

**Minutes of the
City Council Meeting
Eagleville City Hall, Eagleville, TN
Thursday, July 28, 2022**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Councilman Chris Hendrix	P
Vice-Mayor Bill Tollett	P	Councilman Heath Garner	P
Councilman Ryan Edwards	P	Councilman Brandon Emamalie	P
Councilman Jason Blair	P		

STAFF

Hellyn Riggins, City Manager	P	David Breniser, Police Chief	P
Stephen Aymett, City Attorney	P	Jonathan Armstrong, Fire Chief	P

GUESTS

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

ROLL CALL

Roll was called by Hellyn Riggins, City Manager, with a quorum present.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

INVOCATION

Invocation was offered by Mayor Chad Leeman.

PLEDGE OF ALLIGIANCE

The Pledge of Allegiance was led by Councilman Jason Blair.

ADOPTION OF THE AGENDA

Councilman Blair moved to adopt the agenda, seconded by Councilman Hendrix.

CITIZEN INPUT

No speaker

ADOPTION OF THE CONSENT AGENDA

- a. Approval of Minutes
 - Work Session – June 9, 2022
 - Public Hearing – June 9, 2022
 - Special City Council Meeting – June 9, 2022
 - b. Financial Report – No Reports until 2021/2022 FY Books Closed
- Vice Mayor Tollett moved to adopt the consent agenda, seconded by Councilman Garner.

MAYOR AND COUNCIL PRESENTATIONS

DEPARTMENT REPORTS

FIRE

Chief Jonathan Armstrong reported statistics from end of April through today, which included 67 total calls. There have been 121 calls for this calendar year compared to 72 calls this time last year. Last week 2 candidates were interviewed for full time positions He and the City Manager, have been working with MTAS to finalize the pay structure for new 24/28 hour schedule. New ISO rating 4/4x will be made public as of August 1, 2022. Annual Pump, Ladder, Hose and SCBA testing and Apparatus Maintenance has been completed for the year. We are in good working order and emergency ready.

POLICE

Police Chief Dave Breniser went back to April through June for statistics: 35 calls, no DUI's, 98 citations and 138 warnings. Chief Breniser mentioned our last officer candidate did not work out but we have a new candidate who has had a preliminary interview and is doing the follow up tests and background checks. If all goes well, the projected start date is August 15th or August 22nd. He should attend the academy October through December. Sgt. Tyler Stokes will take vacation July 29th – August 4th, to be back to work on First Friday. Chief Breniser will be taking vacation from August 24th - September 5th.

PARKS / MAINTENANCE

Police Chief Dave Breniser reported that it is mowing season and Park Director Kevin York has been busy with that. Mr.

York has been striping and marking city hall and will finish this up once he returns from vacation on August 1st. He will also be doing repairs and staining to the city hall building to prevent any water damage.

LIBRARY

Donna Jordan reported that the Summer Reading Program ended July 26th with a Grand Finale Celebration. Out of 100 participants 37 participants completed the reading goal of 600 minutes. The celebration had low attendance but the 7 children enjoyed games and refreshments and prize drawings. July Storytime continued with stories, crafts and take home activities with the theme "Oceans of Possibilities". Ms. Jordan will not be at meetings for further notice due to personal reasons.

FINANCIAL

City Manager Hellyn Riggins reported that sales tax revenue is remaining higher than average with a check recently for \$168,987. Ms. Riggins is continuing to work with the CPA and is enjoying learning and working on changes to ensure transparency in the budget. We have received the first payment of our stimulus money. July 1st all employees received pay increases/adjustments.

CITY MANAGER REPORT

City Manager Hellyn Riggins reported that Municipal Court went well again this month. We are finalizing a new website and email server with our IT provider. USDA wants the city to revise the contract with The Architect Workshop. This has become more complicated to navigate and we may receive a bill from the architect who must now consult with an attorney to finish the contract. Have taken over as Benefits Coordinator. Would like to add Assistant City Recorder to the current Municipal Clerk position and include a \$4000 raise in order reflect current duties and to ensure we have a backup for the City Recorder when they are unavailable. It is time for the City Manager's yearly evaluation.

PLANNING

City Manager Hellyn Riggins stated that there are approximately 10 lots left to build in Eagle View Village and 8 lots located on 99 in Eagle View Estates. There have been no new building permits issued but a few

SEWER

City Manager Hellyn Riggins reported that the sewer has backed up again at Apex Bank caused by a cup stuffed into the cleanout. A sewer line was damaged in Eagle View

where there was grading being done by Ole South. CUD came out and pumped the line and pressure-washed the street. The bill will go to Ole South for the clean-up. Mid-State is almost finished with the drip field.

STREETS

City Manager Hellyn Riggins stated that S & W will be out early August to fix the stoplight. There was a large asphalt collapse on Spring Street that TDOT says is the city's responsibility. We are waiting on a quote from Land Pro Construction to fix the culvert collapse. The road is closed but people can navigate to their homes.

ENGINEERING

No Report

OLD BUSINESS

None

NEW BUSINESS

Approve or Deny Revised (Future) Contract with The Architect Workshop Subject to the Review and approval of the City Manager and City Attorney.

Motion to Approve:	Councilman Jason Blair
Seconded by:	Councilman Heath Garner
Motion Passed:	7-0

Approve or Deny creation of Assistant City Recorder Position as Part of the Duties of the Municipal Clerk.

Motion to Approve:	Councilman Brandon Emamalie
Seconded by:	Vice Mayor William Tollett
Motion Passed:	7-0

Approve or Deny Street Banners and City Seal.

Discussion: City Manager Hellyn Riggins would like to approve the fall street banner in order to have them installed before the Fall Festival but we should take time on the city seal.

Motion to Approve the Fall Banner only:	Councilman Jason Blair
Seconded by:	Councilman Heath Garner
Motion Passed:	7-0

Approve or Deny the Date and Time for Wreath Ceremony/Tree lighting as November 27, 2022 at 4:00pm.

Motion to Approve: Councilman Heath Garner
Seconded by: Councilman Chris Hendrix
Motion Passed: 7-0

Approve or Deny the Date and Time for Christmas Parade as December 10, 2022 at 5:00pm.

Discussion: Question if it is dark at that time. Ms. Riggins stated that sunset on that date is 5:01pm

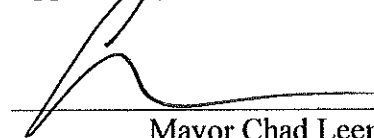
Motion to Approve: Councilman Heath Garner
Seconded by: Councilman Jason Blair
Motion Passed: 7-0

CLOSING REMARKS

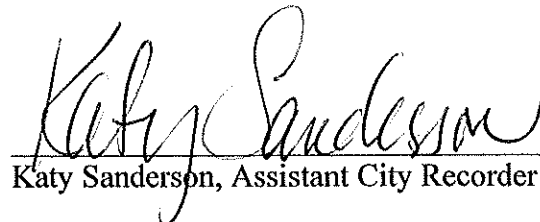
ADJOURNMENT

Motion to adjourn: Mayor Chad Leeman
Motion passed with unanimous "Aye"
The meeting ended at 7:40 p.m.

Approval by:



Mayor Chad Leeman



Katy Sanderson, Assistant City Recorder

Date minutes were approved:

8/23/22