261 - Repair & Maint Vehicle	205.97	1,500.00	-1,294.03	13.73%
280 - Staff - day trips	644.04	600.00	44.04	107.34%
281 - Staff - overnight	0.00	500.00	-500.00	0.0%
282 - City Council Travel	405.73	500.00	-94.27	81.15%
283 - Boards & Comm - Travel	0.00	500.00	-500.00	0.0%
295 - Trash pickup	397.46	700.00	-302.54	56.78%
299 - Miscellaneous	405.91	2,100.00	-1,694.09	19.33%
310 - Office Supplies	1,793.82	2,500.00	-706.18	71.75%
320 - Parts & Supplies - Vehicl	0.00	1,500.00	-1,500.00	0.0%
331 - Fuel - Vehicle	756.33	1,700.00	-943.67	44.49%
454 - Sewer	897.75	3,500.00	-2,602.25	25.65%
471 - Economic Development	7,400.00	7,000.00	400.00	105.71%
510 - Insurance/ Bonds	24,665.00	23,892.00	773.00	103.24%
531 - Copier Lease / New Equip.	1,455.32	3,000.00	-1,544.68	48.51%
534 - Cleaning/Janitorial	1,515.00	2,500.00	-985.00	60.6%
535 - Facility & Grounds R&M	802.30	5,000.00	-4,197.70	16.05%
536 - Parts/Supplies	407.36	600.00	-192.64	67.89%
538 - Library Grant	21,864.25	49,719.00	-27,854.75	43.98%

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
539 - Building Inspections	2,969.60	6,000.00	-3,030.40	49.49%
548 - Mayor's Discretionary Acc	255.00	1,000.00	-745.00	25.5%
555 - Credit Card Fee	512.91	1,600.00	-1,087.09	32.06%
556 - Bank Fees - Other	158.05	100.00	58.05	158.05%
562 - Repair & Maint - Technolo	16,583.37	12,965.00	3,618.37	127.91%
563 - Parts & Supplies - Tech	15.00			
565 - Beautification	0.00	1,000.00	-1,000.00	0.0%
619 - Technology	1,258.77			
540 - Schools - Liquor Tax Pass Thru	5,957.16	11,500.00	-5,542.84	51.8%
546 - 546 - Staff Mtgs/Confer	473.78	500.00	-26.22	94.76%
546b - 546B - City Council Mtgs/Confer	0.00	500.00	-500.00	0.0%
546c - 546C - PC & BZA Mtgs & Conferen	0.00	300.00	-300.00	0.0%
564 - Storage	525.00	1,000.00	-475.00	52.5%
568 - Property Tax Fees	4,673.00	4,600.00	73.00	101.59%
<b>Total 41000 - General Gov.</b>	<u>306,689.11</u>	<u>567,424.00</u>	<u>-260,734.89</u>	<u>54.05%</u>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

Expense	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
<b>42100 - Police Dept.</b>				
111 - Salaries - Police Chief	34,092.96	73,868.00	-39,775.04	46.15%
113 - Hourly Pay	28,210.09	158,150.00	-129,939.91	17.84%
140 - Retirement	5,020.53	19,165.00	-14,144.47	26.2%
141 - Payroll Taxes	4,046.98	17,780.00	-13,733.02	22.76%
142 - Insurance	9,875.60	31,113.00	-21,237.40	31.74%
146 - Workman's Comp	6,200.00	6,200.00	0.00	100.0%
147 - Unemployment Tax	0.00	200.00	-200.00	0.0%
148 - Police Training	208.00	2,500.00	-2,292.00	8.32%
165 - Drug Fund Expenses	0.00	500.00	-500.00	0.0%
211 - Postage	0.00	10.00	-10.00	0.0%
230 - Dues	1,570.00	3,000.00	-1,430.00	52.33%
241 - Electricity	255.31	4,000.00	-3,744.69	6.38%
242- Water	133.06	300.00	-166.94	44.35%
244 - Natural Gas	36.96	1,500.00	-1,463.04	2.46%
245 - Internet	9.94	100.00	-90.06	9.94%
261 - Vehicle Expense	1,420.75	10,000.00	-8,579.25	14.21%
266 - Facility Repair & Maint	1,858.74	1,000.00	858.74	185.87%
280 - Travel	0.00	2,500.00	-2,500.00	0.0%
295 - Trash Pickup	154.33	200.00	-45.67	77.17%
296 - Telecom	120.15	450.00	-329.85	26.7%
299 - Miscellaneous	-927.00	1,000.00	-1,927.00	-92.7%
300 - Supplies	390.31	5,500.00	-5,109.69	7.1%
301 - Cell phones & Air Cards	1,217.00	7,500.00	-6,283.00	16.23%
312 - Equipment	2,047.34	6,700.00	-4,652.66	30.56%
326 - Clothing	184.00	2,000.00	-1,816.00	9.2%
331 - Vehicle Fuel	1,495.45	12,000.00	-10,504.55	12.46%
454 - Sewer	43.58	200.00	-156.42	21.79%
510 - Insurance	13,420.00	15,078.00	-1,658.00	89.0%
618 - New Hire Cost	-178.01	4,000.00	-4,178.01	-4.45%
619 - Technology	4,516.27			
765 - TSHO Grant	0.00	8,000.00	-8,000.00	0.0%
780 - State Salary Supplement	0.00	1,600.00	-1,600.00	0.0%
<b>Total 42100 - Police Dept.</b>	<b>115,422.34</b>	<b>396,114.00</b>	<b>-280,691.66</b>	<b>29.14%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

Expense	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>42200 · Fire Dept.</b>				
111 - Salaries - Fire Chief	33,558.96	72,711.00	-39,152.04	46.15%
113 - Salaries - Fire Hourly	70,064.15	156,690.00	-86,625.85	44.72%
140 - Retirement	8,102.20	18,949.00	-10,846.80	42.76%
141 - Payroll Taxes	7,890.89	17,549.00	-9,658.11	44.97%
142 - Insurance	9,875.56	23,335.00	-13,459.44	42.32%
146 - Workman's Comp	7,700.00	7,700.00	0.00	100.0%
147 - Unemployment Tax	0.00	300.00	-300.00	0.0%
148 - Training	1,405.25	5,000.00	-3,594.75	28.11%
161 - Fire Calls	0.00	1,000.00	-1,000.00	0.0%
162 - Incentive Program	8,083.12	25,000.00	-16,916.88	32.33%
230 - Dues	363.94	1,250.00	-886.06	29.12%
231 - Advertising / Promotion	371.00	1,500.00	-1,129.00	24.73%
241 - Electricity	765.91	6,000.00	-5,234.09	12.77%
242 - Water	260.08	500.00	-239.92	52.02%
244 - Natural Gas	367.58	4,000.00	-3,632.42	9.19%
245 - Phone & Internet	359.86	1,000.00	-640.14	35.99%
261 - R & M - Veh & Equip	8,440.28	28,000.00	-19,559.72	30.14%
266 - Facility R & M	601.41	2,500.00	-1,898.59	24.06%
280 - Travel	209.84	2,000.00	-1,790.16	10.49%
295 - Trash pickup	154.33	245.00	-90.67	62.99%
296 - Telecom	120.15	500.00	-379.85	24.03%
300 - Fire Dept Supplies/ Misc.	605.52	2,000.00	-1,394.48	30.28%
320 - Parts & Supplies - Truck	183.39	3,000.00	-2,816.61	6.11%
325 - Turnout/Clothing	0.00	9,000.00	-9,000.00	0.0%
326 - Uniform/Clothing	841.78	4,000.00	-3,158.22	21.05%
331 - Fire Dept. Fuel	2,851.26	13,500.00	-10,648.74	21.12%
454 - Sewer	112.53	500.00	-387.47	22.51%
510 - Insurance	27,544.87	23,286.00	4,258.87	118.29%
619 - Technology	11,665.04	6,000.00	5,665.04	194.42%
621 - Truck & Equip Testing	0.00	12,500.00	-12,500.00	0.0%
622 - Physicals & Testing	0.00	3,600.00	-3,600.00	0.0%
623 - Cleaning - Equip/TO	0.00	2,000.00	-2,000.00	0.0%
624 - On Truck Equip	80.54	30,000.00	-29,919.46	0.27%
631 - Storage	920.00	750.00	170.00	122.67%
636 - Ruth. Co. Emerg. Coord.	0.00	900.00	-900.00	0.0%
720 - Discretionary (Donation)	0.00	1,000.00	-1,000.00	0.0%
900 - Capital Outlay	750.17			
<b>Total 42200 · Fire Dept.</b>	<b>204,249.61</b>	<b>487,765.00</b>	<b>-283,515.39</b>	<b>41.88%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

Expense	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>44400 · Parks &amp; Recreation</b>				
111 - Salary -Park/Maint Super,	21,724.80	47,062.00	-25,337.20	46.16%
113 - Salaries - Maintenance	0.00	1,317.00	-1,317.00	0.0%
140 - Retirement	1,707.52	3,887.00	-2,179.48	43.93%
141 - Payroll Taxes	1,590.10	3,701.00	-2,110.90	42.96%
142 - Insurance	3,703.38	7,778.00	-4,074.62	47.61%
146 - Workman's Comp	1,710.00	1,710.00	0.00	100.0%
147 - Unemployment Tax	0.00	100.00	-100.00	0.0%
241 - Electricity	1,609.82	4,600.00	-2,990.18	35.0%
242 - Water	188.38	400.00	-211.62	47.1%
245 - Phone	152.90	450.00	-297.10	33.98%
254 - Mowing	2,798.36	1,500.00	1,298.36	186.56%
260 - Maintenance	1,595.23	8,000.00	-6,404.77	19.94%
295 - Trash pickup	450.00	1,000.00	-550.00	45.0%
299 - Misc.	23.97	1,000.00	-976.03	2.4%
300 - Supplies	922.35	1,250.00	-327.65	73.79%
312 - Equipment	297.97	1,500.00	-1,202.03	19.87%
320 - Concession Stand	462.05	4,000.00	-3,537.95	11.55%
331 - Fuel	0.00	1,000.00	-1,000.00	0.0%
510 - Insurance	3,103.00	3,486.00	-383.00	89.01%
572 - Ballpark Fence Banners	0.00	800.00	-800.00	0.0%
583 - Fall Festival	12,043.52	12,000.00	43.52	100.36%
584 - Christmas Events	5,669.47	8,000.00	-2,330.53	70.87%
585 - Summer Events	1,680.00	7,000.00	-5,320.00	24.0%
<b>Total 44400 · Parks &amp; Recreation</b>	<b>61,432.82</b>	<b>121,541.00</b>	<b>-60,108.18</b>	<b>50.55%</b>

**City of Eagleville**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>				
51000 - Other Financing Use				
51621 - Transfer to Street Aid	25,000.00	50,000.00	-25,000.00	50.0%
51630 - Transfer to Debt Servic	92,000.00	184,000.00	-92,000.00	50.0%
51640 - Transfer to Capital Pro	0.00	0.00	0.00	0.0%
<b>Total 51000 - Other Financing Use</b>	<u>117,000.00</u>	<u>234,000.00</u>	<u>-117,000.00</u>	<u>50.0%</u>
<b>Total Expense</b>	<u>804,793.88</u>	<u>1,806,844.00</u>	<u>-1,002,050.12</u>	<u>44.54%</u>
<b>Net Income</b>	<u><u>64,062.84</u></u>	<u><u>1,592.00</u></u>	<u><u>62,470.84</u></u>	<u><u>4,024.05%</u></u>

# Capital Projects Fund Balance Sheet

As of December 31, 2024

Dec 31, 24

## ASSETS

### Current Assets

#### Checking/Savings

Capital Projects Bank - Apex 56,920.22

LGIP - Capital Projects 210,786.84

Money Market - Apex 606,880.11

Total Checking/Savings 874,587.17

#### Other Current Assets

Due from Debt Fund 546,955.47

Total Other Current Assets 546,955.47

Total Current Assets 1,421,542.64

TOTAL ASSETS 1,421,542.64

## LIABILITIES & EQUITY

### Liabilities

#### Current Liabilities

##### Other Current Liabilities

Due to General Fund 1,001,061.91

Total Other Current Liabilities 1,001,061.91

Total Current Liabilities 1,001,061.91

Total Liabilities 1,001,061.91

### Equity

Retained Earnings 255,983.85

Net Income 164,496.88

Total Equity 420,480.73

TOTAL LIABILITIES & EQUITY 1,421,542.64

**Capital Projects Fund**  
**Profit & Loss**  
 December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
36100 - Interest Income	1,319.29	8,031.02
37220 - Interim Tax Exempt Loan	0.00	7,541,690.81
<b>Total Income</b>	<u>1,319.29</u>	<u>7,549,721.83</u>
<b>Expense</b>		
<b>9000 - Capital Projects</b>		
901 - Construction of PSC	0.00	1,271,313.37
902 - Miscellaneous PSC Expense	0.00	63,778.84
903 - Principal - Taxable Loan	0.00	225,000.00
903A Principal - Interim Loan	0.00	5,688,970.66
904 - Interest - Taxable Loan	0.00	1,387.50
905 - Interest - Interim Loan	0.00	47,286.37
906 - Architect and Engineering	0.00	14,526.34
908 - Builders Risk Insurance	0.00	1,064.06
915 - Parks Improvements	0.00	71,897.81
<b>Total 9000 - Capital Projects</b>	<u>0.00</u>	<u>7,385,224.95</u>
<b>Total Expense</b>	<u>0.00</u>	<u>7,385,224.95</u>
<b>Net Ordinary Income</b>	<u>1,319.29</u>	<u>164,496.88</u>
<b>Net Income</b>	<u><u>1,319.29</u></u>	<u><u>164,496.88</u></u>

**Capital Projects Fund**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
36100 - Interest Income	8,031.02	10,000.00	-1,968.98	80.31%
37220 - Interim Tax Exempt Loan	7,541,690.81	1,605,729.00	5,935,961.81	469.67%
<b>Total Income</b>	<u>7,549,721.83</u>	<u>1,615,729.00</u>	<u>5,933,992.83</u>	<u>467.26%</u>
<b>Expense</b>				
<b>9000 - Capital Projects</b>				
901 - Construction of PSC	1,271,313.37	1,431,098.00	-159,784.63	88.84%
902 - Miscellaneous PSC Expense	63,778.84	25,000.00	38,778.84	255.12%
903 - Principal - Taxable Loan	225,000.00			
903A Principal - Interim Loan	5,688,970.66			
904 - Interest - Taxable Loan	1,387.50	5,625.00	-4,237.50	24.67%
905 - Interest - Interim Loan	47,286.37	154,308.00	-107,021.63	30.64%
906 - Architect and Engineering	14,526.34	12,561.00	1,965.34	115.65%
907 - Furniture PSC	0.00	30,000.00	-30,000.00	0.0%
908 - Builders Risk Insurance	1,064.06			
909 - Grant Match MultiModal	0.00	15,000.00	-15,000.00	0.0%
910 - Fire Engine Upgrade	0.00	190,000.00	-190,000.00	0.0%
915 - Parks Improvements	71,897.81	12,960.00	58,937.81	554.77%
918 - Demo of Old Bldg/Prkg Lot	0.00	70,000.00	-70,000.00	0.0%
<b>Total 9000 - Capital Projects</b>	<u>7,385,224.95</u>	<u>1,946,552.00</u>	<u>5,438,672.95</u>	<u>379.4%</u>
<b>Total Expense</b>	<u>7,385,224.95</u>	<u>1,946,552.00</u>	<u>5,438,672.95</u>	<u>379.4%</u>
<b>Net Ordinary Income</b>	<u>164,496.88</u>	<u>-330,823.00</u>	<u>495,319.88</u>	<u>-49.72%</u>
<b>Net Income</b>	<u><u>164,496.88</u></u>	<u><u>-330,823.00</u></u>	<u><u>495,319.88</u></u>	<u><u>-49.72%</u></u>

**City of Eagleville Sewer Fund  
 Balance Sheet**

**As of December 31, 2024**

Dec 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

LGIP Investment Act	321,990.30
Wilson Bank - Money Market	260,584.54
101 · Wilson Bank & Trust	149,598.87

**Total Checking/Savings** 732,173.71

**Accounts Receivable**

Allowance for Doubtful Accounts	-4,283.18
11000 · *Accounts Receivable	25,092.71

**Total Accounts Receivable** 20,809.53

**Total Current Assets** 752,983.24

**Fixed Assets**

151 · Land	72,385.00
155 · Sewer Plant in Service	3,802,455.30
161 · Accumulated Depreciation	-719,802.45
170 · Construction in Progress	20,000.00

**Total Fixed Assets** 3,175,037.85

**TOTAL ASSETS** 3,928,021.09

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

141 · Due to General Fund	51,579.63
211 · Accounts Payable Accrual	4,937.65

**Total Other Current Liabilities** 56,517.28

**Total Current Liabilities** 56,517.28

**Long Term Liabilities**

251 · Bonds Payable USDA 2013	1,384,274.00
252 · Bonds Payable USDA 2015	125,551.00

**Total Long Term Liabilities** 1,509,825.00

**Total Liabilities** 1,566,342.28

**Equity**

301 · Retained Earnings	2,338,711.58
Net Income	22,967.23

**Total Equity** 2,361,678.81

**TOTAL LIABILITIES & EQUITY** 3,928,021.09

**City of Eagleville Sewer Fund**  
**Profit & Loss**  
 December 2024

	Dec 24	Jul - Dec 24
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
37120 · Utility Income	17,375.25	111,600.11
37191 · Late Payment Penalty	199.93	1,223.43
<b>Total Income</b>	17,575.18	112,823.54
<b>Expense</b>		
52200 · Sewer Expenses		
241 · Electrical	868.25	5,206.28
254 · Engineering Services	1,366.19	1,366.19
258 · Permit Fees	350.00	827.41
260 · Operation & Maintenance Charges	4,937.65	29,589.96
261 · Grounds Maintenance	0.00	2,820.00
510 · Insurance	0.00	5,430.00
580 · Depreciation Expense	7,208.78	43,252.68
<b>Total 52200 · Sewer Expenses</b>	14,730.87	88,492.52
<b>Total Expense</b>	14,730.87	88,492.52
<b>Net Ordinary Income</b>	2,844.31	24,331.02
<b>Other Income/Expense</b>		
<b>Other Income</b>		
36100 · Interest Income	2,193.63	13,683.21
37195 · Capacity Fee	0.00	4,000.00
<b>Total Other Income</b>	2,193.63	17,683.21
<b>Other Expense</b>		
898 · Bond Interest	3,174.50	19,047.00
<b>Total Other Expense</b>	3,174.50	19,047.00
<b>Net Other Income</b>	-980.87	-1,363.79
<b>Net Income</b>	1,863.44	22,967.23

**City of Eagleville Sewer Fund**  
**Profit & Loss Budget vs. Actual**  
July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
37120 · Utility Income	111,600.11	215,000.00	-103,399.89	51.91%
37191 · Late Payment Penalty	1,223.43	2,700.00	-1,476.57	45.31%
37296 · Application Fees	0.00	500.00	-500.00	0.0%
<b>Total Income</b>	<u>112,823.54</u>	<u>218,200.00</u>	<u>-105,376.46</u>	<u>51.71%</u>
<b>Expense</b>				
52200 · Sewer Expenses				
241 · Electrical	5,206.28	12,500.00	-7,293.72	41.65%
254 · Engineering Services	1,366.19	2,000.00	-633.81	68.31%
258 · Permit Fees	827.41	700.00	127.41	118.2%
260 · Operation & Maintenance Charges	29,589.96	59,040.00	-29,450.04	50.12%
261 · Grounds Maintenance	2,820.00	500.00	2,320.00	564.0%
299 · Misc	0.00	1,000.00	-1,000.00	0.0%
322 · Step Inspections	0.00	2,500.00	-2,500.00	0.0%
510 · Insurance	5,430.00	6,100.00	-670.00	89.02%
580 · Depreciation Expense	43,252.68	88,000.00	-44,747.32	49.15%
800 · Delinquency/Writeoffs	0.00	1,000.00	-1,000.00	0.0%
<b>Total 52200 · Sewer Expenses</b>	<u>88,492.52</u>	<u>173,340.00</u>	<u>-84,847.48</u>	<u>51.05%</u>
<b>Total Expense</b>	<u>88,492.52</u>	<u>173,340.00</u>	<u>-84,847.48</u>	<u>51.05%</u>
<b>Net Ordinary Income</b>	<u>24,331.02</u>	<u>44,860.00</u>	<u>-20,528.98</u>	<u>54.24%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
31021 - Grant Income	0.00	175,000.00	-175,000.00	0.0%
36100 · Interest Income	13,683.21	12,000.00	1,683.21	114.03%
37195 · Capacity Fee	4,000.00	7,000.00	-3,000.00	57.14%
<b>Total Other Income</b>	<u>17,683.21</u>	<u>194,000.00</u>	<u>-176,316.79</u>	<u>9.12%</u>
<b>Other Expense</b>				
898 · Bond Interest	19,047.00	38,094.00	-19,047.00	50.0%
<b>Total Other Expense</b>	<u>19,047.00</u>	<u>38,094.00</u>	<u>-19,047.00</u>	<u>50.0%</u>
<b>Net Other Income</b>	<u>-1,363.79</u>	<u>155,906.00</u>	<u>-157,269.79</u>	<u>-0.88%</u>
<b>Net Income</b>	<u><u>22,967.23</u></u>	<u><u>200,766.00</u></u>	<u><u>-177,798.77</u></u>	<u><u>11.44%</u></u>

**City of Eagleville-State Street Aid**  
**Balance Sheet**  
As of December 31, 2024

Dec 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

    LGIP - State Street Aid           152,919.81

    100 · US Bank - Checking         82,461.61

**Total Checking/Savings**           235,381.42

**Other Current Assets**

    Due from General Fund           68,241.83

**Total Other Current Assets**         68,241.83

**Total Current Assets**               303,623.25

**TOTAL ASSETS**                         303,623.25

**LIABILITIES & EQUITY**

**Equity**

    350 - Fund Balance               278,979.22

    Net Income                        24,644.03

**Total Equity**                         303,623.25

**TOTAL LIABILITIES & EQUITY**         303,623.25

**City of Eagleville-State Street Aid**  
**Profit & Loss**  
 December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
<b>Income</b>		
36100 - Interest Income	589.96	3,797.53
31730 - State of Tenn Gas Tax	2,398.21	14,699.46
Other Financing Source / Uses		
48500 - Transfer frm Gen. Fund	25,000.00	25,000.00
<b>Total Other Financing Source / Uses</b>	<u>25,000.00</u>	<u>25,000.00</u>
<b>Total Income</b>	27,988.17	43,496.99
<b>Expense</b>		
43100 - Street Aid Expenses		
510 - Insurance	0.00	558.00
765 - Hwy & Street Permit Bond	0.00	100.00
260 - Repairs & Maintenance	0.00	2,463.87
247 - Street & Traffic Lights	1,544.26	9,345.40
248 - Contract Labor - Mowing	0.00	2,800.00
254 - Engineering	0.00	3,393.14
342 - Signs	0.00	192.55
<b>Total 43100 - Street Aid Expenses</b>	<u>1,544.26</u>	<u>18,852.96</u>
<b>Total Expense</b>	<u>1,544.26</u>	<u>18,852.96</u>
<b>Net Income</b>	<u><u>26,443.91</u></u>	<u><u>24,644.03</u></u>

**City of Eagleville-State Street Aid**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
36100 - Interest Income	3,797.53	4,000.00	-202.47	94.94%
31730 - State of Tenn Gas Tax	14,699.46	28,300.00	-13,600.54	51.94%
<b>Other Financing Source / Uses</b>				
48500 - Transfer frm Gen. Fund	25,000.00	50,000.00	-25,000.00	50.0%
<b>Total Other Financing Source / Uses</b>	<u>25,000.00</u>	<u>50,000.00</u>	<u>-25,000.00</u>	<u>50.0%</u>
<b>Total Income</b>	<u>43,496.99</u>	<u>82,300.00</u>	<u>-38,803.01</u>	<u>52.85%</u>
<b>Expense</b>				
<b>43100 - Street Aid Expenses</b>				
900 - Capittal Outlay	0.00	184,400.00	-184,400.00	0.0%
510 - Insurance	558.00	627.00	-69.00	89.0%
765 - Hwy & Street Permit Bond	100.00			
260 - Repairs & Maintenance	2,463.87	7,000.00	-4,536.13	35.2%
247 - Street & Traffic Lights	9,345.40	17,000.00	-7,654.60	54.97%
248 - Contract Labor - Mowing	2,800.00	8,400.00	-5,600.00	33.33%
254 - Engineering	3,393.14	3,000.00	393.14	113.11%
342 - Signs	192.55	600.00	-407.45	32.09%
<b>Total 43100 - Street Aid Expenses</b>	<u>18,852.96</u>	<u>221,027.00</u>	<u>-202,174.04</u>	<u>8.53%</u>
<b>Total Expense</b>	<u>18,852.96</u>	<u>221,027.00</u>	<u>-202,174.04</u>	<u>8.53%</u>
<b>Net Income</b>	<u><u>24,644.03</u></u>	<u><u>-138,727.00</u></u>	<u><u>163,371.03</u></u>	<u><u>-17.76%</u></u>

**Debt Service Fund**  
**Balance Sheet**  
As of December 31, 2024

Dec 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

Apex Bank - Checking 596,083.06

LGIP - Debt Service 245,851.87

**Total Checking/Savings** 841,934.93

**Other Current Assets**

Due To Capital Projects -546,955.47

**Total Other Current Assets** -546,955.47

**Total Current Assets** 294,979.46

**TOTAL ASSETS** 294,979.46

**LIABILITIES & EQUITY**

**Equity**

Retained Earnings 216,437.34

Net Income 78,542.12

**Total Equity** 294,979.46

**TOTAL LIABILITIES & EQUITY** 294,979.46

**Debt Service Fund**  
**Profit & Loss**  
 December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
36100 - Interest Income	1,354.06	2,913.12
<b>Total Income</b>	<u>1,354.06</u>	<u>2,913.12</u>
<b>Expense</b>		
219 - Emergency Comm Radios	0.00	16,371.00
<b>Total Expense</b>	<u>0.00</u>	<u>16,371.00</u>
<b>Net Ordinary Income</b>	1,354.06	-13,457.88
<b>Other Income/Expense</b>		
<b>Other Income</b>		
36961 - Transfer from General	46,000.00	92,000.00
<b>Total Other Income</b>	<u>46,000.00</u>	<u>92,000.00</u>
<b>Net Other Income</b>	<u>46,000.00</u>	<u>92,000.00</u>
<b>Net Income</b>	<u><u>47,354.06</u></u>	<u><u>78,542.12</u></u>

**Debt Service Fund**  
**Profit & Loss Budget vs. Actual**  
 July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
36100 - Interest Income	2,913.12	8,000.00	-5,086.88	36.41%
<b>Total Income</b>	<u>2,913.12</u>	<u>8,000.00</u>	<u>-5,086.88</u>	<u>36.41%</u>
<b>Expense</b>				
219 - Emergency Comm Radios	16,371.00	16,371.00	0.00	100.0%
<b>Total Expense</b>	<u>16,371.00</u>	<u>16,371.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Ordinary Income</b>	<u>-13,457.88</u>	<u>-8,371.00</u>	<u>-5,086.88</u>	<u>160.77%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
36961 - Transfer from General	92,000.00	184,000.00	-92,000.00	50.0%
<b>Total Other Income</b>	<u>92,000.00</u>	<u>184,000.00</u>	<u>-92,000.00</u>	<u>50.0%</u>
<b>Net Other Income</b>	<u>92,000.00</u>	<u>184,000.00</u>	<u>-92,000.00</u>	<u>50.0%</u>
<b>Net Income</b>	<u><u>78,542.12</u></u>	<u><u>175,629.00</u></u>	<u><u>-97,086.88</u></u>	<u><u>44.72%</u></u>

ITEM 8

Department Reports

- City Recorder
- Fire Department
- Parks Department
- Police Department

## City Recorder's Report

TO: MAYOR AND COUNCIL

FROM: CITY RECORDER

Looking back over the past year, it is worth noting the tremendous strides the City has made in improving and securing its Information Technology (IT). Though these were a lot to tackle at once, it was necessary to replace the server, Windows and email platforms and a work station, as they were severely outdated. As you may know, aging hardware and software programs are a liability. The rule of thumb in business is to replace hardware every 5-7 years. Thanks to these efforts, the City's IT infrastructure is almost entirely updated. There is one more work station that will be addressed in the upcoming fiscal year. Once it is replaced, all of the City's hardware will be current.

This will be a good place to begin creating cycles to stagger the expense of replacing aging hardware and programs and to make allowances in future budgets to keep the IT infrastructure current and reduce liabilities and interruptions and time lost during the work day . Implementing this process will save the City (and the budget) from having to replace big ticket items all at the same time.

Additionally, IT security was upgraded and layered. This provided the City with much needed monitoring for faster detection, response and resolution of issues.

The City has just received a Cyber Security grant from PE Partners in the amount of \$250. This brings the total in grants awarded and received from PE Partners for Cyber Security to \$1,750 in the last year.

The State and Local Cybersecurity Grant Program (SLCGP) application was submitted last month. Upon updating and submitting the subsequent 291-question survey, the application will be reviewed and awards are expected to be announced in March. Funding was requested for the following projects:

- Surveillance camera system upgrade for City Hall
- Upgrade outdated work station
- Long range 2-way radios with alternative power source
- Cyber Security licensing fees
- Laserfiche licensing fee

Christina Rivas  
City Recorder

January 23, 2025

Fire Department Report – Eagleville Council Meeting 1/23/2025

Good evening, Mayor and Council,

The following are calls responded to by EFD from the last council meeting on 12/19/2024 to today:

Total Calls – **34**

25	EMS Assist
1	Carbon Monoxide
2	Fire Alarms
1	Hazmat
5	Motor Veh. Accidents w/ injuries

The Total Call volume last year in **2024** was **415**, a 56% increase in just one year. Our sights are set on preparing for over **500** for the coming year. The total call volume for the year **2023** was **260** and since **2020** our call volume has **increased 253%**.

Given the significant increase of call volume, we must carefully consider the delivery of our Fire/Rescue services, encompassing staffing, apparatus and equipment, all based on the fact that our City and surrounding communities are rapidly growing and ever changing.

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We are experiencing more times now than ever, where we are confronted with simultaneous calls.

---

Recently, we have been training in various locations, one of those will be near the school in the coming weeks.

We will be holding an agility test, and hiring day for new volunteers within the coming weeks. Thanks to the sign advertisement, our interest for volunteering has increased. We are very pleased.

Currently, 2 volunteers just began EMT school with Columbia State, they will be finishing in May. Their investment will certainly be a great asset to our department.

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Lastly, if any of you have any questions, please feel free to contact me at any time.

Happy New Year!

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Thank you for your support,

J. Armstrong

EAGLEVILLE PARKS DEPT.  
P.O. Box 68  
108 South Main St.  
Eagleville, TN 37060



PARKS Mgr. KEVIN YORK  
CELL – (931) 808-3079  
FAX - (615) 274-2977  
kyork@eaglevilltn.gov

## Eagleville Roads and Maintenance to City Hall

1/23/25

- 1) Preparing to place metal flashing around City Hall's foundation to prevent rain water damage
- 2) Spent Jan. 10th all day on snow patrol
- 3) Fixing potholes from the previous snow

## Eagleville Parks Report

1/23/25

The following is a list of Winter projects for this winter

- 1) Replace wood floor on trailer
- 2) Paint bathroom floors

Kevin York

Park Manager



## City of Eagleville

David Breniser, Chief of Police

### Eagleville Police Department Report to City Council

1/23/2025

- 1) Update on Officer Josh Bieber: Officer Bieber has completed all of his post-graduation field training and has started integrating into working the evening shift. Officer Bieber has proven to be a great asset to the Eagleville Police Dept. and we look forward to working with him.
- 2) Update on newly hired Officers Isabella Willis and Justyn Rhodes: Both Officers Willis and Rhodes have been in pre-academy training with the Rutherford County Sherriff's Office for the past 2 weeks and will remain there for the next 6 weeks. Once their pre-training is complete, both officers will return to the city and begin the field training on the day and evening shifts, until they start the Academy in July.
- 3) Looking forward into 2025, with additional personnel, the Eagleville Police Dept. will resume quarterly statistics reports to the City Council beginning in March.
- 4) City Recorder Christina Rivas and I have been working together and have received 2 quotes for upgrading and adding additional surveillance cameras at city hall that will allow us to view traffic at the intersection on Main Street and possibly the newly proposed parking lot.
- 5) On the agenda tonight, there is an updated contract for the State Recruitment and Retention Grant. The contract was modified from \$200,000.00 to \$100,000.00 by the State due to the number of Police Officers employed by the City of Eagleville so funds could be allocated to other larger agencies. Eagleville Police Officers will receive the same amount based on their eligibility regardless of the change in the contract. The grant runs from 2025 thru 2028.

Chief David Breniser  
Eagleville Police Department

P.O. Box 68, 259 North Main St., Eagleville, TN 37060

T: (615) 640-9612 C: (615) 203-2781

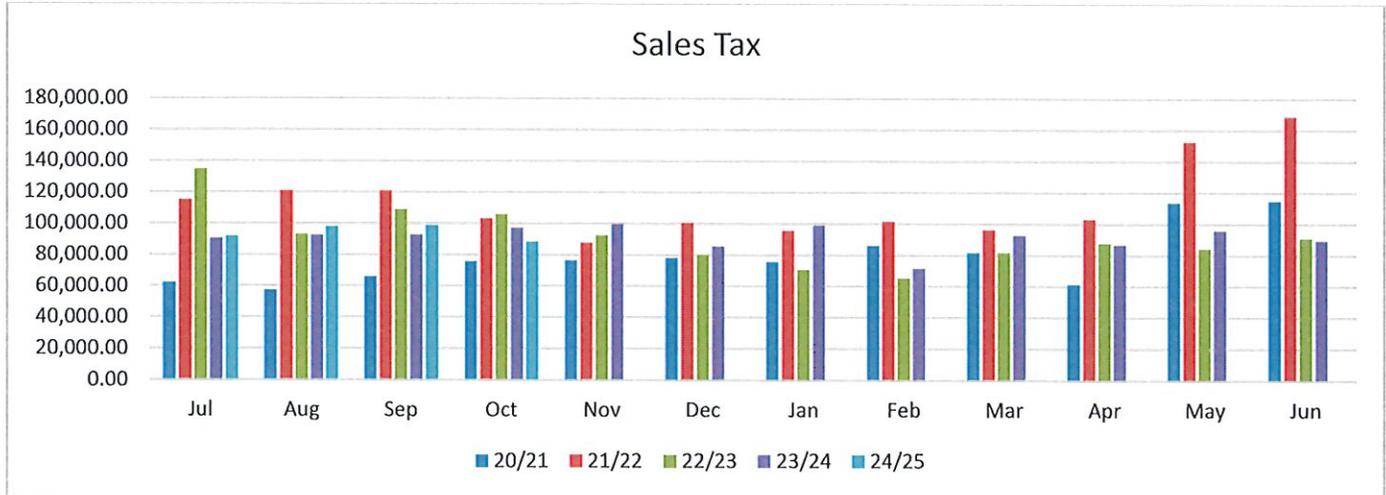
[dbreniser@eaglevilletn.gov](mailto:dbreniser@eaglevilletn.gov) [www.EaglevilleTN.gov](http://www.EaglevilleTN.gov)

*This institution is an equal opportunity provider and employer*

ITEM 9            City Manager's Report



## City Manager's Report December 19, 2024



Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
62,283.90	57,255.22	65,887.02	75,849.69	76,643.78	78,265.43	75,711.21	86,153.30	81,655.67	61,534.80	113,846.19	115,045.45
115,005.53	120,682.18	120,680.70	103,347.59	87,547.68	100,427.24	95,647.29	101,466.12	96,133.53	103,284.36	152,570.06	168,927.99
134,804.91	93,243.94	109,033.87	105,812.38	92,384.89	80,320.51	70,608.37	65,398.21	81,635.37	87,855.48	84,322.52	91,123.50
90,585.69	92,424.62	92,861.15	97,253.25	99,989.41	85,631.94	99,161.63	71,540.19	92,950.55	86,854.64	95,983.98	89,740.17
91,864.33	98,125.69	99,016.01	88,554.91	114,654.98	96,249.40						

	FY 2023-2024 Building Permits & Codes												
	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
New Res.	0	0	0	0	0	0	0	0	0	1	0	0	0
Res Add.	0	0	0	1	2	2	1	0	0	3	0	0	0
Res. Plumb/Mech	1	0	0	0	0	0	0	0	0	1	0	0	0
Res. Other/Accessory	0	0	0	0	0	0	0	0	0	0	0	0	0
New Com.	0	0	0	0	0	0	0	0	1	0	0	0	0
Com. Add.	0	0	0	0	0	0	0	0	0	0	0	0	0
Com. Plumb/Mech/Gas	0	0	0	0	0	0	0	0	0	0	0	0	0
Com. Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Signage	0	0	0	0	0	0	0	0	6	0	0	1	0
Pool	0	0	0	0	2	0	0	2	1	0	0	0	0
Sewer Capac.	0	0	0	0	0	0	0	0	0	0	0	0	0
Violation Notice	0	0	0	0	0	0	0	0	0	0	0	0	0
Site Plan Reviews	0	0	0	0	0	0	0	0	0	0	0	0	0
Plat Application	0	0	0	0	0	0	0	0	0	0	0	0	0
Rezoning App.	0	0	0	0	0	0	0	0	0	0	0	0	0
BZA & Other Misc.	0	0	0	0	0	0	0	0	0	0	0	0	0

## News, and Notes:

### Important Information:

**City Manager:** (1) I will always make myself available to any council member to discuss current or on-going concerns with the City. (2) Both November and December financials in your packet. Both months showed an increase in sales tax from the same time last year. (3) The Long-Range Committee continues to meet. We are reviewing the Long-Range Plan, now including the Urban Growth Boundary and changes to our Zoning Ordinance. We are monitoring annexation requests and other long term growth discussions. (4) At your February meeting, you will be referring the annexation of the Moore property and potentially the Scales property to the Planning Commission for consideration of annexation (former Scales property (98+) acres and the Moore property (250+) acres), provided that the water pressure level has been resolved. (5) On December 13 City Manager met with planners and engineers for all cities and the county in Rutherford County. We discussed the Urban Growth Boundaries. I have taken this matter to Long Range Planning and in the next few months, will be presenting the Council a proposal of increasing our boundaries for discussion purposes. (6) With the referendum passing for Liquor Stores in Eagleville, you have before you the Second Reading of an Ordinance that creates criteria for Liquor Stores. This ordinance has been reviewed by Mike Walker and Attorney Aymett. The Zoning Ordinance Amendments set which zones Liquor Stores will be permitted: C-2 and I-1 (Special Permits). If/Once approved, the City can begin to accept applications. (7) The rental house remains rented. (8) The damage to both our entry sign and the championship sign have been turned over to our insurance. For some reason the County Report does not specify if the driver has insurance. Our insurance will have to determine. In the meantime, we are gathering reports of replacement costs from the two sign companies that made the signs. (9) Will Owen has promised me a demo RFP for the old Police Fire Building by next week. (10) The dates for upcoming events (2025 year) are on your agenda, but as the Events Meeting was canceled this week due to conflicts, I will ask you to defer until next month when the Events Committee affirms the dates.

**Pending Projects:** (1) UPDATE: Laserfiche is up and running. We are working to move files into the program as time permits. (2) Our contract with Tischler Bise has been signed. I have been working with them to gather information for their study. Today Mike Walker, Will Owen and I met with Tishler Bise to review work thus far, and will be coming before you shortly with a proposed ordinance adopting development fees for your consideration. (3) All new signs up and working except for the Park sign. I have spoken to MTE regarding an update of when the electric will be run to the sign, and have been told they are working to fit us in the schedule. We are scheduling a meeting for Jan 30 to update us all. (4) Reviewing Sewer Fees (5) City Manager is preparing an Ordinance to reduce speed limit on 99 from city limits to 41a, and also reaffirm speed limits on other streets. (6) Council needs to decide if they want to pursue another request to amend the Charter to increase the residency time before being on the Council. (7) Manager needs to write ordinances and plans of service for requested annexations of Moore and (former) Scales properties.

**Budget News:** (1) Auditor has submitted the final audit. A copy is on your desk. Please take one so that you can review and understand our finances. If you chose not to take one, we will keep a copy in the City Recorder's office for anyone to review. (2) We are already moving into the 25/26 Budget preparations. Department heads have been asked to have their proposals to Mike Walker by mid-February. I implore you to think about capital items and other smaller items you may want to see the City purchase in the next year, or in the next five years. We need to plan for the larger items by putting away funding each year. And we need to know what to fund for

this upcoming year. With Mike Walker running our budget and carefully planning for debt service, capital expenditures, plus the debt we have now incurred with the new PSC, we need to all work towards making sure he is aware of budget items that may be necessary or desired in the future.

**Finance Report:** No report at this time.

**Planning/Codes:** **1.** Las Fiestas has been notified through their contractor that they can fill just around the sprinkler area to be able to turn on the sprinkler system. Any further fill will require Planning Commission approval. **2.** The Cabinet Shop on the corner of 41A and Ronnie Hill Avenue has completed repairs. **3.** The house on Church Street has been demolished.

**Streets and Drainage:** Will Owen is to prepare documents for paving New Town (with and without drainage improvements), paving specs for the curve at Cheatham Springs Road and demo/paving specs for the parking lot to be located at former Police and Fire Station. The demo will take place first, with paving to happen at the same time as the other paving projects. City Manager will also be demolishing the white barn/shed on rental house property.

**Sewer:** Mayor Leeman, Will Owen, Mike Walker and City Manager met with representatives of CUD to discuss future of Sewer Agreement with CUD on Dec 16. We will be having another meeting to discuss and at some point in the future, we will be bringing Council a report on the options we have in moving forward with sewer.

**Engineering Report:**

**Public Safety Facility:** Completed.

**Parks & Recreation/Maintenance:** Dirt for Field Three has been delivered and placed on the field. The Park Board met on January 14 and discussed future capital and working funds. THEY HAVE REQUESTED to be on the February work session to discuss goals of the Council for the Park.

**Events:** Events Committee to meet next week to review past events and plan future events.

**Upcoming Meetings/Events:**

February 3, 2025	Planning Commission/BZA/Design Review 6:00/6:30 p.m.
February 11, 2025	Municipal Court, 11:00 a.m.
February 13, 2025	City Council Work Session
February 17, 2025	City Hall closed for Presidents' Day
February 27, 2025	City Council Regular Meeting, 7:00 p.m.

ITEM 10a      Ordinance 2024-007

Ordinance 2024-007

AN ORDINANCE REPEALING TITLE 8, CHAPTER 1 ALCOHOLIC BEVERAGES  
AND REPLACING WITH TITLE 8, CHAPTER 1 ALCOHOLIC BEVERAGES

TITLE 8

INTOXICATING LIQUORS

LIQUOR AND WINE

SECTIONS

- 8-101. Alcoholic beverages subject to regulation.
- 8-102. Privilege tax on retail sale of alcoholic beverages for on premises consumption.
- 8-103. Definitions
- 8-104. Certificate of compliance required prior to issuance of license.
- 8-105. Location restrictions.
- 8.106. Limitation on number of retail liquor stores.
- 8.107. Full and accurate disclosure required.
- 8.108. Inspection fee.
- 8.109. Failure to pay inspection fee.
- 8.110. Regulations for sale of alcoholic beverages.
- 8.111. Manager may examine dealer's books, papers and records.
- 8.112 Article not applicable to beer.
- 8.113 Penalty.

**8.101. Alcoholic Beverages subject to regulation.** It shall be unlawful to engage in the business of selling, storing, transporting or distributing, or to purchase or possess alcoholic beverages within the corporate limits of the city except as provided by Tennessee Code Annotated, Title 57, Chapter 4, except and by rules and regulations promulgated thereunder, and as provided in this chapter.

**8.102. Privilege tax on retail sale of alcoholic beverages for on premise consumption.**

Pursuant to the authority contained in the Tennessee Code Annotated, Title 57, Chapter 4, inclusive, is hereby adopted so as to be applicable to all sales of alcoholic beverages for on premises consumption within the city. It is the intent of the City Council that the said Tennessee Code Annotated, Title 57, Chapter 4, inclusive, shall be effective in the City, the same as if said code sections were copied herein verbatim.

**8.103. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Alcoholic beverage or beverage* means and includes all alcohol, spirits, liquor, wine, high alcohol content beer and other liquids included in the definition of "alcoholic beverage" contained in T.C.A. § 57-3-101(a), as the same may be amended, supplemented or replaced.

*Certificate or certificate of compliance* means the certificate required pursuant to T.C.A. §§ 57-3-208 or 57-3-806, as the same may be amended, supplemented or replaced, and subject to the provisions set forth in this article for issuance of such a certificate.

*License* means a license issued by the alcoholic beverage commission of the state pursuant to T.C.A. §§ 57-3-204 or 57-3-803, as the same may be amended, supplemented or replaced, provided that the issuance of licenses shall be subject to the restrictions set forth in this article.

*Licensee* means any person to whom a license has been issued.

*Retail sale* means a sale to a consumer or to any person for any purpose other than for resale.

*Retail food store* means an establishment which is eligible for the issuance of a retail food store wine license by the alcoholic beverage commission of the state, pursuant to T.C.A. Title 57, Chapter 3, Part 8.

*Retail liquor store* means any business which is required to have a license for the retail sale of alcoholic spirituous beverages, including beer and malt beverages, under the provisions of T.C.A. Title 57, Chapter 3, Part 2.

*Wholesale* means a sale to any person for purposes of resale, except those sales by a Person licensed under T.C.A. § 57-3-204 to a charitable, nonprofit or political organization possessing a valid special occasion license for resale by such organizations pursuant to their special occasion license shall not be construed as such a sale.

*Wholesaler* means any person who sells at wholesale any beverage for the sale of which a license is required under the provisions of T.C.A. Title 57, Chapter 3.

*Wine* means the product of the normal alcoholic fermentation of the juice of fresh, sound, ripe grapes, as further defined by T.C.A. §§ 57-3-101 and 57-3-802, as the same may be amended, supplemented or replaced.

**8.104. Certificate of compliance required prior to issuance of license.** As a condition precedent to the issuance of a license by the state alcoholic beverage commission, an applicant for a license shall first obtain a certificate of compliance from the city, as provided below:

- (1) Retail liquor stores. Any person intending to apply for a state license for a retail liquor store shall first apply for a Certificate of Compliance from the city, to be issued by the City Council. The application for a certificate shall be in writing on a form furnished by the city recorder. The application shall identify the name and address of the owner of the property for which the certificate is sought, and shall be accompanied by evidence that the owner has agreed to allow the proposed retail store to be operated on the property upon issuance of a license. A fee, as set by the City Council, shall be paid upon submittal of the application. Applications will be considered in the chronological order in which they are received, and no consideration will be given to the fact that other applications have subsequently been received. The certificate shall be granted or denied by the city council within 60 days after the application for the certificate is submitted to the city recorder and, if granted, shall be signed by the mayor or a majority of the city council. A certificate of compliance for a retail liquor store shall expire and become void if the applicant to whom the certificate was granted fails to apply for a license from the alcoholic beverage commission within six months of the date of the certificate, or if the retail liquor store for which a certificate was granted is not in operation within 12 months following the issuance of the certificate; provided, however, that the city council may, upon written request of the applicant, extend the expiration date of a certificate for up to three additional months in the event of circumstances beyond the applicant's control. If a certificate becomes void, no new certificate may be issued to the same applicant unless a new application is submitted and all applicable requirements of this article are met at the time the new application is received. The mayor shall be authorized to issue a certificate of compliance required in connection with the renewal of an existing license pursuant to without deliberation by the full city council. If the mayor fails or refuses to issue a certificate required in connection with a license renewal, members of the city council may sign the certificate and the certificate shall be issued when a majority of the members have signed it.
  
- (2) Retail food stores. If the sale of wine at a retail food store is authorized by referendum approved by the majority of voters, any person intending to apply for a state license for such sale shall first apply for a certificate of compliance from the city, pursuant to T.C.A. § 57-3-208. The application for a certificate shall be in writing on a form furnished by the city recorder. Upon verification that the applicant meets the requirements of T.C.A. § 57-3-208(b), the mayor may issue the certificate without action by the city council. Alternatively, members of the city council may sign the certificate and the certificate shall be issued when a majority of the members have signed it. The certificate shall be granted or denied within 60 days after the application for the certificate is submitted to the city recorder. A certificate of compliance for the sale of wine at a retail food store shall expire and become void if the applicant to whom the certificate was granted fails to apply for a license from the alcoholic beverage commission within six months of the date of the certificate, or if the retail food store for which a certificate was granted is not in operation within 12 months following the issuance of the certificate; provided, however,

that the mayor or a majority of the city council may, upon written request of the applicant, extend the expiration date of a certificate for up to three additional months in the event of circumstances beyond the applicant's control. If a certificate becomes void, no new certificate may be issued to the same applicant unless a new application is submitted and all applicable requirements of this article are met at the time the new application is received.

**8.105. Location restrictions.**

- (1) A certificate issued under this article for a retail liquor store or for the sale of wine at a retail food store shall be valid only for the premises proposed in the application and for the person or entity on the application, and any change of location of the business shall be cause for immediate nullification of the certificate. No certificate of compliance shall be issued for the operation of a retail liquor store or for the sale of wine at a retail food store where such store would be a prohibited use under the assigned zoning district in the city's zoning ordinance. Furthermore, no certificate shall be issued for a retail liquor store located within 250 feet of:
  - (a) Any structure or acreage used as a religious institution, park, school, or public library. "School" as used herein, shall not include private schools wherein only specialized subjects, such as music, art, cosmetology, computer skills or vocational occupations are taught.
- (2) The restrictions set forth herein as to locations apply to conditions existing as of the time the application for a certificate is filed, provided that proximity of a retail liquor store or retail food store to a religious institution, park, school, or public library shall not be grounds for revocation of a license or denial of a certificate if a valid license had been issued to any business at that same location, and the business has been in continuing operation since issuance of that license.
- (3) In determining the distances from any structure used as religious institution, park, school, or public library, the distance shall be measured from the nearest property line that such liquor store is located on to the nearest property line of uses listed in 8.105 (1) (a).

**8.106. Limitation on number and size of retail liquor stores.** There shall be no more than two (2) retail liquor license issued under this article within the city, provided further that no liquor store shall be nearer than one half mile to another liquor store. Any liquor store must have a minimum of 2000 square feet of internal floor area devoted solely to such store. This can include sales, display areas and storage areas, but all areas counted in the 2000 minimum square footage must be solely used for the store. The Store shall be required to comply with the site plan review and approval of the Planning Commission.

**8.107. Full and accurate disclosure required.**

- (1) Each application for a certificate required pursuant to section 8.104 herein shall identify each person who is to be in actual charge of the business and, if a corporation, each executive officer and each individual in control of the business. For the purposes of this

section, an individual who owns at least 50 percent of the stock of a business is considered to be in control of the business.

- (2) Misrepresentation of a material fact, or concealment of a material fact required to be shown in the application for a certificate, shall be a violation of this article. The city may refuse to issue a certificate if, upon investigation, the city finds that the applicant for a certificate has concealed or misrepresented in writing or otherwise any material fact or circumstance concerning the operation of the business, or if the interest of any person in the operation of the business is not truly stated in the application, or in case of any fraud or false statements by the applicant pertaining to any matter relating to the operation of the business. All data, written statements, affidavits, evidence or other documents submitted in support of an application are a part of the application.
- (3) If the provisions of this section are alleged to have been violated, the city may revoke any certificate which has been issued, after first providing an opportunity for the applicant or licensee to refute such allegations and/or to show cause why the certificate should not be revoked. Revocation of a certificate for a retail liquor store shall require a majority vote of the city council. The mayor may revoke a certificate for the sale of wine at a retail food store, provided that the applicant or licensee may appeal the revocation to the city council, which may reverse the mayor's action by majority vote.

**8.108. Inspection fee.** There is hereby imposed an inspection fee of five (5) percent of the wholesale price of alcoholic beverages supplied by wholesalers to licensees under this article. This fee shall be collected by the wholesaler making such sales, who shall remit the fees to the city at such times and in such manner as provided in T.C.A. § 57-3-503, accompanied by such forms and other information as the city manager or designee may prescribe. The wholesalers shall be allowed a fee of five percent of all sums so collected as compensation for services in collecting and remitting the fee.

**8.109. Failure to pay inspection fee.** Failure to collect or timely report and/or pay the inspection fee collected shall result in a penalty of ten (10) percent of the fee due the city. Whenever any person licensed under this article fails to account for or pay over to the city any inspection fee, the city manager or designee shall report the same to the city attorney, who shall immediately institute the necessary action for the recovery of any such inspection fee.

**8.110. Regulations for sale of alcoholic beverages.**

- (1) The sale and delivery of alcoholic beverages shall be confined to the premises of the licensee and curb or drive-through service is not permitted.
- (2) The liquor store shall comply fully with the sign regulations of the City and shall have sufficient working security cameras in place to monitor and record activity both externally on the property and inside the business.

**8.111. Manager may examine dealer's books, papers and records.** The city manager or designee is authorized to examine the books, papers and records of any wholesaler and dealer in this city for the purpose of determining whether the taxes and fees imposed by this article have been fully paid, and shall have the power to investigate and examine, according to law, any premises where any alcoholic beverage is possessed, or stored for the purpose of sale, or sold, for the purpose of determining whether the provisions of this article are being complied with.

**8.112 Article not applicable to beer.** No provision of this article shall be considered or construed as in any way modifying, changing or restricting the rules and regulations governing the sale, storage, transportation, etc., or tax upon beer or other liquids with an alcoholic content of five percent or less that are regulated under Chapter 2, Section 8 (Beer) of the municipal code.

**8.111 Penalty.** Any violation of the terms of this article shall be punishable by a fine as authorized under Eagleville Municipal Code Section 1-301 General Penalty, notwithstanding denial, revocation or suspension of any certificate or license by the city or state.

Approved by the Eagleville City Council on \_\_\_\_\_; effective 15 days after passage.

Approved:

\_\_\_\_\_

Chad Leeman, Mayor

ATTEST:

\_\_\_\_\_

Christina Rivas, City Recorder

Passed First Reading: December 19, 2024

Passed Second Reading: January 23, 2025

APPROVED AS TO FORM:

\_\_\_\_\_

Stephen Aymett, City Attorney

ITEM 11a JusticeOne Solutions Contract

To: Mayor and Council

From: Katy Sanderson, City Clerk

Re: Court Software

Date: 1/23/2025

Due to changes enacted by our our current police reporting and court reporting software, we will need to update our software and software contract. The police software is no longer in compliance with current security trends and the court software is currently tracking a likely March 2026 phase out for the same reason. By going ahead and updating the court software at the same time, we will be able to lock in our rate.

Our current software is \$15 per citation with no minimum per month. The new contract with the upgraded software would be \$20 per citation with a minimum of \$500 per month or whichever is greater. The new contract would not start until July 1st so the new rate would be built into our 2025-2026 fiscal year budget.

For the PD:

- Faster, more robust software
- Cloud hosted, no need for IT and can do the job anywhere
- Cleaner mobile product, makes traffic citations simple, 2-3 minutes and you are done

Court side:

- Able to work from anywhere, on any device, through the cloud
- On one system totally with both permissions for the PD, and the court. Anything that pertains to the citation would all be on one platform.

Payments:

- A QR code for online as well as in person payments.
- They provide any equipment to us for no additional fee.
- Text/Email receipts
- All payments are linked to a citation so everything will be accessible in one place.
- Free to us and a lower defender fee of 6% instead of 8% with the current option

While we do have concerns with the minimum payment of \$500 per month, in reviewing previous years, it appears we will meet that payment. Only in this past year, with the police chief being the sole ticket writer, would we have had an issue. To meet the payment, 25 tickets would have to be written that go through the system (not dismissed).

Our staff will be studying court costs to see if there are any justifiable increases.



Contract Identification:  
Number: - AR-Eagleville-20250113

## -NON-EXCLUSIVE LICENSE AGREEMENT

THE STATE OF TN  
COUNTY OF: Rutherford

JusticeONE® (herein "JSO"), 5917 Edenfield Dr. Suite 110, Acworth, Georgia 30101, for good and valuable consideration, hereby grants a non-exclusive license to:  
Eagleville, TN

*(Licensee)*

108 S Main St Eagleville TN 37060  
*(ADDRESS)* *(CITY, STATE, ZIP CODE)*

(herein "Licensee") to use certain software programs and related materials (herein "Programs") for the designated processing system, subject to the terms and conditions hereof (herein "License"):

Programs shall include executable modules for each software program identified in this Agreement, user's manual and related documentation, in machine readable or printed form.

LICENSE	QTY	NOTES
Police Records Management	5	Included
Mobile RMS	4	Included
Court Management	1	Included
Payment Processing	1	6%

\$ 20 dollars per violation or \$ 500 minimum monthly billing, whichever is greater.

Price includes the following services: Installation, Online Training, Maintenance, Upgrades and non-customized modifications related to these products.

IN WITNESS WHEREOF, we have executed this agreement on \_\_\_\_\_ to which witness our hands and seal of office.

**Licensee**

**JusticeONE**

Signature: \_\_\_\_\_

Signature: *Alec Redwine*

Print: \_\_\_\_\_

Print: Alec Redwine

Title: \_\_\_\_\_

Title: Account Executive

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Forward Looking Statement**

Presentation(s) or product demonstration(s) shared with you may contain forward-looking statements that involve risks, uncertainties, and assumptions. If any such uncertainties materialize or if any of the assumptions prove incorrect, the results of JusticeONE (JSO) could differ materially from the results expressed or implied by the forward-looking statements that we make. Customers who purchase our services should make their purchasing decisions based upon features that are currently available.

**1. LICENSE**

Licensee acknowledges that it shall be deemed a licensee of JusticeONE Solutions, Inc. and that it obtains hereby only a non-exclusive license to use the Programs. Title and all ownership and intellectual property rights in the Programs licensed under this license Agreement remains with JSO and do not pass to licensee. The Programs are agreed to be valuable proprietary information and to contain trade secrets, which JSO is authorized to license. Licensee is licensed to use the Program solely for the internal purposes of its own business. Licensee agrees that Licensee will not permit the Program to be used either directly or indirectly by licensee's customers or any other person or entity through a timesharing service, service bureau arrangement or otherwise. Licensee may not grant sublicense or other rights in the software to others, nor assign or transfer this license to any third party. JSO shall have the right to terminate this license if licensee violates any of its provisions. Licensee recognizes and agrees that the Program and all portions, reproductions, modifications and improvements thereof provided to licensee hereunder are (i) considered by JSO to be trade secrets; (ii) provided to licensee in confidence; and (iii) the exclusive and proprietary information of JSO. Title and full ownership rights in the Product and modifications and improvements provided by JSO shall not vest in licensee. Licensee agrees not to remove or destroy any Proprietary or confidential legends or makings placed upon or contained within the Program and related materials.

**2. TERMS**

This license shall be in effect from the date of execution of this Agreement and shall remain in effect during the term of this agreement. Upon termination or expiration of this license, all rights and obligations shall cease, except the licensee's obligation to maintain the confidentiality of JSO's proprietary information.

**3. SECURITY**

Licensee shall take all reasonable steps necessary to ensure that the Programs, or any portion thereof, on magnetic tape, disk or memory or in any other form are not made available by the licensee or by any of its employees to any organizations, or individuals not licensed by this license Agreement to make use thereof, in particular licensee recognizes the proprietary nature of the Programs and agrees as follows:

- To make no copies or duplicate the Programs or any component thereof by any means for any purpose whatsoever except as is required for archival or security storage purposes, without prior written consent of JSO.
- To reproduce JSO's copyright notice on all materials related to or part of the Programs on which JSO displays such copyright notice, including any copies made pursuant to this license Agreement.
- Licensee shall not copy, reproduce, reverse assemble, reverse compile, compare, modify, merge, transfer or distribute the Program or allow any other person to do so in any way or manner without the prior written authorization of JSO.
- Any modifications or enhancements to the Program, or any other Program related material provided by JSO to the Licensee shall be subject to all conditions and restrictions contained in this Agreement.

**4. LIMITATION OF LIABILITY**

JSO's liability for damages to licensee for any cause whatsoever related to this license, and regardless of the form of action, whether in contract or in tort including negligence, shall be limited. This limitation of liability will not apply to claims for patent and copyright infringement. Notwithstanding anything herein to the contrary in no event shall JSO be liable for any lost profits, lost savings, or other special, incidental or consequential damages, or for punitive or exemplary damages, even if JSO has been made aware of the possibility of such damages, or for any claim against any other party, in connection with the delivery, installation, training, testing, use, performance or nonperformance of the Programs, or the act or failure to act of JSO, or arising out of, related to or in connection with this Agreement.

**5. TERMINATION**

Upon termination of the license herein granted arising from termination of this license for any reason, licensee shall deliver to JSO all magnetic or otherwise materials, together with all portions, reproductions, and modifications thereof, furnished by JSO and pertaining to the Programs and shall also warrant that all copies thereof have been destroyed or returned to JSO. Within ten (10) days of request by JSO, licensee shall certify in writing to JSO that to the best of licensee's knowledge, the original and all copies, in whole or part, or the Programs have been destroyed or returned to JSO. In addition, all documentation, listings, notes or other written material pertaining to the Program shall be returned to JSO or destroyed. The right of termination under this Section shall be in addition to any other right or remedy either party may have at law or in equity. JSO shall have the right to terminate this Agreement, by giving written notice of such termination to licensee, in the event that the licensee (i) fails to pay JSO any sums due and payable hereunder within ten (10) days after their due date, (ii) fails to observe any of the licensee's obligations hereunder with respect to proprietary information

**10. AGREEMENT TERMINATION OR EXPIRATION**

Not less than 90 Days prior to the Expiration Date, the Licensee shall notify JSO whether or not it desires after the Expiration Date to use the JSO Programs. Upon termination of this Agreement in part or in full by action of the terms herein or upon action of the parties, JSO will assist in the transferring of the Licensee's data files retained by JSO pursuant to this Agreement, to another data format that the Licensee desires and communicates provided however, that such formats do not violate the proprietary rights of JSO. Further, costs involved with any such transfer of data shall be borne by the Licensee.

**11. AUTHORIZATION**

The chief executive officer ("Executive") of the Licensee certifies that all appropriate steps to legally enter into this agreement have been taken on behalf of the Licensee, that the matter has been approved by the appropriate legislative body and that the terms of this agreement are understood. Moreover, the executive certifies that all laws, rules and regulations as well as any local government rules were followed with regard to acceptance of this contract and that this agreement meets all standards for governmental contracts.

**12. DUTIES**

During the period or periods Of JSO's retainer hereunder, JSO shall provide data processing services to the Licensee and its various departments. JSO agrees to provide any necessary training to the Licensee's personnel to the extent at which the personnel are proficient utilizing the JSO software. The Licensee will retain the right to request additional training throughout the life of the contract at times agreeable by both parties. The Licensee acknowledges that during the term of this Agreement certain computer programs will be utilized or otherwise made available and that these programs and their use by the Licensee shall be governed this Agreement.

**13. DATA FILES**

The Licensee's data files and the data contained therein shall be and remain the Licensee's property and all the existing data and data files shall be returned to it by JSO at the Expiration Date or upon earlier termination of this Agreement. The Licensee's data shall not be utilized by JSO for any purpose other than that of rendering services to the Licensee under this Agreement, nor shall the Licensee's data or any part thereof be disclosed, sold, assigned, leased, or otherwise disposed of to third parties by JSO or commercially exploited by or on behalf of JSO, its employees or agents.

**14. COMPENSATION AND TERMINATION \***

Commencing 08/01/2025 the Licensee shall pay to JSO, initial (one-time) payment of \$ 0.00 for the first year, then, monthly at its office in Cobb County, Georgia, as fees for its services, upgrades, and software support \$ 0.00 monthly fee (each month), annually at its office in Cobb County, Georgia, as fees for its services, upgrades, and software support \$ 0.00 annual fee (each year). one-time at its office in Cobb County, Georgia, as fees for its services, upgrades, and software support \$ single payment (one-time fee). monthly at its office in Cobb County, Georgia, as fees for its services, upgrades, and software support a monthly sum of \$ 20 per paid violation or a minimum monthly amount of \$ 500, whichever is greater. The per paid violation fee is subject to change to a monthly flat fee amount that is equal to the Licensee 12 month (or number of months used if less than 12 months) average. The payment rate is subject to change, upon notification. The Licensee will be responsible for generating an invoice report from the Court Management System each month to be included in with the payment sent to JSO office in Cobb County, Georgia. If the Licensee shall default in the payments of JSO provided for herein above or shall fail to perform any other material obligation agreed to be performed by Licensee hereunder JSO shall notify the Licensee in writing of the facts constituting default. If the Licensee shall not cause such default to be remedied within ten (10) days after receipt of such written notice, JSO shall have the right with no further written notice to terminate aforementioned support.

**15. DATA SHARING**

If used the Licensee consents and agrees to JusticeONE's collection and use of all law enforcement and court data provided by Licensee to JusticeONE, including but not limited to the Shared Data. Although the Licensee acknowledges and agrees that JusticeONE collects data as a part of its ordinary business activity and JusticeONE may use, distribute, sell and reproduce such data at its sole and absolute discretion, Licensee also specifically consents and agrees to JusticeONE's providing the Shared Data to any and all of those persons and entities participating in JusticeONE's Data Sharing network. Licensee acknowledges and agrees that JusticeONE is not responsible for and does not make any warranties with respect to the accuracy of any Shared Data. Licensee agrees to provide accurate Shared Data to JusticeONE, and Licensee acknowledges that other persons and entities may have access to, use, distribute and reproduce any or all of the data collected by JusticeONE, including but not limited to the Shared Data.



Contract Identification:  
Number: - AR-Eagleville-20250113

or confidentiality, or (iii) fails to perform or observe any other material term or obligation set forth in this Agreement.

**6. NO WARRANTY**

JSO PROVIDES THE PROGRAM "AS IS". JSO MAKES NO WARRANTIES EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, AND WITHOUT LIMITATION, THE CONDITION OF THE PROGRAMS, ITS MERCHANTABILITY, OR ITS FITNESS FOR ANY PARTICULAR PURPOSE. JSO does not warrant that the function contained in the Program will meet the licensee's requirements or that the operation of the Program will be uninterrupted or error free.

**7. SPECIAL SERVICES \***

JSO will provide the Licensee with Such Special services or supplies reasonably requested or approved by the Licensee including, but not limited to, special data entry services, such as conversion, program and test data keypunching, data entry, computer runs, or industrial or systems engineering services provided that the Licensee and JSO agree upon the fee therefore, and that the Licensee approves, in writing, payment for such services as special.

**8. EMPLOYMENT**

The Licensee agrees to retain and employ JSO as an independent Contractor, and JSO agrees to Serve the Licensee upon the terms and conditions hereinafter stated.

**9. SERVICE PERIOD**

This agreement shall commence 08/01/2025 and shall continue for 1 year from commencement date. Licensee shall have the right and option to continue to receive the services of JSO as provided Hereunder for additional periods. In the event that the Licensee elects to continue to receive services from JSO, this Agreement shall automatically renew for an equal term, unless the Licensee informs JSO in writing ninety (90) days prior to the Agreement Expiration Date. This Agreement applicable thereto shall continue in full force and effect for any additional period licensee determines.

Licensee agrees that it will not provide JusticeONE with any data that cannot be lawfully disclosed to other persons or entities by JusticeONE. Licensee further warrants that all Shared Data provided by Licensee to JusticeONE is publicly available and is not subject to any intellectual property claims or other claims of any other person or entity.

Licensee agrees to comply with all state, federal, and local privacy, security and otherwise applicable laws, rules and regulations in any way related to the use, transfer or disclosure of any data provided by Licensee to JusticeONE, including but not limited to the Shared Data.

Licensee agrees that Licensee will only use the Shared Data in a manner consistent with all applicable laws, rules and regulations.

Licensee agrees not to sell, provide access to or redistribute in any manner to any person or entity who is not at that time employed by Licensee, whether electronically, in paper format, or otherwise, any of the Shared Data that Licensee receives from JusticeONE, unless prior written consent is given by JusticeONE. Licensee agrees to require all employees and any other person or entity that may have access to any Shared Data to return all copies, whether electronic, paper or otherwise, of the Shared Data back to Licensee immediately upon ceasing to be an employee of or under contract with Licensee.

**16. MISCELLANEOUS**

This Agreement shall be binding upon the successors and assigns of each party. Other than JSO's granting a Uniform Commercial Code security interest to a third-party lender in the accounts receivable/contract rights to receive money under this Agreement and many equipment furnished by JSO to Licensee, neither party shall assign its rights or obligations hereunder without the express written consent of the non-assigning party. The Agreement shall embody the entire agreement between the parties but may be amended from time to time by the written consent of both parties. This agreement shall be construed under the laws of the State of Georgia, and the invalidity of any portion shall not invalidate the remainder of the agreement, but such remainder shall be given full force and effect if practicable.

**17. MULTI-FACTOR AUTHENTICATION REQUIREMENT**

To ensure the highest level of security and protection for all users, it is mandatory for all JusticeONE users to set up and use Multi-Factor Authentication (MFA) in Microsoft. This added layer of security is a CJI requirement and is crucial in safeguarding sensitive information and maintaining the integrity of the system. Failure to comply with this requirement may result in restricted access or termination of user privileges.

\* Definition of a "Paid" Violation; Any violation in which a payment has been received.

ITEM 11f      Grant Contract with State of Tennessee, Department of  
Commerce and Insurance



## GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

<b>Begin Date</b> February 1, 2025	<b>End Date</b> March 19, 2028	<b>Agency Tracking #</b> 33501-2548330	<b>Edison ID</b> 85061-06		
<b>Grantee Legal Entity Name</b> City of Eagleville			<b>Edison Vendor ID</b> 0000002615		
<b>Subrecipient or Recipient</b> <input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Recipient		<b>Assistance Listing Number</b>			
		<b>Grantee's fiscal year end</b>			
<b>Service Caption (one line only)</b> Grant funds for the Tennessee Law Enforcement Hiring, Training, and Recruitment Program					
<b>Funding</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
2025	\$25,000.00				\$25,000.00
2026	\$25,000.00				\$25,000.00
2027	\$25,000.00				\$25,000.00
2028	\$25,000.00				\$25,000.00
<b>TOTAL:</b>	<b>\$100,000.00</b>				<b>\$100,000.00</b>
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection		This contract resulted from a competitive procurement pursuant to authority delegated by the Central Procurement Office in accordance with Tenn. Comp. R. & Regs. 0690-03-01-.04.			
<input type="checkbox"/> Non-competitive Selection					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			

**GRANT CONTRACT  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF COMMERCE AND INSURANCE  
AND  
CITY OF EAGLEVILLE**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Commerce and Insurance, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee City of Eagleville, hereinafter referred to as the "Grantee," is for the provision of grant funds for Tennessee Law Enforcement Hiring, Training and Recruitment Program to Tennessee law enforcement agencies to award hiring and retention bonuses, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 0000002615

**A. SCOPE OF SERVICES AND DELIVERABLES:**

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall remain in compliance with Peace Officer Standards and Training (POST) Commission rules for local law enforcement agencies throughout the duration of this contract found at <https://publications.tnsosfiles.com/rules/1110/1110.htm>.
- A.3. Definitions. For purposes of this Grant Contract, definitions shall be as follows and as set forth in the Contract:
- a. "Eligible Officer" means an Experienced Officer or a No Previous Certified Experience Officer hired by a local law enforcement agency in Tennessee after May 1, 2023. An Eligible Officer cannot have previously surrendered a certification in any state, have been decertified by the POST Commission or equivalent in any state in the United States, or have been decertified as a result of a court order by any state or federal court.
  - b. "Experienced Officer" means:
    - i. a law enforcement officer who has been POST-certified in Tennessee with a break in service as a law enforcement officer of more than one (1) year but less than seven (7) years; or
    - ii. a law enforcement officer who has been POST-certified or the equivalent POST-certification from any state in the United States, other than Tennessee, with a break in service of less than seven (7) years.
  - c. "Longevity Milestone" means, for an Experienced Officer, the time periods of six (6) months, twelve (12) months, twenty-four (24) months, or thirty-six (36) months the Eligible Officer serves on the Grantee's active roster. "Longevity Milestone" shall have the same definition for a No Previous Experience Officer except that it does not include six (6) months.
  - d. "No Previous Certified Experience Officer" means a law enforcement officer who has never been certified in Tennessee, or the equivalent in any state in the United States, or a previously certified officer with a break in law enforcement service of seven (7) years or more.
- A.4. The Grantee shall submit appropriate documentation to claim funds, subject to availability, pursuant to paragraph C.5. to the State to request the bonus payment amount corresponding to an Eligible Officer's status as either an Experienced Officer or a No Experience Officer and the applicable Longevity Period as set out in paragraph C.3. for any Eligible Officer hired by Grantee on or after May 1, 2023. The Grantee must send the request for payment within sixty (60) days, or a longer

time as approved in writing by the State, of the Eligible Officer reaching a Longevity Milestone. Longevity Milestones will be calculated from the date on which the Eligible Officer was added to the Grantee's active roster after becoming an Eligible Officer and, as such, will vary by Eligible Officer. The Grantee may request funds under this Grant Contract to make one (1) payment to each Eligible Officer for each of the Longevity Milestones that the Eligible Officer reaches.

A.4.a. The Grantee shall distribute the funds remitted by the State pursuant to paragraph A.4, without reduction, as a bonus payment to the Eligible Officer for whom the funds were requested within thirty (30) days of the Grantee's receipt of the funds.

A.4.b. The Grantee shall verify at the time of submitting a claim and certify to the State that the Eligible Officer has, as required by POST rules, completed basic training, transition school or its approved equivalent, in-service training, or a combination.

A.4.c. The Grantee shall submit a claim form for a bonus payment only for an Eligible Officer who is an Experienced Officer or a No Previous Certified Experience Officer at the time of hire by the Grantee on or after May 1, 2023.

**B. TERM OF CONTRACT:**

This Grant Contract shall be effective for the period beginning on February 1, 2025 ("Effective Date") and ending on March 19, 2028, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

**C. PAYMENT TERMS AND CONDITIONS:**

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed one hundred thousand dollars (\$100,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Periodic Advance Payment. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the maximum liability established in Section C.1. The amount set out in the Recruitment/Retention Payout Schedule, below, for each Eligible Officer who has reached a Longevity Milestone shall be paid to the Grantee in advance upon approval by the State of a request received pursuant to paragraph A.4. The total of said payments shall not exceed the maximum liability of this Grant Contract.

Recruitment/Retention Payout Schedule					
Recruitment/Retention Category	Payment Upon Completion of Longevity Period/Anniversary Below				
	6 Months	12 Months	24 Months	36 Months	Total Bonus
Category 1 Officers – Experienced	\$1,000	\$3,000	\$3,000	\$3,000	\$10,000

Category 2 Officers -- No Previous Certified Experience		\$3,000	\$2,500	\$2,500	\$8,000
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- C.4. Travel Compensation. The Grantee shall not be compensated or reimbursed for travel time, travel expenses, meals, or lodging.
- C.5. Invoice Requirements. The Grantee shall submit a Cost Sharing - Recruitment Grant Invoice, attached and incorporated as Attachment B, to the State no more often than monthly but at least once a quarter, with all necessary supporting documentation, and present such to:

William "Chip" Kain, Executive Secretary  
 POST Commission  
 3025 Lebanon Pike  
 TN Law Enforcement Training Academy  
 Nashville, TN 37214  
[TLETA.grants@tn.gov](mailto:TLETA.grants@tn.gov)

- a. Each Cost Sharing - Recruitment Grant Invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Grantee Name.
  - (2) Name and Signature of the Grantee's Chief.
  - (3) The Invoice Date.
  - (4) The following for each Eligible Officer for whom a claim is being made under this Grant Contract:
    - i. Officer Name;
    - ii. Officer PSID;
    - iii. If the officer is an Experienced Officer or No Previous Experience Officer;
    - iv. The officer's start date with Grantee on Grantee's active roster;
    - v. The date on which the officer met a Longevity Milestone; and
    - vi. The Longevity Milestone that the officer has met.
- b. The Grantee understands and agrees to all of the following:
- (1) Any claim under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
  - (2) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- c. Upon receipt of the completed Cost Sharing- Recruitment Grant Invoice from the Grantee, the State will complete the following information on the invoice:
- (1) Grantee's Edison ID;
  - (2) Contract Number (assigned by the State);
  - (3) Invoice Number (assigned by the State);
  - (4) The number of Eligible Officers approved as meeting each Longevity Milestone by category (Experienced Officer or No Experience Officer); and
  - (5) Grantee's mailing address as set out in paragraph D.8. or as otherwise agreed in writing by the parties.

- C.6. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the Section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
  - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
  - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
  - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.7. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.8. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.9. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.10. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.11. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.12. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
- b. The Grantee shall be responsible for maintaining and submitting the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

C.13. Payment for Performance. The Grantee may submit the Cost Sharing - Recruitment Grant Invoice (Attachment B), and all supporting documentation required by the State covering training for officers hired after May 1, 2023, and before the execution of the Contract.

**D. STANDARD TERMS AND CONDITIONS:**

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
  - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-L.L.L., "Disclosure of Lobbying Activities," in accordance with its instructions.
  - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first-class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

William "Chip" Kain, Executive Secretary  
 POST Commission  
 3025 Lebanon Pike  
 TN Law Enforcement Training Academy  
 Nashville, TN 37214  
[TLETA.grants@tn.gov](mailto:TLETA.grants@tn.gov)

The Grantee:

David Breniser, Chief  
 City of Eagleville/ Eagleville Police Department  
 108 South Main St, P.O. Box 68  
 Eagleville, TN 37060  
[dbreniser@eaglevilletn.gov](mailto:dbreniser@eaglevilletn.gov)  
 Telephone # 615-203-2781

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
  - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
  - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. If the Grantee is subject to an audit under this provision, then the Grantee shall complete the Parent Child Information Form, attached hereto as Attachment C.

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost

revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: [http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies

arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
  - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
  - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State

or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

**E. SPECIAL TERMS AND CONDITIONS:**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

IN WITNESS WHEREOF,

CITY OF EAGLEVILLE:

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GRANTEE SIGNATURE	DATE
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PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)  
DEPARTMENT OF COMMERCE AND INSURANCE:

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CARTER LAWRENCE, COMMISSIONER	DATE
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## ATTACHMENT A

Page 1

GRANT BUDGET					
City of Eagleville					
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following					
Applicable					
Period:		BEGIN: February 1, 2025	END: March 19, 2028		
	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT	
	Salaries, Benefits & Taxes	0.00	0.00	0.00	
	Professional Fee, Grant & Award <sup>2</sup>	\$100,000.00	0.00	\$100,000.00	
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00	
	Travel, Conferences & Meetings	0.00	0.00	0.00	
	Interest <sup>2</sup>	0.00	0.00	0.00	
	Insurance	0.00	0.00	0.00	
	Specific Assistance To Individuals	0.00	0.00	0.00	
	Depreciation <sup>2</sup>	0.00	0.00	0.00	
	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00	
	Capital Purchase <sup>2</sup>	0.00	0.00	0.00	
	Indirect Cost	0.00	0.00	0.00	
	In-Kind Expense	0.00	0.00	0.00	
	<b>GRAND TOTAL</b>	<b>\$100,000.00</b>	<b>0.00</b>	<b>\$100,000.00</b>	

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

## ATTACHMENT A

Page 2

## GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Grant payments to Grantee to make bonus payments to Eligible Officers	\$100,000.00
TOTAL	<u>\$100,000.00</u>



## ATTACHMENT C

## Parent Child Information

*The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.*

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 0000002615

Is Grantee a parent?  Yes  No

If yes, please provide the name and Edison Vendor ID number, if applicable, of any child entities.

Child Entity Name	Child Entity EIN

Is Grantee a child?  Yes  No

If yes, please complete the fields below.

Parent entity's name: \_\_\_\_\_

Parent entity's tax identification number: \_\_\_\_\_

Note if the parent entity's tax information is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program  
 Manager 3<sup>rd</sup> Floor, WRS Tennessee Tower  
 312 Rosa L Parks Avenue  
 Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parent entity's Edison Vendor ID number, if applicable: \_\_\_\_\_