

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Tuesday, September 8, 2026 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:04 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Council Member Jason Blair
Council Member Craig Campbell
Council Member Ryan Edwards
Council Member Brandon Emamalie
Council Member Chris Hendrix
Council Member Shawn Futrell

ABSENT:

STAFF

City Manager Hellyn Riggins
Officer Brandon Vance

City Recorder Christina Rivas

3) DISCUSSION

- a) **Annual Progress Report for Plan of Services for the roadway, approximately .47 of a mile between the Williamson County Line to the Eastern Boundary of 309 College Grove Road – Annexed September 24, 2024.**

Items 3a and 3b were discussed together.

- b) **Annual Progress Report for Plan of Services for 68.21 acres along College Grove Road; Map 120, Parcels 02312, 02303, 02310 – Annexed September 24, 2024.**

City Manager Hellyn Riggins explained that annexation progress reports must be presented annually, until the Plans of Services have been fulfilled and routinely incorporated into City services.

Ms. Riggins noted that the Planning Commission had to deny development in these areas until the water issues are resolved with Consolidated Utilities District.

It was explained that these progress reports must be presented at a public hearing.

- c) **American Rescue Plan Act (ARPA) Grant Update.**

City Manager Hellyn Riggins stated that the grant would be used to help the City acquire land needed for a Septic Tank Effluent Pumping (STEP) system. She explained that per the grant stipulations, the deadline to have this transaction completed is September 30, 2026.

Ms. Riggins stated that she has been negotiating with the landowner for two years and still did not have a clear path to a contract. Ms. Riggins stated that the City's Management Consultant Mike Walker and

City Engineer Will Owen recently had a productive meeting with the owner. She noted that some soil testing had been conducted and that the price needed to be lower for the City to utilize the grant.

Discussion noted that:

- Negotiations to acquire an existing STEP system from Consolidated Utilities District (CUD) have been halted due to CUD's pending litigation.
- An agreement must be reached in order to qualify for the grant, as the City could not assume the debt without reimbursement from grant funds.

d) Update Regarding Recruitment for a New Chief of Police.

City Manager Hellyn Riggins stated that resumes were still being received for the position and that the deadline is October 1, 2026. She stated that she will submit the resumes to the hiring panel. She noted that per City charter, the City Manager handles the hiring and firing of personnel though the hiring of Police and Fire Chiefs is ratified by Council. She stated that she chose to have a panel to review resumes and conduct interviews, due to the importance of the position.

Ms. Riggins stated that she has received resumes from candidates at varying stages in their careers.

Ms. Riggins informed Council that if a strong candidate is not found in these applications, that the City could wait and advertise again. She stated that the department is doing well under Acting Chief Isabella Willis and the new officers.

Council Member Jason Blair stated that he has attended numerous events in the City over the years and that he did not recall the Police Department in attendance. He emphasized that the officers were doing a fine job of interacting with the community and establishing rapport. He stated that he hoped Acting Chief Willis would be able to continue this level of visibility under the new chief.

Council Member Craig Campbell stated that he was glad to see Eagleville officers at the checkpoint.

Ms. Riggins stated that the officers stopped two vehicles with drivers under the influence.

4) NEW BUSINESS

City Manager Hellyn Riggins stated that the next Council meeting is scheduled for September 22, the week of Fall Festival. Council was informed that the festival was sold out and that there is a waiting list for vendors.

Ms. Riggins stated that the new employee for parks and maintenance, Nick Kanselaar started today. She noted that he stated in his interview that he would not be able to work at the Fall Festival due to a prior commitment, but had already begun working on the list to prepare for the event.

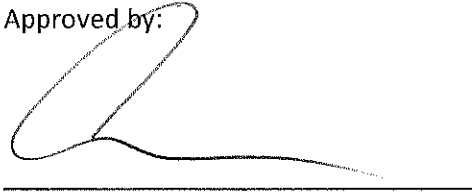
Discussion noted that Ms. Riggins would contact Cody Adgent and Wastequip regarding the upkeep of their lots.

Council Members Campbell and Edwards stated that they would not be in attendance at the next meeting, though they would be at the Fall Festival.

5) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:26 p.m.

Approved by:



Mayor Chad Leeman

Submitted by:


City Recorder Christina Rivas

Date minutes approved: October 22, 2026

