

## **2025 Request for Proposals – Mowing and Trimming of: City Rights of Way**

The City of Eagleville is soliciting proposals in order to identify individuals and/or businesses qualified to maintain street rights of ways.

This RFP is designed for those interested in creating a contract relationship to mow. The selected party will be required to operate according to the terms and conditions outlined below.

**The proposals will be opened 2:00 p.m. on Thursday, March 31, 2025,** at the following address:

City of Eagleville  
108 South Main Street  
615 274 2922

For questions, please contact City Manager at [citymanager@eaglevilletn.com](mailto:citymanager@eaglevilletn.com) or 615 274 2922

### **I. RFP TERMS AND CONDITIONS**

A. This RFP does not commit the City to award a contract. Proposals which, in the sole discretion of the City, do not meet the minimum requirements, including without limitation the minimum proposal submission requirements, will not be reviewed.

B. The City may request additional or clarifying information or more detailed information from any proposer at any time, including information inadvertently omitted by a proposer.

C. The City reserves and may exercise the following rights and options with respect to evaluation of proposals and selection for negotiation:

1. To reject any and all proposals and re-issue the RFP at any time prior to execution of a final contract if, in the City's sole discretion, it is in the City's best interest to do so;

2. To supplement, amend, substitute or otherwise modify this RFP at any time prior to selection of one or more respondents for negotiation and to cancel this RFP with or without issuing another RFP;

3. To accept or reject any or all of the items in any proposal and award the contract in whole or in part if it is deemed in the City's best interest to do so;

4. To reject the proposal that, in the City's sole judgment, has been delinquent or unfaithful in the performance of any contract with the City or another government entity, is financially or technically incapable or is otherwise not a responsible proposer;

5. To reject as informal or non-responsive any proposal which, in the City's sole judgment, is incomplete, is not in conformity with applicable law, is conditioned in any way, deviates from this RFP or contains erasures, ambiguities, alterations, or items of work not called for by this RFP;

6. To request that some or all of the proposers modify proposals based upon the evaluation of the City; and

7. It is anticipated that bids can be for one (1) or (2) years.

D. The City may enter into negotiations for a contract, on terms and conditions satisfactory to the City with one or more selected proposer(s). However, the City reserves the right to terminate any negotiations at any time or conduct simultaneous, competitive negotiations with multiple proposers.

## II. MOWING OPERATIONS

A well-kept City is a key component to the overall character of the City. The selected proposer will be required to satisfy the following conditions as a part of the concession operations:

- A. Personnel. The operator will be responsible for hiring and paying the necessary personnel to conduct the necessary mowing obligations, meeting all Local, State and Federal Guidelines for labor and wages.
- B. Operating Hours. The selected operator will work with the City Manager to establish the mowing schedule, mowing areas and frequency. Days of operation may vary based upon weather.
- C. Minimum Equipment Needed: The proposer must show proof of ability to have on hand: Mowers, Weed/Grass Trimmers, Tractor and Rotary Cutters. It is anticipated that mowers and grass trimmers will be used on city lands while areas of rights of ways will need a larger type mower such as a rotary cutter attached to a tractor.

## III. QUALIFICATIONS

To ensure a high-quality level of operation for the facility, proposers must demonstrate minimum experience and qualifications, and provide evidence of the following:

- A. Documented experience in mowing both flat land and sloped rights of ways;
- B. Fiscal solvency;
- C. An equal opportunity employer;
- D. Not be indebted to the Federal Government, State of Tennessee, County of Rutherford or City of Eagleville for non-payment of taxes, fines, judgments, liens or fees;
- E. Insured;
- F. Capable of providing references upon request; and
- G. Ability to mow property as needed from April through September, with the possibility of extension based on weather.

## IV. PROPOSAL INSTRUCTIONS

### Submission Date and Requirements

Please submit to the City the cost to mow the attached properties as labeled. We understand costs may vary based on equipment needed. Please submit a per area rate. Please see the attached list of right of way properties.

Original unbound copy of completed proposals must be submitted either by mail or hand to:

City of Eagleville

Proposal for Mowing

C/O City Manager

108 South Main Street

P.O. Box 68

Eagleville, Tennessee 37060

- a. Proposals must be submitted by **2:00 p.m. on Thursday, March 31, 2025**. Late proposals will not be accepted. (Deadline may be extended if no proposals are submitted.)
- b. Proposals must be signed by an individual authorized to bind the Proposer.

- c. Proposals must be sealed and labeled on the lower left cover of the envelope RE: Mowing Operations Proposal.
- d. The City reserves the right to reject and return any proposal submitted after the time and date.

## VII. REVIEW OF PROPOSAL RESPONSES

### Review Process

All proposals received by the deadline will be evaluated by the City Manager.

The successful proposer will be required to execute an agreement with the City.